

Special Event Application

SECTION 1: EVENT ORGANIZER INFORMATION

Event Name:

Event Organizer:

Address:

City:

State: MN

Zip Code:

Phone:

Email:

Website:

SECTION II: EVENT DETAILS & LOCATION

Date of Event:

Multiple days:

Event Location:

Between:

Setup Time:

Take-down Time:

Start Time:

End Time:

Road Closure Start:

Road Open:

Attendance:

Prior Event:

Street Closure:

Barricade Vendor:

Route:

Notes:

SECTION III: CITY DEPARTMENTS

SLV:

Firearms:

Tents:

Propane:

Generators:

Carnival Rides:

Temp Structure:

Fireworks:

Drones:

Gambling:

Alcohol:

Food:

EMS:	Park:	Waste:
Meters:	List of the meter numbers to be hooded:	
No Parking:	Number of No Parking signs:	

SECTION IV: SECURITY CREDIT QUESTIONS		
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1. Is your organization based in Saint Paul?	
2. Will the festival or event take place within the city limits of Saint Paul?	
3. Is the festival or event free and open to the public?	
4. Is the festival or event free to all participants (i.e., no admission or participation fees)?	
5. Has the festival or event been held in Saint Paul for at least five years OR does the festival or event take place in an area of concentrated poverty?	
6. Is the festival or event non-partisan (i.e., not in support of a political candidate or political party)?	