



# APPLICATION FOR APPEAL

RECEIVED  
DEC 07 2011  
CITY CLERK

Saint Paul City Clerk  
310 City Hall, 15 W. Kellogg Blvd.  
Saint Paul, Minnesota 55102  
Telephone: (651) 266-8560

The City Clerk needs the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number \_\_\_\_\_)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In OR  Mail-In

<i>YOUR HEARING Date and Time:</i>
Tuesday, <u>Dec 13 2011</u>
Time <u>11:00 am</u>
<i>Location of Hearing:</i>
<u>Room 330 City Hall/Courthouse</u>

## Address Being Appealed:

Number & Street: 881 BURR ST City: ST PAUL State: MN Zip: 55130

Appellant/Applicant: ROBERTO RODRIGUEZ Email \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 651-797-8169

Signature: Roberto Rodriguez Date: 12-7-11

Name of Owner (if other than Appellant): JAMES SWARTWOOD

Address (if not Appellant's): 5537 DUPONT AVE. S.

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 612-963-2085

## What Is Being Appealed and Why? *Attachments Are Acceptable*

- Vacate Order/Condemnation/Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Fire C of O: Only Egress Windows
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other

I'm ROBERTO. RENT THIS  
HOUSE AND I NEED TIME  
TO FIND OTHER HOUSE.

By Order of the  
City of Saint Paul  
Department of Safety & Inspections  
Fire Inspection Division  
651- 266- 8989

612  
203 2509

# REVOCAATION NOTICE

The Fire Certificate of Occupancy Required for  
The Occupancy or Use of This Building, Has been  
Revoked. It is unlawful to Use or Occupy this  
Building After: December 15, 2011.

Persons Using or Allowing the Use or Occupancy of  
This Building are Subject to Criminal Penalties.

Building Address: 881 Burr St

Code: SPLC, Art.: 34, Sect. 19.  
Inspector: [Signature] Date: 12-2-11.

Any Person affected by this Order, may file an appeal at the Office of the City Clerk,  
Room 310, City Hall, 15 Kellogg Blvd. West, or call (651) 266-8688 within 10 days  
of the original notice. The cost to file an appeal is \$25.00 and must include a copy  
of the letter of revocation. This letter of revocation is available at: Saint Paul Department  
of Safety & Inspections, Fire Inspection Division, 375 Jackson Street Suite #200 Saint Paul, MN 55101



CITY OF SAINT PAUL  
*Christopher B. Coleman, Mayor*

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

December 1, 2011

JAMES SWARTWOOD  
5537 DUPONT AVE S  
MINNEAPOLIS MN 55419-1647

### **Revocation of Fire Certificate of Occupancy and Order to Vacate**

RE: 881 BURR ST  
Ref. # 101399

Dear Property Representative:

Your building was inspected on November 29, 2011, for the renewal of the Certificate of Occupancy. Since you have failed to comply with the applicable requirements, it has become necessary to revoke the Certificate of Occupancy in accordance with Section 33.05 of the Saint Paul Legislative Code.

**A reinspection will be made on December 15, 2011 at 2:15 pm or the property vacated.**

The Saint Paul Legislative Code further provides that no building shall be occupied without a Certificate of Occupancy. Failure to immediately complete the following deficiency list or the building vacated may result in a criminal citation.

#### DEFICIENCY LIST

1. EXTERIOR - SPLC 34.09 (1) b,c, 34.32 (1) b,c - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint.-Scrape and paint window frames in a professional manner.
2. EXTERIOR - SPLC 34.09 (3), 34.32 (3) - Provide or repair and maintain the window screens.
3. EXTERIOR - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the window glass.
4. EXTERIOR - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the door in good condition.-Replace glass or screen in front storm door in a professional manner.

5. EXTERIOR - SPLC 34.08 (1), 34.31 (1) - All exterior property areas shall be maintained free from any accumulation of refuse, garbage or feces.
6. INTERIOR - SPLC 34.19 - Provide access to the inspector to all areas of the building.- Due to multiple failed attempts to access this property for the purpose of conducting a Certificate of Occupancy inspection, the Certificate has been revoked. **It shall be unlawful to occupy this property after December 15, 2011.**
7. SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.
8. SPLC 39.02(c) - Complete and sign the provided smoke detector affidavit and return it to this office.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [kelly.booker@ci.stpaul.mn.us](mailto:kelly.booker@ci.stpaul.mn.us) or call me at 651-266-8985 between 7:30 - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Kelly Booker  
Fire Inspector

Ref. # 101399