



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220  
St. Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-9124  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

May 20, 2011

Maria L. McConachie  
5653 44<sup>th</sup> Ave. S.  
Minneapolis, MN 55417

RE: Massage Practitioner License

Dear Maria L. McConachie:

Our records indicate that your Massage Practitioner License is delinquent. If you have changed your place of employment please note that **your license is not transferable to another site.**

For your convenience, a copy of the current invoice and a return envelope is enclosed. If you are no longer working within the City of Saint Paul please advise our office of that information in writing.

Please note that **your total bill is \$135** which includes late fees. This payment must be received in this office by June 10, 2011 or we will submit your unpaid account to the City Attorney's office for adverse action against your license. **Please remember you must include the requested information on the bottom of the renewal invoice at the time of payment.**

If you have questions regarding this notice, please contact DSI at 651-266-8989.

Sincerely,

*Patricia McGinn*

Office Manager