

REPORTS ON THE FINANCIAL OPERATIONS OF THE SAINT PAUL REGIONAL WATER SERVICES  
FOR THE MONTH OF

OCTOBER

TO THE BOARD OF WATER COMMISSIONERS

## FINANCING INFORMATION

### CUMULATIVE YEAR TO DATE

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This report indicates the annual amount budgeted and the accumulated revenues billed plus amounts received in cash (if the item was not billed and thereby already included in revenue) for each fully qualified account code.

The variance indicated is the amount over or (short) of the annual budgeted revenues amount.

Saint Paul Regional Water Services  
Financing Information By Account  
For Periods January 1 - October 31, 2019

| Account Description        | Budget     | Actual     | Variance     | Act/Budg % |
|----------------------------|------------|------------|--------------|------------|
| ADMINISTRATION FEE         | 1,000      | 300        | (700)        | 30.00%     |
| WATER SERVICE BASE FEE     | 10,576,800 | 8,908,678  | (1,668,122)  | 84.23%     |
| WATER MAIN SURCHARGE       | 2,775,000  | 2,220,528  | (554,472)    | 80.02%     |
| AUTO FIRE ANNUAL CHARGE    | 260,000    | 269,344    | 9,344        | 103.59%    |
| ST PAUL WATER              | 30,033,566 | 23,971,053 | (6,062,513)  | 79.81%     |
| FALCON HEIGHTS WATER       | 1,001,503  | 909,732    | (91,771)     | 90.84%     |
| LAUDERDALE WATER           | 180,791    | 137,109    | (43,682)     | 75.84%     |
| MAPLEWOOD WATER            | 4,922,421  | 3,923,979  | (998,442)    | 79.72%     |
| MENDOTA HEIGHTS WATER      | 2,170,072  | 1,874,858  | (295,214)    | 86.40%     |
| ROSEVILLE WATER            | 3,892,069  | 3,315,459  | (576,610)    | 85.18%     |
| SOUTH ST PAUL WATER        | 6,636      | 6,152      | (484)        | 92.71%     |
| WEST ST PAUL WATER         | 2,149,198  | 1,899,449  | (249,749)    | 88.38%     |
| NEWPORT WATER              | 5,024      | 7,098      | 2,074        | 141.29%    |
| LITTLE CANADA WATER        | 828,468    | 678,027    | (150,441)    | 81.84%     |
| SUNFISH LAKE WATER         | 705        | 639        | (66)         | 90.70%     |
| LILYDALE WATER             | 126,367    | 96,577     | (29,790)     | 76.43%     |
| CITY OF MENDOTA WATER      | 9,827      | 8,743      | (1,084)      | 88.97%     |
| TOTAL WATER SALES          | 58,939,447 | 48,227,724 | (10,711,723) | 81.83%     |
| SLUDGE PROCESSING          | 80,000     | 57,190     | (22,810)     | 71.49%     |
| METER TESTING FEE          | 10,240     | 6,636      | (3,604)      | 64.80%     |
| METER READING CHARGE       | 40,000     | 14,540     | (25,460)     | 0.00%      |
| CUT OFFS                   | -          | 10,161     | 10,161       | 0.00%      |
| THAWING SERVICES AND MAINS | -          | (100)      | (100)        | 0.00%      |
| WATER SAMPLE TESTING       | 17,000     | 17,500     | 500          | 102.94%    |

Saint Paul Regional Water Services  
Financing Information By Account  
For Periods January 1 - October 31, 2019

| Account Description             | Budget    | Actual    | Variance  | Act/Budg % |
|---------------------------------|-----------|-----------|-----------|------------|
| PRIVATE HYDRANT STANDBY CHARGE  | 165,000   | 146,440   | (18,560)  | 88.75%     |
| RPZ BACKFLOW PREVENTER FEE      | 987,549   | 863,613   | (123,936) | 87.45%     |
| ANTENNA SITE RENTAL FEE         | 30,000    | (15)      | (30,015)  | -0.05%     |
| ADMIN FEE LEAD REPLACEMENT      | 30,000    | 12,620    | (17,380)  | 42.07%     |
| HYDRANT METER RENTAL            | 15,000    | 19,345    | 4,345     | 128.97%    |
| INSP FEE WINTER HYD PERMIT      | 85,000    | 174,459   | 89,459    | 205.25%    |
| REPAIRS                         | 250,000   | 218,100   | (31,900)  | 87.24%     |
| TURN ON AND OFF                 | 1,260,000 | 879,980   | (380,020) | 69.84%     |
| RECOVERED CHGS IN OUT CITY      | 90,000    | 53,754    | (36,246)  | 59.73%     |
| LATE CHARGES                    | 520,000   | 471,513   | (48,487)  | 90.68%     |
| INSIDE PIPING RESIDENTIAL       | 62,000    | 36,774    | (25,226)  | 59.31%     |
| INSIDE PIPING COMMERCIAL        | 75,000    | 86,556    | 11,556    | 115.41%    |
| OUTSIDE DITCH 2INCH AND SMALLER | 35,000    | 21,210    | (13,790)  | 60.60%     |
| OUTSIDE DITCH 3INCH AND LARGER  | 35,000    | 45,436    | 10,436    | 129.82%    |
| CITY FIRE CONSUMPTION           | 12,000    | -         | (12,000)  | 0.00%      |
| HYDRANT WATER USE               | 115,000   | 70,615    | (44,385)  | 61.40%     |
| METER SET AND SEAL 1 OR LESS    | 8,500     | 6,950     | (1,550)   | 81.76%     |
| METER SET AND SEAL 1.5 TO 2 IN  | 1,266     | -         | (1,266)   | 0.00%      |
| METER SET AND SEAL 3 AND 4 IN   | 6,325     | 225       | (6,100)   | 3.56%      |
| METER SET AND SEAL 6 INCH       | 3,536     | 1,425     | (2,111)   | 0.00%      |
| METER SET AND SEAL 8 INCH       | -         | 450       | 450       | 0.00%      |
| DOCK PERMITS                    | 600       | 800       | 200       | 133.33%    |
| METER REPAIR AND REPLACEMENT    | 40,000    | 51,498    | 11,498    | 128.74%    |
| LOCK BOX SERVICES               | 25,000    | -         | (25,000)  | 0.00%      |
| TOTAL WATER FEE AND SERVICE     | 3,999,016 | 3,267,675 | (731,341) | 81.71%     |

Saint Paul Regional Water Services  
Financing Information By Account  
For Periods January 1 - October 31, 2019

| Account Description                  | Budget    | Actual    | Variance  | Act/Budg % |
|--------------------------------------|-----------|-----------|-----------|------------|
| RIGHT OF WAY CHARGE                  | 1,875,000 | 1,551,665 | (323,335) | 82.76%     |
| TOTAL UTILITY COST RECOVERY          | 1,875,000 | 1,551,665 | (323,335) | 82.76%     |
| CURRENT YEAR SPECIAL ASSESSMENTS     | -         | 265,888   | 265,888   | 0.00%      |
| ASSESSMENT PENALTY                   | -         | 4,644     | 4,644     | 0.00%      |
| ASSESSMENT INTEREST                  | 115,000   | 4,461     | (110,539) | 3.88%      |
| TOTAL CURRENT SPECIAL ASSESSMENTS    | 115,000   | 274,993   | 159,993   | 239.12%    |
| 1ST YEAR DELINQUENT                  | -         | 19,043    | 19,043    | 0.00%      |
| 2ND YEAR DELINQUENT                  | -         | 6,026     | 6,026     | 0.00%      |
| 3RD YEAR DELINQUENT                  | -         | 3,053     | 3,053     | 0.00%      |
| 4TH YEAR DELINQUENT                  | -         | 156       | 156       | 0.00%      |
| 5TH YEAR DELINQUENT                  | -         | 20        | 20        | 0.00%      |
| 6TH YEAR DELINQUENT                  | -         | 2,634     | 2,634     | 100.00%    |
| TOTAL DELINQUENT SPECIAL ASSESSMENTS | -         | 30,932    | 30,932    | 200.00%    |
| INTEREST INTERNAL POOL               | 280,000   | -         | (280,000) | 0.00%      |
| INTEREST ACCRUED REVENUE             | -         | (62,141)  | (62,141)  | 0.00%      |
| INCR OR DECR IN FV INVESTMENTS       | -         | 885,105   | 885,105   | 0.00%      |
| INTEREST NON POOL                    | 360,000   | 402,917   | 42,917    | 111.92%    |
| TOTAL INVESTMENT EARNINGS            | 640,000   | 1,225,881 | 585,881   | 191.54%    |
| CAPITAL ASSET CONTRIBUTION           | -         | 469,175   | 469,175   | 0.00%      |
| ASSET CONTRIB METER                  | 50,000    | 80,229    | 30,229    | 160.46%    |
| ASSET CONTRIB AUTOFIRE               | 275,000   | 202,211   | (72,789)  | 73.53%     |

Saint Paul Regional Water Services  
Financing Information By Account  
For Periods January 1 - October 31, 2019

| Account Description               | Budget    | Actual   | Variance    | Act/Budg % |
|-----------------------------------|-----------|----------|-------------|------------|
| ASSET CONTRIB HYDRANT             | 100,000   | 85,389   | (14,611)    | 85.39%     |
| ASSET CONTRIB MAIN                | 50,000    | 34,906   | (15,094)    | 69.81%     |
| ASSET CONTRIB LEADLINE            | -         | 8,282    | 8,282       | 0.00%      |
| ASSET CONTR SVC CONNECT 2 OR LESS | 100,000   | 49,526   | (50,474)    | 49.53%     |
| ASSET CONTR SVC CONNECT 3 OR MORE | 125,000   | 65,808   | (59,192)    | 52.65%     |
| TOTAL CONTRIBUTIONS               | 700,000   | 995,525  | 295,525     | 142.22%    |
| STATE GRANTS                      | -         | 12,373   | 12,373      | 0.00%      |
| STATE GRANT OTHER ADMIN           | -         | 150,000  | 150,000     | 0.00%      |
| PERA PENSION AID                  | 77,960    | 38,980   | (38,980)    | 50.00%     |
| RETURNED PAYMENT FEE              | 8,000     | 5,340    | (2,660)     | 0.00%      |
| RECYCLED ITEMS PURCHASING         | 5,000     | 10       | (4,990)     | 0.00%      |
| SALE OF SCRAP SCRAP METAL         | -         | 11,849   | 11,849      | 0.00%      |
| REBATES                           | -         | 7,500    | 7,500       | 0.00%      |
| PENALTY AND FINE                  | -         | 11,015   | 11,015      | 0.00%      |
| WCRA REIMBURSEMENT                | -         | 10,673   | 10,673      | 0.00%      |
| PROPERTY DAMAGE SETTLEMENT        | -         | 772      | 772         | 0.00%      |
| INJURY SETTLEMENT                 | -         | 43,924   | 43,924      | 0.00%      |
| REFUNDS OVERPAYMENTS              | -         | (12,248) | (12,248)    | 0.00%      |
| REFUND FOR PRIOR YEAR OVERPAYM    | -         | 4,861    | 4,861       | 0.00%      |
| JURY DUTY PAY                     | -         | 80       | 80          | 0.00%      |
| CASH OVER OR SHORT                | -         | (100)    | (100)       | 0.00%      |
| OTHER MISC REVENUE                | -         | 2,311    | 2,311       | 0.00%      |
| PROCEEDS FROM NOTE ISSUANCE       | 6,630,000 | 824,258  | (5,805,742) | 12.43%     |
| REPAYMENT OF ADVANCE              | 400,000   | -        | (400,000)   | 0.00%      |

Saint Paul Regional Water Services  
Financing Information By Account  
For Periods January 1 - October 31, 2019

| Account Description           | Budget     | Actual     | Variance     | Act/Budg<br>% |
|-------------------------------|------------|------------|--------------|---------------|
| SALE OF CAPITAL ASSET         | -          | (34,549)   | (34,549)     | 0.00%         |
| GAIN ON SALE CAPITAL ASSETS   | -          | 31,602     | 31,602       | 0.00%         |
| USE OF FUND EQUITY            | 4,023,363  | -          | (4,023,363)  | 0.00%         |
| TOTAL OTHER FINANCING SOURCES | 11,144,323 | 1,108,650  | (10,035,673) | 9.95%         |
| REVENUE-REVENUE               | 77,412,786 | 56,683,046 | (20,729,740) | 73.22%        |

# SPENDING INFORMATION BY ACCOUNT SUMMARY

## CUMULATIVE YEAR TO DATE

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This report indicates the annual amount budgeted, the accumulated expenditures, and the amount available for each fully qualified account code.

The 1<sup>st</sup> column is the original adopted spending budget as amended by the General Manager.

The 2<sup>nd</sup> column contains the amount expended by the Utility. Expended means the amount actually paid or entered in the INFOR system as a bill to be paid. It does not include any amounts for planned purchases, commitments (pending requisitions) or encumbrances (open purchase orders). Expended does not mean expense. For example, we may have received delivery, accepted and paid for 5000 feet of pipe and put it into inventory. The accounting result is to have exchanged one asset (cash) for another asset (pipe) that would be carried in our supplies inventory. When the pipe is taken out of the supplies inventory and put into the ground to repair a leak the cost of the pipe would be removed from inventory and charged to the expended amounts as a true expense. If some of the pipe is then taken out of the supplies inventory and put into a new main or a replacement main, the item is capitalized with the other costs of the project, and placed into the fixed assets inventory as a main. Thus, this particular pipe never becomes an expended amount, as it is just an asset (supplies inventory) for asset (fixed asset – mains) exchange. At the end of the year when all the accounting records are compiled and entered into the INFOR system, the expended column will finally reflect the true expenses of the utility.

The 3<sup>rd</sup> column is the available funds that have not yet been expended. To determine the true available balance, management must subtract outstanding commitments and encumbrances.

Saint Paul Regional Water Services  
 Spending Information By Account  
 For Periods January 1 - October 31, 2019

| Account Description                  | Budget     | Expended   | Available | Exp/Bud<br>% |
|--------------------------------------|------------|------------|-----------|--------------|
| Total SALARIES AND WAGES             | 14,642,514 | 13,512,471 | 1,130,043 | 92.28%       |
| Total EMPLOYEE BENEFITS              | 8,003,965  | 6,700,107  | 1,303,858 | 83.71%       |
| Total EMPLOYEE EXPENSE               | 22,646,479 | 20,212,578 | 2,433,901 | 89.25%       |
| Total PROFESSIONAL SERVICES          | 1,546,624  | 474,208    | 1,072,416 | 30.66%       |
| Total SKILLED SERVICES               | 1,735,888  | 1,334,898  | 400,990   | 76.90%       |
| Total FINANCIAL SERVICES             | 395,500    | 236,297    | 159,203   | 59.75%       |
| Total BUILDING REPAIR MAINT SERVICES | 130,500    | 216,500    | (86,000)  | 165.90%      |
| Total MACHINERY AND EQUIPMENT        | 703,284    | 383,393    | 319,891   | 54.51%       |
| Total INFRASTRUCTURE REPAIR          | 115,000    | -          | 115,000   | 0.00%        |
| Total OTHER REPAIR                   | 196,400    | 212,518    | (16,118)  | 108.21%      |
| Total LAND AND BUILDING              | 12,500     | 11,491     | 1,009     | 91.93%       |
| Total EQUIPMENT RENTAL               | 350,500    | 168,459    | 182,041   | 48.06%       |
| Total COMMUNICATIONS SERVICES        | 176,450    | 76,825     | 99,625    | 43.54%       |
| Total WATER SEWER SERVICES           | 17,300     | 7,420      | 9,880     | 42.89%       |
| Total REAL ESTATE SERVICE CHGS       | 122,000    | 90,500     | 31,500    | 74.18%       |
| Total DELIVERY SERVICES              | 258,350    | 184,718    | 73,632    | 71.50%       |
| Total DATA PRINT SERVICES            | 272,850    | 108,527    | 164,323   | 39.78%       |
| Total TRAVEL AND TRAINING            | 223,050    | 110,336    | 112,714   | 49.47%       |
| Total MILEAGE AND PARKING            | 12,250     | 4,565      | 7,685     | 37.27%       |
| Total INSURANCE PREMIUMS             | -          | 304        | (304)     | 0.00%        |
| Total INTERNAL CHARGES               | 4,860,476  | 1,903,942  | 2,956,534 | 39.17%       |
| Total OTHER SERVICE EXPENSE          | 3,046,624  | 602,743    | 2,443,881 | 19.78%       |
| Total SERVICES                       | 14,175,546 | 6,127,644  | 8,047,902 | 43.23%       |

Saint Paul Regional Water Services  
 Spending Information By Account  
 For Periods January 1 - October 31, 2019

| Account Description                   | Budget    | Expended  | Available | Exp/Bud<br>% |
|---------------------------------------|-----------|-----------|-----------|--------------|
| Total COMM MATERIAL AND SUPPLIES      | 14,200    | 6,547     | 7,653     | 46.11%       |
| Total COMPUTER MATERIAL AND SUPPLIES  | 203,650   | 53,570    | 150,080   | 26.30%       |
| Total PAPER AND FORMS                 | 70,500    | 33,141    | 37,359    | 47.01%       |
| Total OFFICE EQUIPMENT AND FURNITURES | 28,700    | 18,968    | 9,732     | 66.09%       |
| Total GENERAL OFFICE SUPPLIES         | 40,760    | 22,874    | 17,886    | 56.12%       |
| Total VEHICLE COMMODITIES             | 496,200   | 259,600   | 236,600   | 52.32%       |
| Total BUILDING UTILITIES              | 2,312,300 | 1,371,120 | 941,180   | 59.30%       |
| Total BUILDING REPAIR SUPPLIES        | 374,250   | 85,190    | 289,060   | 22.76%       |
| Total STREET MAINTENANCE MATERIALS    | 28,000    | 1,279     | 26,721    | 4.57%        |
| Total VEHICLE REPAIR AND MAINTENANCE  | 123,500   | 41,877    | 81,623    | 33.91%       |
| Total EQUIPMENT PARTS                 | 349,000   | 336,836   | 12,164    | 96.51%       |
| Total EMPLOYEE CLOTHING               | 71,000    | 69,227    | 1,773     | 97.50%       |
| Total PUBLIC SAFETY SUPPLIES          | 215,800   | 152,380   | 63,420    | 70.61%       |
| Total FIELD AND SHOP SUPPLIES         | 214,000   | 119,283   | 94,717    | 55.74%       |
| Total RECREATION SUPPLIES             | 13,000    | 14,352    | (1,352)   | 110.40%      |
| Total RAW MATERIAL                    | 350,700   | 212,404   | 138,296   | 0.00%        |
| Total INFRASTRUCTURE SUPPLIES         | 3,124,100 | 2,855,518 | 268,582   | 91.40%       |
| Total GEN MATERIALS AND SUPPLIES      | 323,400   | 565,354   | (241,954) | 174.82%      |
| Total MATERIALS AND SUPPLIES          | 8,353,060 | 6,219,518 | 2,133,542 | 74.46%       |
| Total LOAN EXPENSE                    | 400,000   | 236,599   | 163,402   | 59.15%       |
| Total TORT LIABILITY                  | 140,000   | 23,904    | 116,096   | 17.07%       |
| Total MISCELLANEOUS EXPENSE           | 10,000    | 47,137    | (37,137)  | 471.37%      |
| Total OTHER MISCELLANEOUS             | 550,000   | 307,640   | 242,360   | 55.93%       |

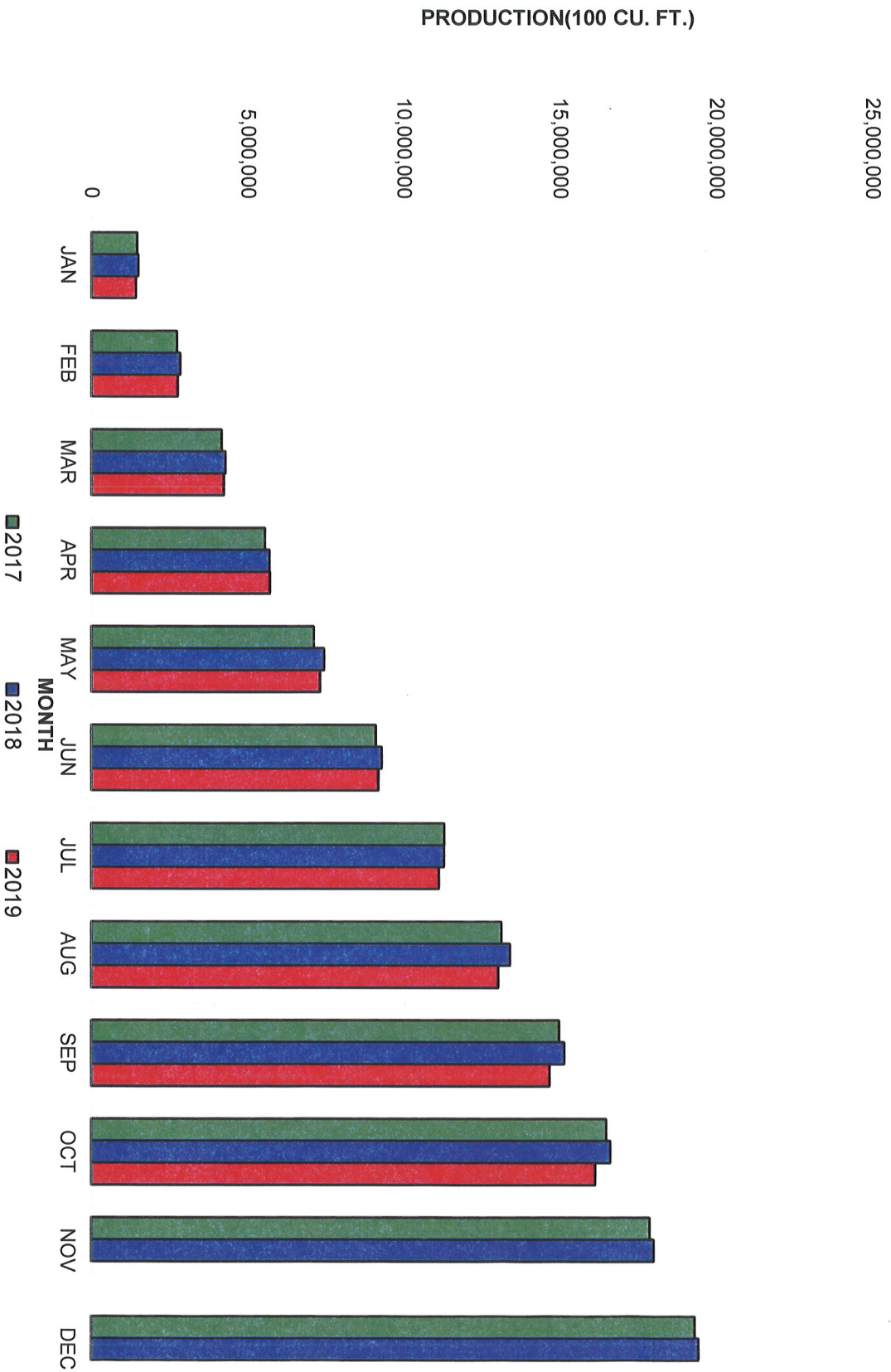
Saint Paul Regional Water Services  
 Spending Information By Account  
 For Periods January 1 - October 31, 2019

| Account Description          | Budget     | Expended   | Available   | Exp/Bud<br>% |
|------------------------------|------------|------------|-------------|--------------|
| Total CAPITAL EXPENSE        | 26,644,500 | 11,521,785 | 15,122,715  | 43.24%       |
| Total DEPRECIATION EXPENSE   | (570,000)  | 1,581,069  | (2,151,069) | -277.38%     |
| Total CAPITAL CLOSE OUT      | -          | (130,410)  | 130,410     | 0.00%        |
| Total CAPITAL OUTLAY         | 26,074,500 | 12,972,444 | 13,102,056  | 49.75%       |
| Total NOTE PRINCIPAL         | 2,499,000  | -          | 2,499,000   | 0.00%        |
| Total REVENUE BOND PRINCIPAL | 2,205,000  | -          | 2,205,000   | 0.00%        |
| Total GO BOND INTEREST       | 196,900    | 98,450     | 98,450      | 50.00%       |
| Total OTHER DEBT INTEREST    | 669,901    | 240,880    | 429,021     | 35.96%       |
| Total DEBT ISSUANCE COST     | 42,400     | -          | 42,400      | 0.00%        |
| Total DEBT SERVICE           | 5,613,201  | 339,330    | 5,273,871   | 6.05%        |
| EXPENSE-EXPENDITURE EXPENSE  | 77,412,786 | 46,179,154 | 31,233,632  | 59.65%       |

# Graphs

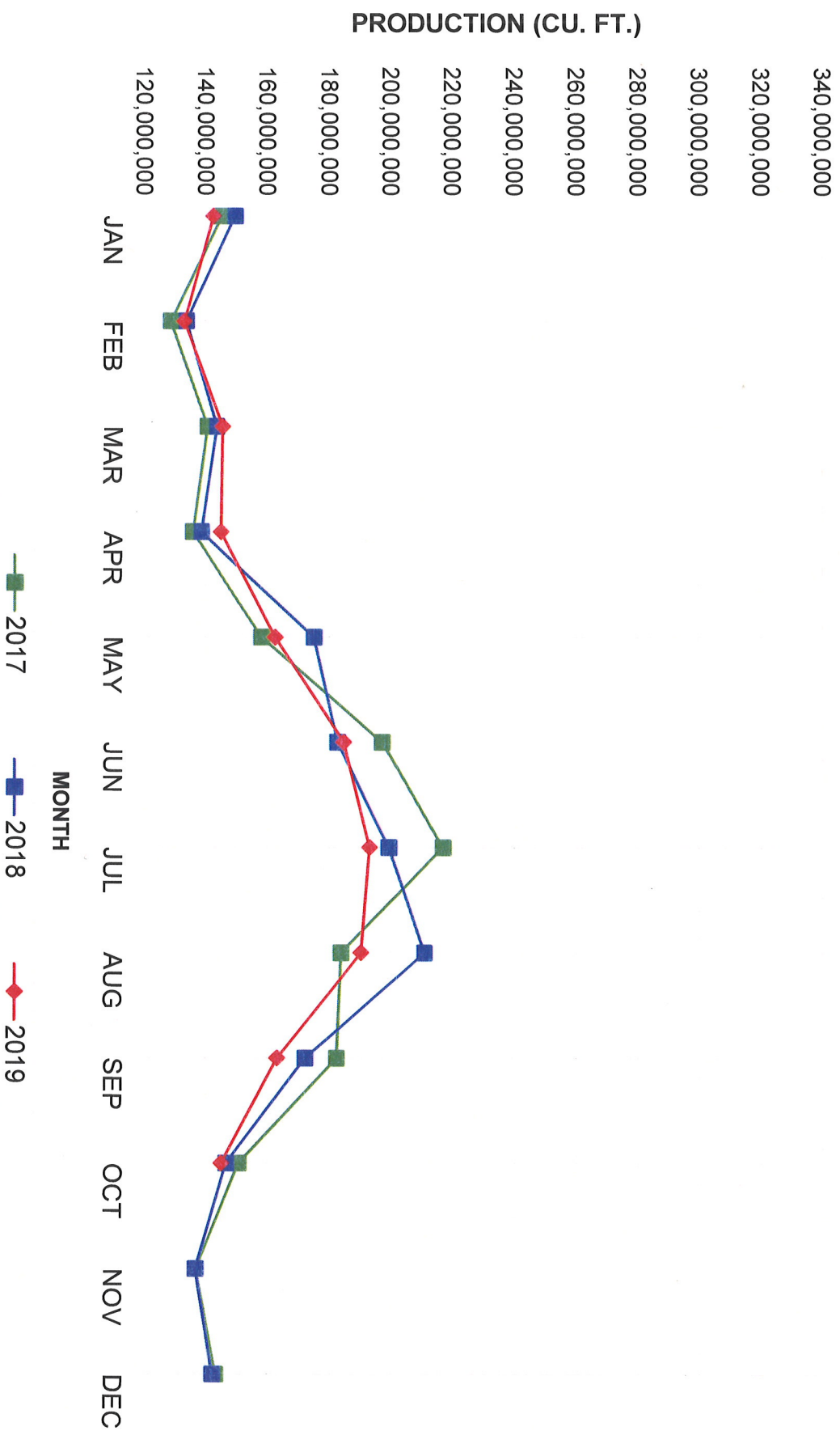
**PRODUCTION - CONSUMPTION - REVENUE**

# SAINT PAUL REGIONAL WATER SERVICES YEAR TO DATE PRODUCTION



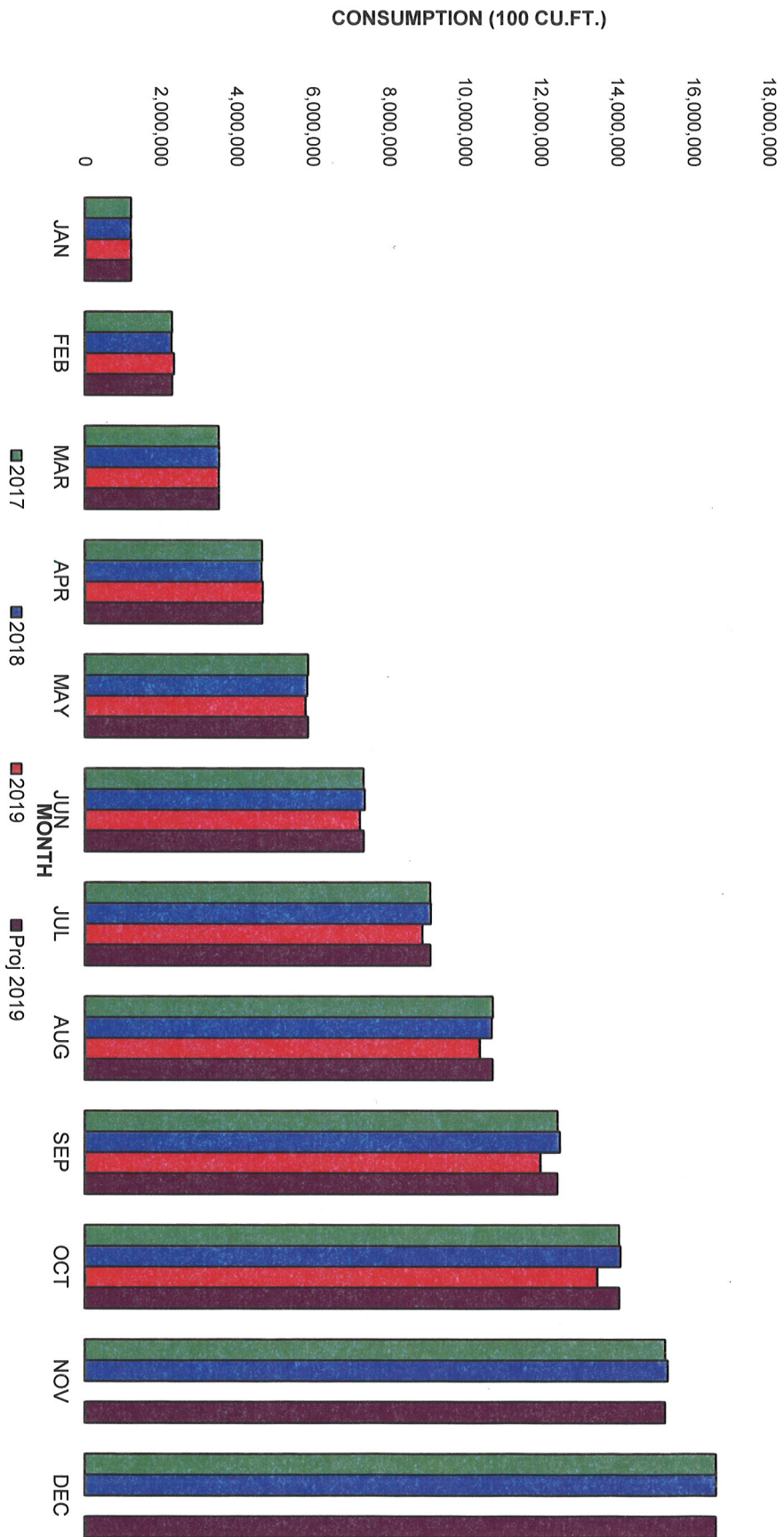
This graph represents total cumulative year to date pumping through the McCarron's pumping station.

# SAINT PAUL REGIONAL WATER SERVICES PRODUCTION BY MONTH



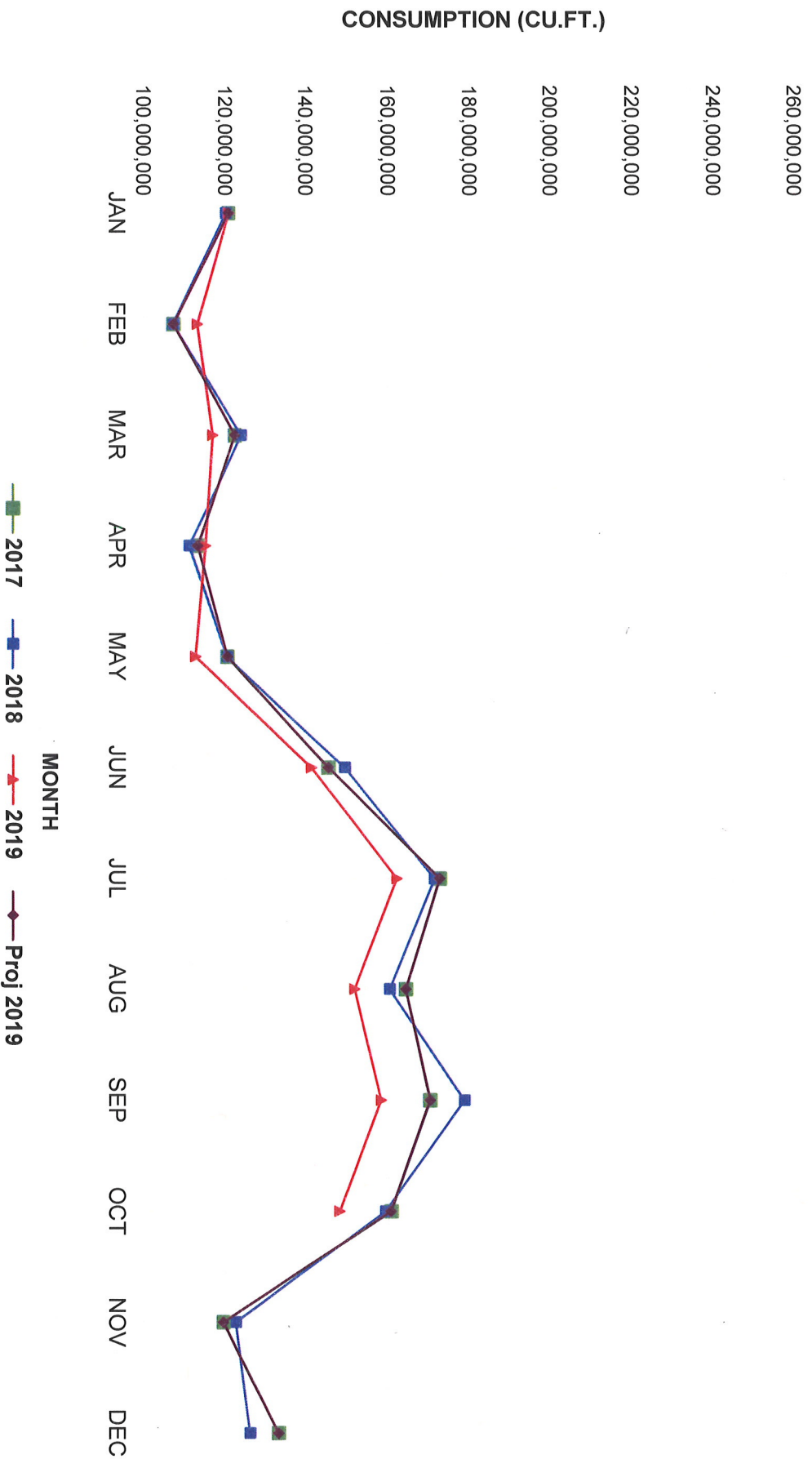
This graph represents total pumping through the McCarron's pumping station.

# SAINT PAUL REGIONAL WATER SERVICES YEAR TO DATE CONSUMPTION



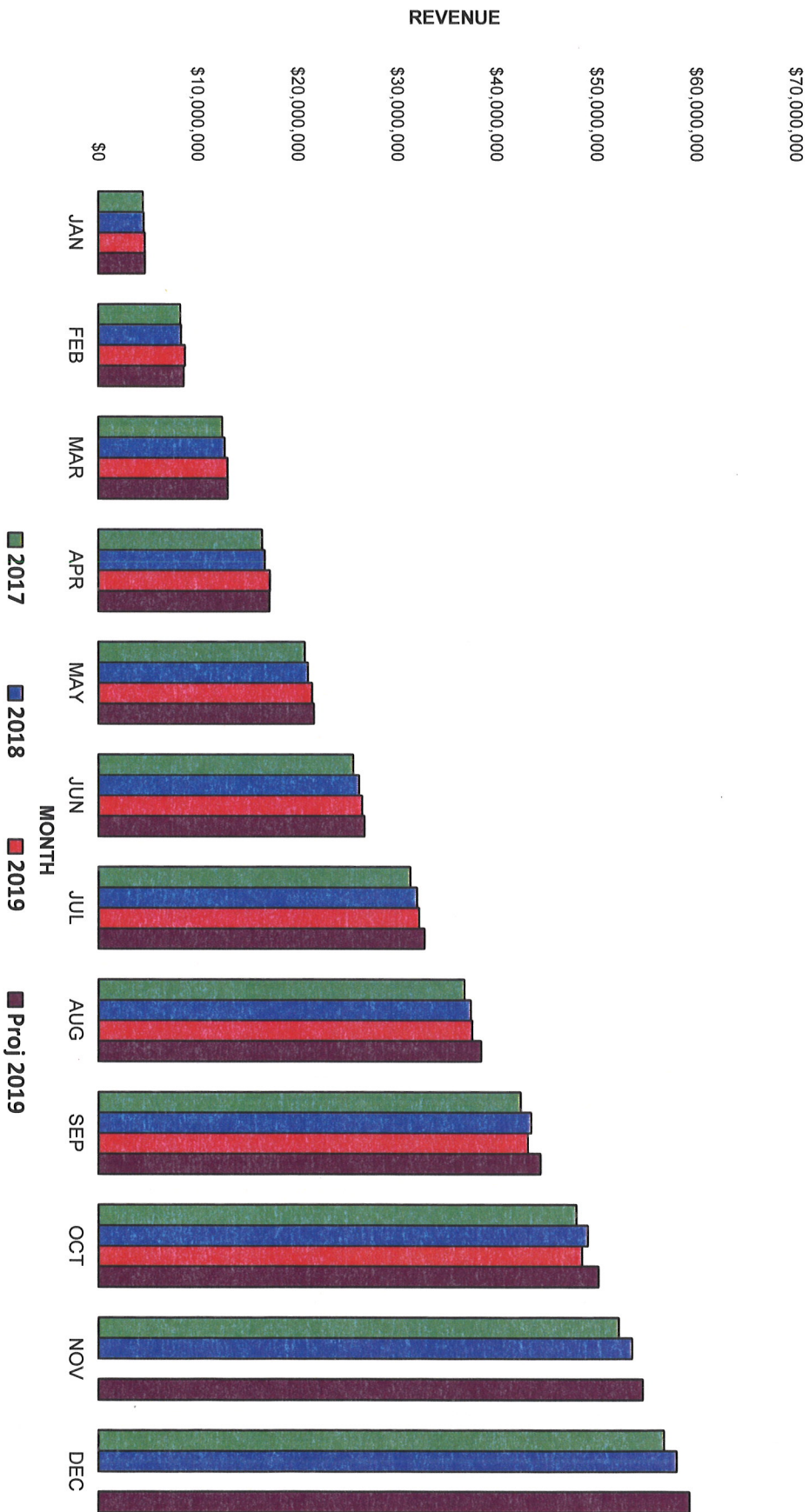
This graph represents total fixed meter year to date consumption for all retail and wholesale accounts. Very minor amounts of consumption are charged for in other ways such as through hydrant permits, etc.

## SAINT PAUL REGIONAL WATER SERVICES CONSUMPTION BY MONTH



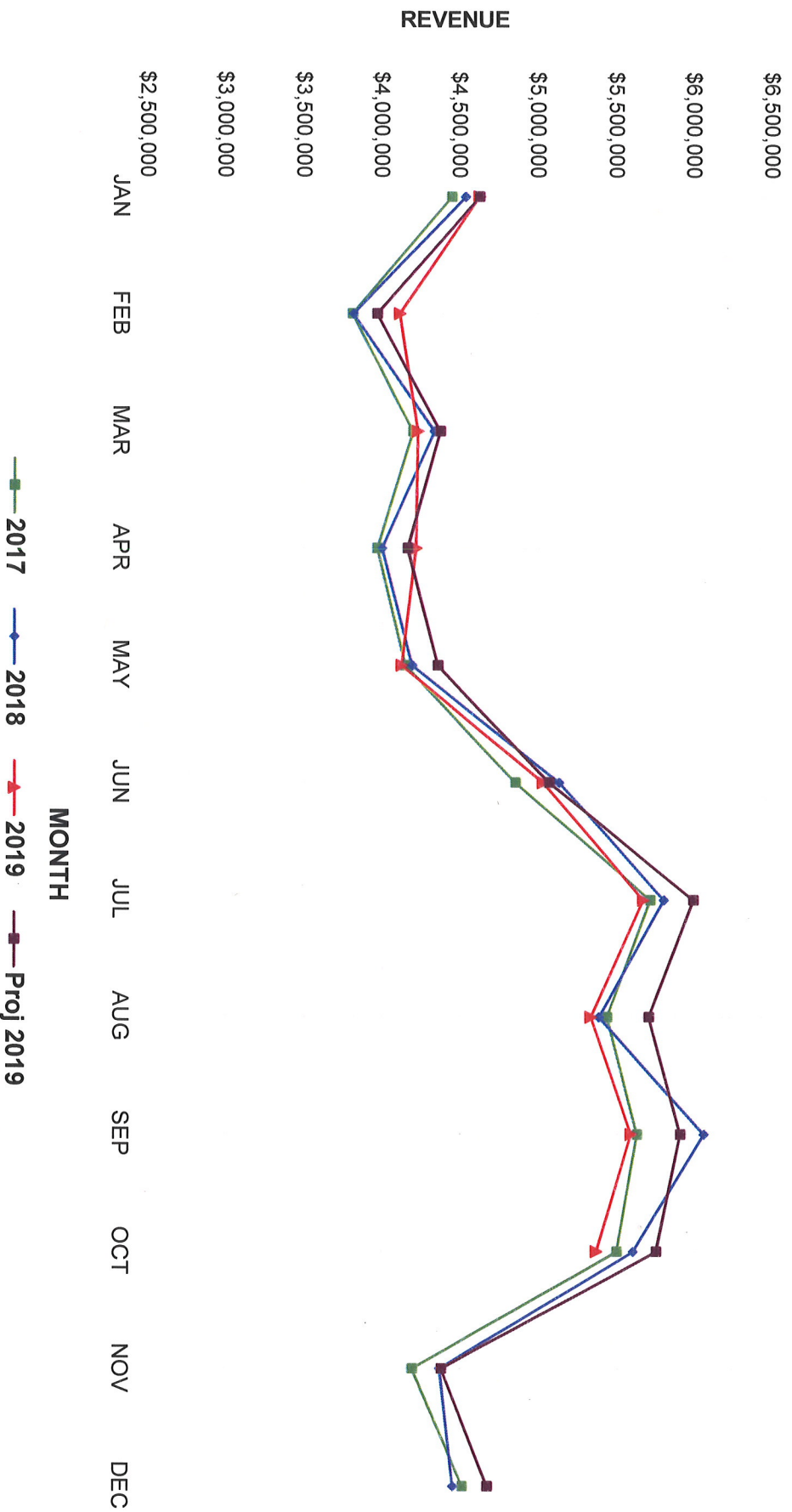
This graph represents total fixed meter consumption for all retail and wholesale accounts. Very minor amounts of consumption are charged for in other ways such as through hydrant permits, etc.

# SAINT PAUL REGIONAL WATER SERVICES YEAR TO DATE REVENUE



This graph represents the accumulation to date of all fixed meter and minimum billings issued.

# SAINT PAUL REGIONAL WATER SERVICES REVENUE BY MONTH



This graph represents all fixed meter and minimum billings issued.