



Capitol Region Watershed District

595 Aldine Street • Saint Paul, MN 55104

T: 651-644-8888 • F: 651-644-8894 • capitolregionwd.org

Dear 2024 Partner Grant Applicant:

Capitol Region Watershed District (CRWD) is pleased to offer Partner Grants for programs and projects led by community, arts and environmental organizations, schools, faith-based groups, and cities that increase clean water knowledge and actions. All proposed projects must serve residents within CRWD's boundaries. Visit our [About CRWD Page](#) and scroll down to view a map of the District.

CRWD is committed to engaging new and historically underrepresented groups and believes we can achieve cleaner waters through engagement across all communities. Proposals that take place in or serve residents from the Trout Brook, Phalen Creek, Saint Anthony Hill, Como Lake, or Lake McCarrons watersheds will be given additional consideration. Organizations serving other areas of the District are still eligible to apply.

Review the following information regarding CRWD's Partner Grant application and review process. This information is also noted in the online application.

- First time grantees can apply for \$5,000 - \$10,000.
- Repeat grantees can apply for \$5,000-\$20,000.
- Applicants should only include deliverables and outcomes expected as a result of CRWD funding. This information will be used in part to determine the cost per participant and to compare project deliverables across proposals during the review process.
- Each task will receive full or no funding. Applicants should develop a task description (up to 4 total) for each unique activity that includes all deliverables and outcomes. Applications will be reviewed based only on the content provided.
- Proposals must be submitted using [CRWD's Partner Grant online application](#) by 4:00 p.m. on Tuesday, October 31.

All perspective grantees are strongly encouraged to attend a Partner Grant Information Session on October 6 from 12:00 – 1:00 p.m. Attendees can join in-person or virtually. Applicants will be notified of the Board's 2024 Partner Grant funding decision by January 1, 2024. A final scope of work and executed Partner Grant agreement will be required prior to beginning work.

Grants are funded on a reimbursement basis upon project completion and receipt of a report no later than the end of the calendar year. Liability insurance is required for all grantees. Please review our Partner Grant Agreement and terms prior to submitting.

Please contact me with any question, lschwantes@capitolregionwd.org or (651) 644-8888 ext. 105.

Thank you,

A handwritten signature in black ink that reads "Lindsay Schwantes". The signature is fluid and cursive.

Lindsay Schwantes

Community Engagement Program Manager