



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Meeting Minutes

Racquel Vaske, General
Manager
651-266-6815 or
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Board of Water Commissioners

Mollie Gagnelius,
Recording Secretary,
651-266-6275 or
mollie.gagnelius@ci.stpaul.mn.us

Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Anika Bowie
Commissioner Rebecca Cave
Commissioner Saura Jost
Commissioner John Larkin
Commissioner Chris Tolbert

Tuesday, August 20, 2024

5:00 PM

Legislative Hearing Room, 330 City Hall

Roll Call

Present 5 - Mara Humphrey; Rebecca Cave; Anika Bowie; Saura Jost and Chris Tolbert

Absent 1 - John Larkin

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Commissioner Jost and seconded by Commissioner Bowie; Consent Agenda has been approved.

Adopted Consent Agenda

Yea: 5 - Mara Humphrey; Rebecca Cave; Anika Bowie; Saura Jost and Chris Tolbert

Nay: 0

Absent: 1 - John Larkin

1 Approving the minutes of the July 9, 2024 meeting.

Attachments: [July 9, 2024 Board Minutes](#)

Adopted

2 Approving the Financial Statements for the month of June 2024.

Attachments: [June 2024 Financial Statements](#)

Adopted

- 3 Pertaining to authorizing professional services agreement with Black & Veatch to provide engineering services.

Attachments: [Staff Report](#)
 [Scope of Work](#)
 [Fee Summary](#)
 [Master Contract 4743](#)
 [Resolution 24-1246](#)

Adopted

- 4 Pertaining to a 2024 Budget Amendment No. 5 to record the increase in spending and financing for merchant fees.

Attachments: [Staff Report](#)
 [Resolution 24-1247](#)
 [Financial Analysis](#)

Adopted

- 5 Pertaining to MnDOT Agreement No. 1057038 with the State of Minnesota providing for the roadway reconstruction of a portion of Trunk Highway 61 and Trunk Highway 5 by State contractor in conjunction with State Project No. 6221-107.

Attachments: [Staff Report](#)
 [Agency Relocation Agreement](#)
 [Resolution 24-1248](#)

Adopted

- 6 Pertaining to MnDOT Agreement No. 1056981 with the State of Minnesota providing for water system work in conjunction with State Project No. 6221-107.

Attachments: [Staff Report](#)
 [Agency Relocation Agreement](#)
 [Resolution 24-1249](#)

Adopted

Action Items

- 7 Providing for the issuance of a grant anticipation note in an original aggregate principal amount not to exceed \$7,500,000.

- Attachments:** [Staff Report](#)
 [City Council Resolution](#)
 [Lead Master Loan and/or Grant Agreement](#)
 [Resolution 24-1250](#)

Motion made by Commissioner Tolbert and seconded by Commissioner Cave; item is Adopted
Adopted

Yea: 5 - Mara Humphrey;Rebecca Cave;Anika Bowie;Saura Jost and Chris Tolbert

Nay: 0

Absent: 1 - John Larkin

8 Pertaining to a professional services agreement with CDM Smith, Inc. to provide Lead Free SPRWS program management services.

- Attachments:** [Staff Report](#)
 [RFP Report](#)
 [Scope of Work](#)
 [Resolution 24-1251](#)

Motion made by Commissioner Tolbert and seconded by Commissioner Cave; item is Adopted
Adopted

Yea: 5 - Mara Humphrey;Rebecca Cave;Anika Bowie;Saura Jost and Chris Tolbert

Nay: 0

Absent: 1 - John Larkin

9 Pertaining to the acceptance of Minnesota Public Finance Authority funding to partially finance the replacement of lead services for a value of \$35,000,000.

- Attachments:** [Staff Report](#)
 [Financial Analysis](#)
 [Resolution 24-1252](#)

Motion made by Commissioner Cave and seconded by Commissioner Bowie; item is Adopted
Adopted

Yea: 5 - Mara Humphrey;Rebecca Cave;Anika Bowie;Saura Jost and Chris Tolbert

Nay: 0

Absent: 1 - John Larkin

Discussion Item

10 Customer Portal Update

Attachments: [Customer Portal Presentation](#)

Received and Filed

Informational Items

11 General Manager's Report

1. Potential oil spill in Mississippi River. In-takes have been shut down.

Received and Filed

12 2023 Claims Report

Attachments: [2023 Claims Report](#)

Received and Filed

13 Pipeline Express

Attachments: [Pipeline Express - July 12, 2024](#)

[Pipeline Express - July 26, 2024](#)

Received and Filed

Adjournment