



# APPLICATION FOR APPEAL

RECEIVED  
AUG 15 2012  
CITY CLERK

Saint Paul City Clerk  
310 City Hall, 15 W. Kellogg Blvd.  
Saint Paul, Minnesota 55102  
Telephone: (651) 266-8560

The City Clerk needs the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number \_\_\_\_\_)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In OR  Mail-In

YOUR HEARING Date and Time:

Tuesday, Aug. 21

Time 1:30 P.M.

Location of Hearing:

Room 330 City Hall/Courthouse

## Address Being Appealed:

Number & Street: 1813 E 3RD ST. City: ST. PAUL State: MN Zip: 55119

Appellant/Applicant: FAITH ANN LOWELL (DAUGHTER & HEIR TO HOME) Email AROMATIC03@AOL.COM (ZER THREE)

Phone Numbers: Business \_\_\_\_\_ Residence 651-778-8481 Cell 651-756-0812

Signature: Faith A. Lowell Date: 8-14-2012

Name of Owner (if other than Appellant): FAITH MIRIAM LOWELL (MOTHER) 90 yr old

Address (if not Appellant's): 12303 220TH ST. BOYCEVILLE, WI 54725

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being Appealed and Why? Attachments Are Acceptable

- Vacate Order/Condemnation/Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Fire C of O: Only Egress Windows
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other

WE WOULD LIKE TO REQUEST A VARIANCE FOR THE WINDOW WHICH OPENS ONLY 22" RATHER THAN THE DESIRED 24" (THIS HOME WAS BUILT IN 1951.) (THERE IS A SMALL PIECE OF WOOD WE COULD ALSO REMOVE AT THE TOP AND THE WINDOW WOULD OPEN TO 24 1/2" WE WOULD LIKE TO BE TAKEN OFF THE RENTAL LIST RIGHT AWAY. LET ME KNOW YOUR DECISIONS - PREFER IN MAIL -

Revised 4/22/2011

# Legislative Hearing Fact Sheet

Legislative Hearings provide the forum to review appeals of City-issued orders and develop recommendations for City Council consideration. Appellants not satisfied with the recommendation of the Hearing Officer may request a public hearing before the City Council and it will be scheduled. Any person unsatisfied by the quasi-judicial decision of the City Council may obtain judicial review by timely filing of an action.

## Appeal Applications

Appeal application forms are available online at [www.stpaul.gov](http://www.stpaul.gov) or they can be mailed to you calling 651-266-8560. Appeal applications may be submitted in person at or by mail at 310 City Hall, 15 Kellogg Boulevard W., St. Paul, MN 55102. Appeal applications should be filed within ten days of the date of written notification of the item(s) being appealed.

## Scheduling Your Appeal Hearing

The date and time of the hearing for those applications submitted in person will usually be set at that time. Mailed applications will be copied and returned to the appellant with the date and time clearly indicated on the form. Generally, appeal hearings are scheduled one to four weeks after the application is submitted. Once an appeal has been scheduled, it may not be rescheduled more than once. Additional rescheduling will only be done by referral from the City Council. In some cases involving egress windows, an appeal may be granted without a hearing. If this is the case with your appeal, you will receive a call from our office.

## Hearings Are Held on Tuesdays & The Schedule Typically Is:

- 9:00 Tax Assessments & Orders to Remove or Repair
- 11:30 Condemnations, Revocations & Vacate Orders. Also, Summary & Vehicle Abatement Orders
- 1:30 Fire Certificate of Occupancy Letters, Code Enforcement Notices & Egress Window Building Permit Denials
- 2:30 Vacant Building Registration Notices
- 3:00 Other Cases and Overflow Hearings

## What to Expect at the Hearing

A number of appeals are heard in each hearing session. For each appeal, City Staff will give a report and appellants be given time to present information, testimony, photos or other documents. The Hearing Officer will take all of this into account to develop a recommendation for Council consideration. Occasionally a decision cannot be made at the hearing, and the matter will be laid over or continued to allow the appellant and/or staff time to gather more information. The hearings are quite informal but it is still expected that cell phones and pagers will be turned off, and City staff and appellants will address one another respectfully.

**Interpreter:** If you need an interpreter for your hearing, please call 651-266-8560 for us to arrange one.

WE PLAN TO HOME STEAD THE HOME (AND OF) ITAVE  
IT PLACED IN THE HEIR'S NAME. THANKS SINCERELY,  
SEND IN MAIL AND MY EMAIL IF POSSIBLE. Faith A. Lowell



**CITY OF SAINT PAUL**

*Christopher B. Coleman, Mayor*

375 Jackson Street, Suite 220 Telephone: 651-266-8989  
Saint Paul, MN 55101-1806 Fax: 651-266-8951

August 10, 2012

FAITH M LOWELL  
119 UNION ST #216  
RIVER FALLS WI 54022-2384

**CORRECTION NOTICE - COMPLAINT INSPECTION**

**THIS ORDER IS SUSPENDED UNTIL FURTHER NOTICE**

**The Emergency Escape and Rescue window(s) identified in these orders are found to be out of compliance with the requirements of the Minnesota State Fire Code.**

**However, this violation is currently under legal review.**

**Compliance IS NOT required at this time, pending the outcome of that review.**

**No further action is required by you at this time.**

**You will be notified of the outcome of the review and if further action is required.**

RE: 1813 3RD ST E  
Ref. # 114896

Dear Property Representative:

An inspection was made of your building on June 1, 2012 in response to a referral. You are hereby notified that the following deficiency list must be corrected immediately.

Failure to comply may result in a criminal citation or revocation of the Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

**DEFICIENCY LIST**

1. Main floor windows. - MSFC1026.1 - Provide and maintain an approved escape window from each sleeping room. The minimum size must be 5 square feet of glazed area with a minimum of 24 inches of openable height and 20 inches of openable width. With a finished sill height not more than 48 inches. This work may require permit(s). Call DSI at (651)- 266-9090. Refer to the Escape Windows for Residential Occupancies handout for more information.-These are double hung windows. The openable height is 22inches. Openable width is 27inches. Sill is 26inches. Glazed measurements are 46inches in height by 34inches in width. Your windows meet the requirement for the openable width but not for the openable height.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of the original orders.

If you have any questions, email me at: [james.thomas@ci.stpaul.mn.us](mailto:james.thomas@ci.stpaul.mn.us) or call me at 651-266-8983 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

James Thomas  
Fire Inspector

Ref. # 114896

ATTN: RAQUEL

AS PER OUR CONVERSATION ON FRIDAY 17<sup>TH</sup>, I AM  
ENCLOSING 25<sup>00</sup> HEARING FEE FOR SEPT 11 AT 1:30 PM  
FOR THE ISSUE OF BEING TAKEN OFF THE RENTAL LIST.

THANKS SINCERELY,

Faith G. Lovell

1813 E. 3<sup>RD</sup> ST.