



# City of Saint Paul

City Hall and Courthouse  
15 West Kellogg Boulevard  
Room 330

## Minutes - Final

### Board of Water Commissioners

Patrick Shea, General  
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*Chair Mara Humphrey*  
*Vice Chair Nelsie Yang*  
*Commissioner Amy Brendmoen*  
*Commissioner Rebecca Cave*  
*Commissioner John Larkin*  
*Commissioner Chris Tolbert*

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Tuesday, December 12, 2023

5:00 PM

Legislative Hearing Room, 330 City Hall

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#### Roll Call

**Present** 4 - Amy Brendmoen; Chris Tolbert; Mara Humphrey and John Larkin

**Absent** 2 - Nelsie Yang and Rebecca Cave

#### Consent Agenda

**Note:** Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

#### Approval of the Consent Agenda

*Motion made by Commissioner Brendmoen and seconded by Commissioner Tolbert;  
Consent Agenda has been Adopted*

#### **Adopted Consent Agenda**

**Yea:** 4 - Amy Brendmoen; Chris Tolbert; Mara Humphrey and John Larkin

**Nay:** 0

**Absent:** 2 - Nelsie Yang and Rebecca Cave

- 1 [Min 23-47](#) Approving the minutes of the October 10, 2023 meeting.

**Attachments:** [October 10, 2023 Board Minutes](#)

**Adopted**

- 2     [RES 23-1866](#)     Approving the Financial Statements for the month of October 2023.

**Attachments:**     [October 2023 Financial Statements](#)

**Adopted**

- 3     [RES 23-1867](#)     Pertaining to the settlement agreement and release in the American Guarantee and Liability Insurance Company as subrogee of Health Partners, Inc vs. Saint Paul Board of Water Commissioners.

**Attachments:**     [Staff Report](#)  
                              [Resolution 23-1867](#)

**Adopted**

- 4     [RES 23-1868](#)     Pertaining to 2023 Administrative Order No. 8 for the transfer of available funds from accounting unit 69082140 to increase funding for various accounts in Production and Distribution divisions.

**Attachments:**     [Staff Report](#)  
                              [Financial Analysis](#)  
                              [Resolution 23-1868](#)

**Adopted**

- 5     [RES 23-1869](#)     Pertaining to a 2023 Budget Amendment No. 9 to record the increase in spending due to the Settlement Agreement with American Guarantee and Liability Insurance Company as subrogee of Health Partners, Inc.

**Attachments:**     [Staff Report](#)  
                              [Financial Analysis](#)  
                              [Resolution 23-1869](#)

**Adopted**

- 6      [RES 23-1874](#)      Pertaining to an Amendment No. 1 to Contract for Water Service with the Regents of the University of Minnesota.

**Attachments:**      [Staff Report](#)  
                                 [Amendment No. 1 to Contract for Water Service](#)  
                                 [Cost of Services Study](#)  
                                 [Resolution 23-1874](#)

**Adopted**

- 7      [RES 23-1910](#)      Pertaining to Professional Services Agreement Contract with Charles R. Nelson and Assoc. to provide design and construction observation for the downtown St. Paul Tunnel and Shaft Repair Project.

**Attachments:**      [Staff Report](#)  
                                 [Proposed Scope of Work](#)  
                                 [Resolution 23-1910](#)

**Adopted**

- 8      [RES 23-1911](#)      Pertaining to MnDOT Agreement No. 1054145 with the State of Minnesota providing for water system work in conjunction with State Project No. 6215-117.

**Attachments:**      [Staff Report](#)  
                                 [Agency Relocation Agreement](#)  
                                 [Resolution 23-1911](#)

**Adopted**

- 9      [RES 23-1912](#)      Pertaining to MnDOT Agreement No. 1054146 with the State of Minnesota providing for the relocation of three hydrants in conjunction with State Project No. 6215-117.

**Attachments:**      [Staff Report](#)  
                                 [Utility Relocation Agreement](#)  
                                 [Resolution 23-1912](#)

**Adopted**

- 10     [RES 23-1913](#)     Pertaining to Amendment No. 1 to MnDOT Agreement No. 1052612 with the State of Minnesota providing for the adjustment of certain Board facilities by State contractor in conjunction with State Project No. 6229-37 and State Project No. 6230-30.

**Attachments:**     [Staff Report](#)  
                              [Amendment No. 1 to Agreement](#)  
                              [Resolution 23-1913](#)

**Adopted**

- 11     [RES 23-1921](#)     Pertaining to an Amendment No. 2 to Agreement with Short Elliott Hendrickson, Inc. to provide professional engineering services during the reconditioning of the Board's elevated water towers.

**Attachments:**     [Staff Report](#)  
                              [Resolution 23-1921](#)

**Adopted**

**Action Item**

- 12     [RES 23-1922](#)     Recognizing Amy Brendmoen for dedicated service to the Board of Water Commissioners.

**Attachments:**     [Staff Report](#)  
                              [Resolution 23-1922](#)

*Motion made by Commissioner Tolbert and seconded by Commissioner Larkin; item is Adopted*

**Adopted**

**Yea:**   4 -   Amy Brendmoen;Chris Tolbert;Mara Humphrey and John Larkin

**Nay:**   0

**Absent:** 2 -   Nelsie Yang and Rebecca Cave

**Informational Items**

- 13     [CO 23-67](#)     General Manager's Report

**Attachments:**     [McCarrons Plant Project Update](#)  
                              [Lead Free SPRWS Project Update](#)

**Received and Filed**

- 14    [CO 23-63](#)            Employee Injury Summary - 3rd Quarter 2023

**Attachments:**    [Employee Injury Summary - 3rd Quarter 2023](#)

Received and Filed

- 15    [CO 23-64](#)            Vehicle Accident Summary - 3rd Quarter 2023

**Attachments:**    [Vehicle Accident Summary - 3rd Quarter 2023](#)

Received and Filed

- 16    [CO 23-65](#)            2024 Board Meeting Dates

**Attachments:**    [2024 Board Meeting Dates](#)

Received and Filed

- 17    [CO 23-66](#)            Pipeline Express

**Attachments:**    [Pipeline Express - October 6, 2023](#)

[Pipeline Express - October 20, 2023](#)

[Pipeline Express - November 17, 2023](#)

Received and Filed

**Adjournment**