

May 10, 2011

Marcia Moermond
Legislative Hearing Officer
Office of the City Council
15 West Kellogg Blvd
Suite 310, City Hall
St. Paul, MN 55102

Via Email: legislativehearings@ci.stpaul.mn.us

Re: Order to Remove or Repair 1407-1415 Marshall Avenue
File ID: RLH RR 11-15

Marcia Moermond,

This letter is in response to the conditions set forth at the Legislative Hearing on April 26th, 2011 regarding the conditions that are to be met for recommendation to the City Council for granting time to rehabilitate or demolish the buildings on these two properties:

- 1) \$5,000 performance deposit to be deposited by May 18, 2011. **The application was faxed and paid by credit card on May 9, 2011. I have attached a copy of the receipt to this email.**
- 2) Financial information must be provided demonstrating that funds will be available for the project. **I have attached a copy of our bank statement to this email.**
- 3) Provide a work plan, including timelines for rehabilitation and/or demolition of the structures by May 11, 2011. **I have attached a tentative schedule for the demolition of the three buildings and the rehabilitation of the remaining structure pending a final deficiency report from the Fire Inspector and the team inspection to this email.**
- 4) Submit a copy of contractor bids for demolition and rehabilitation of the structures by May 18, 2011. **I have attached a copy of the contracts for the demolition and partial bids for rehabilitation of the remaining structure pending the final deficiency report from the Fire Inspector to this email.**
- 5) Obtain a team inspection by May 18, 2011. **On Thursday May 5, 2011 I met individually with all of the various inspectors. (Fire, Electrical, Mechanical & Plumbing) The Fire Inspector will be providing a final deficiency report on the structure we will be rehabilitating.**
- 6) Maintain the property. **We have secured all buildings and gates and continue to monitor any activity at the site.**

If this document does not meet with your approval for recommendation to the City Council please contact me at 651-641-8705 so that we may address any questions or concerns that you may have before the City Council Public Hearing on Wednesday May 18th, 2011.

Sincerely,

Jim Orchard
Director of Operations
Concordia University-St. Paul