



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

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July 23, 2013

Grand Hookah  
Attn: Mohammed Khan  
688 Snelling Ave N  
St Paul, MN 55104

Re: Application for Mohammed Sardar Khan., doing business as Grand Hookah, ID #20130003057, located 688 Snelling Ave N / **Cigarette/Tobacco license**

Dear Applicant

Your license application has been in a status of "Pending" since June 24, 2013. At this time, the business license has not yet been issued and remains at a status of pending. **Please provide the following information by Monday, August 5, 2013** so that the Department of Safety and Inspections (DSI) may continue processing this request:

- A copy of a signed lease and/or letter or permission from the property owner allowing your specific type of proposed business operation here. Please note, the proposed business operation must be specifically listed in the lease, or stated in a signed written letter of permission.
- A completed Contains Nonpublic Data application addendum form (see enclosed form).
- A completed Certificate of Compliance Minnesota Workers' Compensation Law form (see enclosed form).
- A valid home address. Please note, our records show the address you stated on the application (1955 University Ave W) has no residential units located within the building.
- A work history for the previous 5 year period (list the name of the employer, address, and phone number). You failed to provide this information on your application.
- A detailed written business plan. This plan should include information such as, but not necessarily limited to the following: hours of operation for each day of the week, restrictions (if any) to age of the population allowed in the establishment, list of smoking or other products intended for sale on the premises (e.g. hookah tobacco and/or traditional tobacco product, bowls, pipes, stems, etc.), explain how staffing of the facility will work, describe what security measures will be taken to ensure a safe environment for employees/customers/patrons, describe what floors in the building will be occupied (e.g. basement, 1st floor, 2nd floor etc.) including a description of how each space will be used, describe your plans for keeping the windows uncovered (Maintain a clear view into the building from the street on the exterior wall, in the area of that wall between 3 and 7 feet, measured from the floor elevation), if you propose to permit sampling of tobacco related products describe how this would operate and include an explanation of how you propose to remain in compliance with the Minnesota Clean Indoor Air Act as per Minnesota State Statute, etc.
- A detailed floor plan of all areas and levels in the building intended to be used by the business. Plans must be drawn to scale at 1/4 inch per foot and dimensioned and must include a designer's building code review showing how the proposed facilities meets or can be remodeled to meet the State Building Code [e.g. such things as emergency egress, accessible entry and toilet room(s)]. Furniture arrangement, equipment, customer service counter, and merchandise display shelving must be shown on the plans.

DSI cannot begin the review of your request until it has received the above referenced information. If you have any questions regarding your license application, I may be contacted at 651-266-9109.

Sincerely,

Larry Zangs  
DSI Inspector III  
LRZ/jwf

enc.

c. Christine A. Rozek, DSI Deputy Director

Mohammed Sardar Khan, 1955 University Ave W

**Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice regarding the status of your pending application.**