



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

March 3, 2023

Joe Steinmaus

Victoria D. Cree
3830 Thomas Ave N.
Minneapolis, MN 55412

VIA EMAIL: joesteinmaus@comcast.net

VIA MAIL & EMAIL: creev22@gmail.com

Re: Remove or Repair of the Structure at 1011 Burns Avenue

Dear Mr. Steinmaus & Ms. Cree:

This letter is to confirm that the Legislative Hearing on Tuesday, February 28 the matter was laid over to **Tuesday, March 14, 2023 at at 9:00 am in room 330 City Hall/Courthouse for further discussion.**

If you have a purchase agreement signed prior to March 14, please send it to me at Joanna.zimny@ci.stpaul.mn.us.

A reminder that if you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. **Please note that title cannot transfer until the rehabilitation is complete and nuisance abated.**

For your reference, the following items must be completed one you receive your Code Compliance Inspection Report and before receiving a grant of time from the City Council to rehabilitate the property:

- 1. submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case-by-case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued; and
- 3. submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids and a **schedule** for completion of the project; and

4. the property must be maintained.

If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

c: Rehabilitation & Removal staff
Clarke Investments via email: info@clarkeinvestments.net