



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 10, 2022

Gladys Igbo

VIA EMAIL: [dysie33@aol.com](mailto:dysie33@aol.com)

Re: Appeal for Property at 385 University Avenue

Dear Gladys Igbo:

This is to confirm that at the Legislative Hearing on June 7, 2022 Legislative Hearing Officer Marcia Moermond recommended that the City Council **waive the Vacant Building fee for 120 days (to September 9, 2022).**

As discussed in the hearing, the property is a Category 2 Vacant Building and **will require a Code Compliance Inspection** before permits can be pulled and work can begin. The Code Compliance form can be found online here: <https://www.stpaul.gov/departments/safety-inspections/vacant-buildings> . I have also attached one for your convenience. Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process. **Please include the lock box code in your Code Compliance Application.**

The City Council Public Hearing is scheduled for Wednesday, June 22, 2022 at 3:30 pm. in room 300 City Hall. If you are contesting Ms. Moermond's recommendation, you may appear in person or send written testimony to be added to the record to [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us) or by voicemail at 651-266-6805. **Should you wish to address Council directly but not appear in person, you must register in person by noon on the Tuesday immediately prior to your Public Hearing here: <https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony>.** If you don't wish to contest, no further action is needed and the Council will proceed with Ms. Moermond's recommendation above.

If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny



Legislative Hearing Executive Assistant

Encl: Application for Residential (3+ Units), Commercial and Mixed-Use Code Compliance Inspection

c: Fire Supervisors  
Vacant Building Staff