

Minnesota Financial Crimes Task Force

Multi-Agency Law Enforcement Joint Powers Agreement

This Multi-Agency Law Enforcement Joint Powers Agreement, and amendments and supplements thereto, (“Agreement”) is between the State of Minnesota, acting through its Commissioner of Public Safety, Bureau of Criminal Apprehension (“Grantee”), empowered to enter into this Agreement pursuant to Minn. Stat. § 471.59, Subd. 10 & 12, and {City of St. Paul}, acting through its {St. Paul Police Department, 367 Grove Street St. Paul, MN. 55101}, empowered to enter into this Agreement pursuant to Minn. Stat. § 471.59, subd. 10,

Whereas, the Undersigned Law Enforcement Agency wishes to participate in the Minnesota Financial Crimes Task Force (“MNFCTF”) established to investigate and prosecute identity theft and related financial crimes;

Now Therefore, the parties agree as follows:

1. Purpose

The Undersigned Law Enforcement Agency approves, authorizes, and enters into this Agreement with the purpose of implementing a three-pronged approach to combat Financial Crimes: **prevention, education and enforcement**; and

2. Standards

The Undersigned Law Enforcement Agency shall adhere to the Minnesota Financial Crimes Task Force Standards contained in Exhibit A; which is attached and incorporated into this agreement and made a part hereof. Exhibit A is incorporated into this Agreement and made a part thereof. In the event of a conflict between this agreement and the Exhibit A, the terms of the Exhibits prevail; and

3. Liability

The Undersigned Law Enforcement Agency and the Grantee agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The Grantee’s liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.736, and other applicable law. The Undersigned Law Enforcement Agency’s liability shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Section 466, and other applicable law.

4. Responsibilities of the Undersigned Law Enforcement Agency

The Undersigned Law Enforcement Agency shall:

- A. Conduct investigations in accordance with the provisions of **Exhibit A**, and conclude such investigations in a timely manner.

- B. Maintain accurate records pertaining to prevention, education, and enforcement activities, to be collected and forwarded quarterly to the MNFCTF Commander or the Commander's designee for statistical reporting purposes.
- C. Assign one or more members of the Undersigned Law Enforcement Agency to the MNFCTF. All members of the Undersigned Law Enforcement Agency shall continue to be employed and directly supervised by the same Law Enforcement Agency employer which currently employs the member while performing MNFCTF assignments; and all services, duties, acts or omissions performed by the member will be within the course and duty of that employment, and therefore, are covered by the Workers Compensation programs of that employer; and will be paid by that employer and entitled to that employer's fringe benefits.
- D. Make a reasonable good faith attempt to be represented at any scheduled MNFCTF meetings in order to share information and resources amongst the members.

5. Payment

- A. Upon the Effective Date of this Agreement, the Undersigned Law Enforcement Agency will be entitled to reimbursements in accordance with Clause 5, Section B.
- B. The Undersigned Law Enforcement Agency will only be reimbursed by the Grantee for **PRE-APPROVED**; overtime salary including fringe benefits, equipment, training and expenses incurred related to performing MNFCTF assignments and/or training approved by the MNFCTF Commander through the terms of this Agreement or until all designated member or agency funds have been expended, whichever comes first.
- C. The Grantor has a **TOTAL** Overtime Budget of \$30,000 to be used in Minnesota State Budget Fiscal Year 2017.
- D. The Undersigned Law Enforcement Agency must first submit a written request (**Financial Crimes Task Force Outside Agency Reimbursement Form**) to the MNFCTF Commander, prior to receiving any reimbursement of funds from the Grantee in accordance with Clause 5, Section B.
- E. The Undersigned Law Enforcement Agency must supply original receipts to be reimbursed on pre-approved requests. Approved reimbursement will be paid directly the the Grantee to the Undersigned Law Enforcement Agency within 45 days of the date of invoice, with payment made out to the **City of St. Paul/St. Paul Police Department** and mailed to the **St. Paul Police Department 367 Grove Street St. Paul, MN. 55101.**

- F. The Undersigned Law Enforcement Agency shall participate fully in any audits required by the Minnesota Financial Crimes Task Force. In addition, under Minn Stat. § 16C.05, Subd. 5, the Undersigned Law Enforcement Agency's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the Grantee and/or the Minnesota State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end date of this Agreement.

6. Termination/Expiration

- A. Either party may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party. To the extent funds are available the Undersigned Law Enforcement Agency shall receive payment for costs incurred in accordance with the terms of this Agreement through the date of termination.
- B. Upon expiration or earlier termination of this Agreement, the Undersigned Law Enforcement Agency shall provide the MNFCTF Commander in a timely manner, all investigative equipment that was acquired with funding received under this Agreement.

7. Modification of Agreement

Any modifications or alterations to this Agreement must be in writing in the form of an Amendment to this Agreement and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

8. Term

The term of this Agreement is from the Effective Date as set forth below and shall remain in effect through June 30, 2017 unless earlier terminated.

- 9. Nothin in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by an employee as a member of the Undersigned Law Enforcement Agency.

WHEREFORE the Parties have executed this Agreement in accordance with Minn. Stat. § 16C.05, Subd. 2; as of the last signature date obtained below. (Effective Date: 7/1/2016)

Undersigned Law Enforcement Agency

Undersigned Law Enforcement Agency certifies that the appropriate person(s) have executed the Agreement on behalf of the Undersigned Law Enforcement Agency and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.

Kathleen A. Wuorinen, Assistant Chief of Police

Date

Director of the Office of Financial Service

Date

Mayor

Date

City Attorney

Date

**2. Department or Public Safety,
Bureau of Criminal Apprehension**

Superintendent Drew Evans

Date

3. Commissioner of Administration

By and Title
MN Department of Administration
(With delegated authority)

Date

EXHIBIT A

Minnesota Financial Crimes Task Force Standards

The Grantee, who is not a state employee, will:

1. Investigate major financial crimes by organized groups or individuals related to identity theft e.g. bank fraud, wire fraud, access device fraud, commercial fraud, retail fraud and other economic fraud (MN 609.52)
2. Investigators will prepare an investigative plan for each case assigned to include the identification of witnesses and witness statements, obtaining appropriate bank and business records and their analysis. Preparation of a case synopsis includes witness list and relevant evidence for presentation to state and/or federal prosecutors for prosecution.
3. Investigators will follow appropriate state and/or federal laws in obtaining arrest warrants, search warrants and civil and criminal forfeitures. Investigators will follow proper legal procedures in securing evidence, including computer recovery.
4. Investigators will understand and use appropriate legal procedures in the handling of informants including documentation of identity, monitoring of activities, use and recordation of payments.
5. Investigators will use, as appropriate, a broad array of investigative technologies and techniques including surveillance, covert technologies and undercover assignments.
6. Investigators will interview and prepare reports on the victims of a financial crime and will be able to direct those victims to appropriate public and private resources to assist them in the recovery of their identities.
7. Investigators must be able to dedicate sufficient time to the task force to complete their assigned duties for the duration of the term of this grant contract.
8. Investigators must be a licensed peace officer.
9. Assigned investigators will investigate cases involving cross-jurisdictional and/or organized financial crime and high value theft schemes. The assignment may require investigators to travel to Greater Minnesota and throughout the seven county metro area as investigations expand or as assigned by the task force commander.
10. Investigators may be reimbursed for overtime, investigative equipment and case-related travel, which will be based on availability of funds and pre-approval of overtime and expenses. Prior approval from the Commander, Minnesota Financial Crimes Task Force (MNFCTF) or his designee will be required for reimbursement of overtime and other expenses.
11. Investigators will be assigned to and report to the Commander (MNFCTF) or his designee, and will work out of the task force headquarters except for those investigators assigned to a specific task geographic area or a specific Organized Criminal Enterprise (OCE) investigation headquartered at another specific Law Enforcement entity.
12. Investigator's home agency will provide that investigator with an undercover vehicle and basic equipment (gun, handcuffs, vest, etc.).

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Bureau of Criminal Apprehension
 1430 Maryland Avenue East, St. Paul, Minnesota 55106-2802
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 Internet: <http://www.dps.state.mn.us/bca/>

FINANCIAL CRIMES TASK FORCE OUTSIDE AGENCY REIMBURSEMENT

Name:	Date:
Agency:	SSN:
Overtime Hourly Rate: \$	Total Paid to Agency: \$

Date:	Hours:	Case Number:	Synopsis of Activity/Training or Reimbursable Expense:
Total Hours:			

I certify the above to be correct, and the amount claimed to be due and payable.

FCTF Affiliate Printed Name and Signature

Date

Affiliate's Supervisor Printed Name and Signature

Date

FCTF Commander Approval

SAIC Scott Mueller _____

Date: _____