

# FORD, BRUCE A

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811 Sherburne  
RLH FCO 11-418

## COURSE COMPLETION CERTIFICATE



State of Minnesota  
Department of Commerce and  
Department of Labor and Industry  
St. Paul, MN

Course Title <b>MINNESOTA LANDLORD TENANT ACT</b>		Completion Date <b>5/7/2011</b>	
School/Sponsoring Entity <b>Kaplan Professional Schools</b>		Sponsor ID <b>244</b>	Education Type <b>Classroom</b>
This course has been approved by the Minnesota Department of Commerce and/or Department of Labor and Industry for: <b>REAL ESTATE CONTINUING EDUCATION</b>		Credit Hours <b>3.75</b>	Approval Number <b>997865</b>
			License Number <b>20458355</b>
I, <i>Toby Schifsky</i> , as education sponsor, hereby certify that the above named student has completed the required studies for the above class and that class has been approved by the Commissioner of Commerce or the Department of Labor and Industry pursuant to Minnesota Statutes. If you have any comments about this course offering, please mail them to the appropriate entity listed below for your industry.			Kaplan Professional Schools 1295 Bandana Boulevard, Suite 245 St. Paul, MN 55108 651-641-1000 www.kpsminnesota.com
			<b>5/7/2011</b>

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BRUCE A FORD  
1414 LARKSPUR DRIVE  
WOODBURY, MN 55129

## REPORTING PROCEDURES

### For Real Estate Credit

- Course I and Broker's Course: Bring this certificate to the test center for admission. Course I, Course II, Course III, and Broker's Course: Submit a *photocopy* of this certificate to your licensed real estate company.
- Continuing Education: The Primary Broker must certify during the license renewal process that licensee has completed the education requirement. Agents transfer information from this form to Form RE-9 when total hours are completed. Agents submit Form RE-9 to their Primary Broker.

### For Insurance Credit

- Licensing: Bring this certificate to the test center for admission. After completing your license application online, fax a copy of this certificate to the Department of Commerce.
- Continuing Education: Retain this certificate for your records.

### For Appraiser Credit

- Licensing: Bring this certificate to the test center for admission. After completing your license application online, fax a copy of this certificate to the Department of Commerce.
- Continuing Education: After completing your license renewal online, fax a copy of this certificate to the Department of Commerce.

### For Mortgage Originator Credit

- Retain this certificate for your records.

### For Residential Building Contractor Credit

- Continuing Education: Complete the education section on the license renewal form.

If you have any comments about this course offering, please mail them to:

**Residential Building Contractors**  
MN Department of Labor and Industry  
443 Lafayette Road North  
St. Paul, MN 55155  
651-284-5065, Fax: 651-284-5749  
DLI.Contractor@state.mn.us

**Real Estate, Appraisal, or Insurance**  
MN Department of Commerce - Licensing Unit  
85 7<sup>th</sup> Place East, Suite 285  
St. Paul, MN 55101  
651-296-6319, Fax: 651-284-4210  
education.commerce@state.mn.us

**Mortgage Originators**  
MN Department of Commerce  
Division of Financial Examinations  
85 7<sup>th</sup> Place East, Suite 500  
St. Paul, MN 55101  
651-282-9855, Fax: 651-296-8591  
mortgage.commerce@state.mn.us

*Retain this certificate for your records.*