

Otto Bremer Foundation

Proposal Cover Sheet

Date of application: June 24, 2010

This is an application for a: Grant Program Related Investment

Contact Information

City of Saint Paul Department of Human Rights and Equal Economic Opportunity

Legal name of the organization according to the IRS (as it appears on most recent 501(c)(3))

Luz Maria Frias 651-266-8903 luz.frias@ci.stpaul.mn.us
President/Executive Director Telephone Email

15 West Kellogg Boulevard, 280 City Hall

Organization Address

Saint Paul MN 55102

City State Zip Code

651-266-8903 651-266-8919 http://www.stpaul.gov/index.aspx?nid=2728

Telephone Fax Website

Anne O'Connor- Assistant to the Director 651-266-8916 anne.oconnor@ci.stpaul.mn.us

Name/title of contact person regarding this application Telephone Email

This organization is: 501(c)(3) nonprofit Public agency/unit of government Religious institution

If the organization above is a fiscal sponsor, name of organization/program applying for funding

Address

City State Zip Code

Telephone Fax Website

Summary of Proposed Project

(brief one-sentence purpose description):

The Saint Paul EMS Academy is an opportunity to diversify the EMT profession, while creating professional opportunities for low-income youth of color, aiming to break the cycle of poverty.

Financial Information

Amount requested: \$ 50,000
Duration of proposed grant period (start/end dates): 1 year
Total program cost, including requested amount: \$ \$143,000
If applying for general operations, the projected total annual budget: \$
Current year total annual organization budget (of the legal applicant): \$

Board Endorsement

Mayor Christopher B. Coleman

Name of board chair

Signature of board chair

OTTO BREMER FOUNDATION

445 Minnesota Street, Suite 2250, St. Paul, MN 55101-2107 (651) 227-8036 (888) 291-1123 Fax (651) 312-3665 email: obf@ottobremer.org

September 27, 2010

Ms. Luz Maria Frias
City of St. Paul,
Human Rights and Equal Economic Opportunity Department
City of St. Paul
290 City Hall
St. Paul, MN 55102

RE: Grant #: 19830

Purpose: To support the EMS Academy, which creates professional opportunities for low-income youth of.

Dear Ms. Frias:

It is my pleasure to inform you that the Otto Bremer Foundation has approved a grant to City of St. Paul, Human Rights and Equal Economic Opportunity Department in the amount of \$50,000. These terms apply to your organization's use of the Foundation's grant:

1. Purpose

The grant, and any income you earn from investment of the grant funds, must be used as described in this letter and in your proposal to the Foundation dated June 24, 2010, including any budget provided with the proposal. If this box is checked -- -- additional terms of this letter are set forth in an attachment, which must be signed on behalf of the Foundation and your organization in order to be effective. To the extent that the terms of this letter differ from your proposal, this letter governs. The grant is to be expended over the one-year period beginning on the date of the check we will send to you. Any substantial variance from the proposal or this letter must be approved in advance and in writing by the Foundation.

2. Payment Schedule; Termination

Your payment will be sent shortly after the foundation receives this signed agreement.

The Foundation reserves the right, in its sole discretion, to discontinue funding if: (a) it is not satisfied with the progress of the activity to be supported by the grant or the content of any written report required by this letter; (b) you have failed in any other material way to comply with the terms of this letter; or, (c) we determine that any statement in your proposal that we relied on in approving the grant is false. You agree to repay to the Foundation any grant funds that have not been used by end of the one-year grant period in compliance with the terms of this letter.

3. Reporting

Within one year after each payment of the grant, you must provide the Foundation with a written report describing the activities carried out under the grant and whether the goals of the grant have been met. The report should provide both narrative and financial information, including a detailed expenditure report. You may submit the Minnesota Common Report Form (available at <http://www.mcf.org/MCF/grant/commonreport.htm>) in satisfaction of this requirement. You must maintain financial and other business records in accordance with sound accounting and business practices, and you agree to permit a representative of the Foundation to have access to those records on reasonable notice for the purpose of auditing or verifying your use of the grant funds.

4. Access

You agree to take reasonable measures to assure access of any interested party to activities supported by the grant, and not to discriminate on the basis of race, color, creed, gender, religion, age, disability, sexual orientation, marital status, or national origin.

5. Oversight

The Foundation may monitor and conduct an evaluation of operations funded by this grant, which may include a visit from Foundation personnel to observe your organization's program, discuss the program with your personnel, and review financial and other records and materials connected with the activities financed by this grant.

6. Public Reports

The Foundation may include information about this grant in public reports and may also refer to the grant in press releases. If there are special considerations concerning the public announcement of this grant by your organization, or if you would like to coordinate a public announcement of the grant with the Foundation's announcement, we encourage you to contact the Foundation to discuss this.

7. Anti-Terrorism

You acknowledge that you are familiar with the U.S. Executive Orders and laws that prohibit the provision of resources and support to individuals and organizations associated with terrorism. You will ensure that you do not support or promote violence, terrorist activity or related training, or money laundering.

8. Notice of Change

Your organization must promptly notify the Foundation in writing, at the address listed in this letter, of any lawsuit brought against the organization; any proceeding or investigation directed at the organization by a federal, state, tribal, or local administrative agency or authority; or any proposed change in the organization's status under Section 501(c)(3) or 509(a) of the Internal Revenue Code.

9. Miscellaneous

- a. This agreement constitutes the entire agreement between the Foundation and your organization with respect to the grant, and supersedes all prior agreements and understandings between the parties, whether written or oral.
- b. Any provision or requirement of this letter may be waived at any time by the party entitled to the benefits thereof. Such waiver or failure to insist on strict compliance will not operate as a waiver of any other failure to comply.
- c. Your organization must not assign its rights or delegate its obligations under this letter without the prior written consent of the Foundation.

* * *

If this letter correctly sets forth your understanding of the terms of this grant, please indicate your organization's agreement by having the enclosed copy of this letter countersigned by an officer of your organization and returned to the Foundation to the attention of Danielle Cheslog.

On behalf of the Foundation, may I extend every good wish for your organization's success. Please do not hesitate to contact your assigned program officer if you have questions about this grant agreement or the grant.

Sincerely,

OTTO BREMER FOUNDATION



Lue Her
Program Officer
651-312-3531



Randi Ilyse Roth
Executive Director

The undersigned, on behalf of City of St. Paul, Human Rights and Equal Economic Opportunity Department, hereby accepts and agrees to the foregoing terms.

City of St. Paul, Human Rights and Equal
Economic Opportunity Department

By: _____
Signature

Printed Name: _____

Title: _____

Address: _____

Phone: _____

Email: _____

Date: _____

Grant #19830