



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
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SAINT PAUL, MN 55102-1615
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PHONE: (651) 266-8585 FAX: (651) 266-8574

January 17, 2013

Kelly Evans, Esq.
Evans & Mandelstein LLC
o/b/o Helping Hands
1405 Silver Lake Rd, Ste. 3
Saint Paul MN 55112

VIA EMAIL: kevans@emfirm.com

Re: Order to Remove or Repair for Property at 533 Burgess Street

Dear Ms. Evans:

This is to confirm that on January 15, 2013 at the Legislative Hearing, Marcia Moermond, Legislative Hearing Officer stated that the following conditions must be met by the close of business on Wednesday, January 30, 2013 if your client intends to rehabilitate the building:

1. obtain a new code compliance inspection as a single family dwelling;
2. a \$5,000 performance deposit must be posted with the Department of Safety and Inspections;
3. a work plan which includes timelines for completing the work and must be done in accordance with the Code Compliance Inspection Report; including subcontractor bids;
4. the property taxes must be paid and brought current;
5. a financial letter indicated that your client plans to dedicate funds for the rehabilitation of the property or financial documentation such as a construction loan, a line of credit or a bank business account that you have financial means to complete this project (City's estimate for rehabilitation exceeds \$75,000);
6. a vacant building registration form must be completed and filed with the Department of Safety and Inspections; including Sale Review Application;
7. the property must be maintained;
8. provide information about Helping Hands; and
9. provide closing documents indicating the date the property was purchased.

The City Council Public Hearing is scheduled for Wednesday, February 6, 2013 at 5:30 p.m. in Room 300 Council Chambers.

If you have questions, please contact me at 651-266-8563.

Sincerely,

/s/

Mai Vang
Legislative Hearing Coordinator

c: Steve Magner
Joe Yannarely
Amy Spong
Christine Boulware
Vicki Sheffer