



CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a license for a business in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the reverse side of this letter. You will have 45 days from the date this notice was mailed to express any objections. The response deadline is given on the reverse side of this document. If you have any objections to the application as described on the reverse side, **please send your objection(s) (with your telephone number) in writing to:**

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If objections are received, a hearing will be scheduled before a legislative hearing officer. If you have sent in an objection, you will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

If you have any questions regarding this matter, please contact Ross Haddow, DSI Inspector III, at 651-266-8989, or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector III

NOTE: Due to the COVID-19 health pandemic it may not be practical, prudent and/or feasible to have an in-person hearing as described above in this letter. If you have responded to this letter you would be informed of any modifications to the hearing process and advised of any alternative methods for you to participate in such hearing.

LICENSE APPLICATION NOTIFICATION

License Number: 20210000674
Application for: Liquor On Sale - 100 seats or less, and Liquor On Sale - Sunday
License at: 455 7th St W
Licensee: Hogan Bard LLC, doing business as Emerald Lounge
Molly Bard, co-owner, 651-600-3400

Recommended License Conditions:

1. Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".
2. Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per City Zoning Code (parking requirement) and Section 409.02 of the City of Saint Paul Legislative Code.
3. No alcohol sales, service, display and/or consumption is allowed outdoors without prior written approval and additional licensing from DSI.

Deadline for Response Date: Friday, July 16, 2021, at 4:30 p.m.

If you have any objections to the license application, you must respond in writing by Friday, July 16, 2021 to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If you have any questions, please contact DSI Inspectors Ross Haddow or Jeff Fischbach at 651-266-8989.

Notice Mailed: Thursday, May 27, 2021



CITY OF SAINT PAUL

375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-9040
Web: www.stpaul.gov/dsi

May 27, 2021

Emerald Lounge
Attn: Molly Bard
459 7th St W
St Paul MN 55102

RE: License Application for Hogan Bard LLC, doing business as Emerald Lounge, ID # 20210000674,
Located at 455 7th St W / **Liquor On Sale - 100 seats or less, and Liquor On Sale – Sunday for indoor
service only**

Dear Applicant:

Our review of your application for a license to *serve alcohol indoors* is in process. Notification has been sent to the community organization and neighbors for the area in which you intend to operate giving them until **Friday, July 16, 2021** to voice concerns to your application. Enclosed find an affidavit listing conditions DSI recommends be placed on this license. If you accept these conditions, please sign and return the affidavit. If you want to oppose placement of any of the conditions on the license, or have any questions, please contact DSI at one of the numbers referenced below so that we may explain your options.

If no objections are received, and you have returned a signed affidavit, your license will be forwarded to the City Council for review and if approved by Council could then be issued (pending any requirements not completely met). If objections are received a hearing will be scheduled before a legislative hearing officer. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny this license application.

Requirements including the following must be met prior to the issuance of your licenses:

- Obtain DSI Zoning Division approval. You may contact DSI Zoning Inspector Farhan Omar at 651-266-9089 or via email at Farhan.Omar@ci.stpaul.mn.us to arrange for this approval.
- Obtain all necessary building and/or trade permits related to any construction work associated with the establishment of this use, and all required inspection approval(s) related to these permit(s). Only licensed trade contractors authorized to perform work in that trade (e.g., plumbing, electrical, ventilation, etc.) may obtain permit(s) and/or perform work in such trade.
- Obtain a Sewer Availability Charge (SAC) determination from the Metropolitan Council Environmental Services (MCES). Information about the SAC program may be found at the following website <http://www.metrocouncil.org/Wastewater-Water/Funding-Finance/Rates-Charges/Sewer-Availability-Charge.aspx> Payment of any SAC fee owed would be submitted to DSI.
- Submit a signed statement listing all owners (including percentage of ownership for each individual) of the business entity Hogan-Bard LLC.
- Submit signed Personal Affidavit forms (see enclosed copy) which *include a notarized signature* for each owner of the business.
- Submit a completed State of Minnesota Alcohol and Gambling Enforcement Division (AGED) Certification of an On Sale Liquor License application form (see enclosed copy).
- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience.

Finally, this review is only for **indoor** alcohol service, and does not include your application for the Liquor Outdoor Service Area (Sidewalk) license. A separate review process (i.e., public notice, City Council review, etc.) will be required for this additional license. A petition of support must be included with any application to extend alcohol service to the outdoors. Enclosed please find information explaining the petition of support requirements & a list of property owners you must attempt to get supportive signatures from. Please inform DSI if you will be working to satisfy the petition of support requirements or decide to withdraw your Liquor Outdoor Service Area (Sidewalk) license application. Once you have submitted a sufficient petition of support DSI can begin the review process for the Liquor Outdoor Service Area (Sidewalk) license.

If you have any questions, please DSI Inspector Ross Haddow at 651-266-9143 or me at 651-266-9106.

Sincerely,



Jeff Fischbach
DSI Inspector
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Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.