



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division

400 City Hall

15 West Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: 651 266-8710

Facsimile: 651 298-5619

May 15, 2015

NOTICE OF INTENT TO DENY LICENSE

John Heinlein, President
Valley Concrete, Inc.
7755 Leeward Avenue North
Stillwater, MN 55082

RE: Sidewalk Contractor license application submitted by Valley Concrete, Inc. d/b/a Valley Concrete, Inc.
for the City of Saint Paul
License ID #20140001006

Dear Mr. Heinlein:

The Department of Safety and Inspections (DSI) will recommend denial of the Sidewalk Contractor license application submitted by Valley Concrete, Inc., d/b/a Valley Concrete, Inc. for the City of Saint Paul. The basis for the recommendation is as follows:

On March 24, 2015, you were sent a letter from the Department of Safety and Inspections (DSI) stating the license application you submitted on April 18, 2014, was in "pending" status until the following requirements were met:

- Obtain approval from the City of Saint Paul Department of Public Works.
- Provide an original Surety Bond in the minimum amount of \$5,000.00 (bond expired April 1, 2015).

You were given until April 17, 2015 to complete the requirements listed above. As of today's date, your application is still pending.

At this time, you have four (4) options to proceed:

1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Monday, May 25, 2015**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the City Council Agenda for approval of the proposed remedy.
2. You will need to obtain Public Works approval. If this is your choice, you will need contact Al Czaia (651) 266-6108 or email him at al.czaia@ci.stpaul.mn.us no later than **Monday, May 25, 2015** to schedule an appointment to arrange for this approval.

You also will need to submit an original Surety Bond in a minimum amount of \$5,000.00 to the Department of Safety and Inspections, 375 Jackson Street, Suite 220, Saint Paul, MN 55101-1806, no later than **Monday, May 25, 2015**. A self-addressed envelope is enclosed for your convenience. Scheduling the Public Works approval and submitting the required bond information will be considered a waiver of the hearing of which you are entitled.

3. If you wish to admit the facts but you contest the penalty, you may have a public hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting to the facts and requesting a public hearing. I will need to receive your letter by **Monday, May 25, 2015**. The matter will then be scheduled before the City Council for a public hearing to determine whether to deny your Sidewalk Contractor license. You will have an opportunity to appear before the Council and make a statement on your own behalf

4. You may withdraw your license application. Send a written statement to that effect to the Department of Safety and Inspections (DSI), 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, May 25, 2015**. Information should be directed to the attention of Dan Niziolek. Any request for a refund of the license application fee must also be made in writing to the Department of Safety and Inspections.

If you have not contacted me by Monday, May 25, 2015, I will assume that you are not contesting the denial of your Sidewalk Contractor license. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,


Geoffrey Karls
Assistant City Attorney

cc: Dan Niziolek, DSI Deputy Director

