



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a license for a business in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the enclosed page included with this letter. You will have 30 days from the date this notice was mailed to express any objections. The response deadline is given on the reverse side of the enclosed page. If you have any objections to the application as described on the enclosed page, **please send your objection(s) (with your telephone number) in writing to:**

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If objections are received, a hearing will be scheduled before a legislative hearing officer. If you have sent in an objection, you will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

If you have any questions regarding this matter, please contact Kris Schweinler, DSI Inspector III, at 651-266-8989, or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector III

LICENSE APPLICATION NOTIFICATION

License Number: 20140001093

Application for: **Add an Auto Body Repair Garage, and Auto Repair Garage licenses to the existing Second Hand Dealer - Motor Vehicle license.** *NOTE: This would permit the repair of vehicles in the building on the east side of the property having an address number of 357. The building on the west side of the property with an address number 365 would continue to be used for auto sales and detailing of vehicles.*

License at: 357/365 Como Ave

Licensee: Global Auto USA LLC, doing business as Global Auto USA
Raimund Dombrovski, owner, 651-235-2701

Recommended License Conditions:

THIS LICENSE COVERS BUILDINGS WITH ADDRESS NUMBER 357 & 365

1. All customer/employee, for-sale, and/or other vehicles associated with this business must be parked in accordance with the approved site plan on file with the Department of Safety and Inspections (DSI) and only on a paved durable surface (e.g., asphalt or concrete). The maximum number of vehicles parked outdoors on the premises shall not exceed the total number shown on the approved site plan. All vehicle parking spaces (including the vehicle sales display areas, customer/employee parking spaces) shall be striped and maintained with painted lines on a paved durable surface (e.g., asphalt or concrete) in accordance with the approved site plan. All customer and employee parking spaces shall be designated with weather resistant signage stating "Customer and employee parking only". Vehicles may not be parked on an existing unapproved surface area (e.g., grass, class V gravel, etc.) until all site improvements (including paving, landscaping, vehicle barriers, fencing, etc.) for the property have been completed in accordance with an approved site plan on file with DSI
2. Vehicles for sale shall be designated with a price tag or similar form of marking in the windshield. For-sale vehicles and/or vehicles held in inventory for the business shall not be displayed and/or parked in the parking spaces intended for customer and employee parking.
3. Customer, employee, for-sale, and/or other vehicles associated with this business shall not be parked or stored in a maneuvering lane, or in the public right-of-way (e.g., street, alley, sidewalk, boulevard, etc.). This includes vehicles awaiting repair, or that have been repaired and are awaiting pick-up by their owner. Clear unobstructed maneuvering lanes must be maintained at all times in compliance with emergency access, traffic safety requirements, and the approved site plan on file with DSI. Backing a vehicle from the street or on to the street is prohibited.
4. Customer and/or employee vehicles may not be parked longer than ten (10) days on the premises. It shall be the responsibility of the licensee to ensure that any vehicle, not claimed by its owner, is removed from the lot as permitted by law.
5. Only detailing of the vehicles (washing, waxing, cleaning the interiors) is allowed in the building on the west side of the property having an address number of 365. No repair of the vehicle engines, drive train, or repair to the body of the vehicles is allowed in this building.
6. Auto repair and/or auto body repair is permitted only within the building on the east side of the property having an address number of 357. No repair of vehicles may occur on the exterior of the lot or in the public right-of-way (e.g., street, alley, sidewalk, boulevard, etc.). All repair work must occur within an enclosed building.
7. Painting of vehicles and/or vehicle parts is not permitted without prior written authorization and additional licensing from DSI. Licensee acknowledges that in addition to requiring an additional license, the painting of vehicles and/or parts requires the installation of an approved paint booth under issuance of permit(s) from DSI.
8. Vehicle salvage, a principal activity of obtaining and dismantling motor vehicles to salvage and sell usable parts, is expressly not permitted. All vehicles parked outdoors must appear to be completely assembled with no major body parts missing.
9. There shall be no exterior storage of vehicle parts, tires, oil or any other similar materials associated with the business. Trash and discarded vehicle parts will be stored in a covered dumpster or inside the building.
10. Licensee shall obtain and maintain an active Hazardous Waste Generator License from Ramsey County Solid Waste Division and; shall abide by the provisions of that license with respect to the safe handling and disposal of waste oil, filters, tires, batteries, etc.

11. The business activities on the licensee's premises shall operate in compliance with all federal, state, and local laws. Failure to remain in compliance will result in adverse action against the license.

12. The conditions herein established do not reduce or diminish the City's ability to impose additional restrictions, conditions or enforce other regulatory requirements of City ordinance should site condition or other review approvals (such as City Zoning approval under the site plan approval process) warrant such action. Licensee acknowledges that upon final approval of a site plan for the expansion of the business the licensee will be required to sign a revised license condition affidavit acknowledging any limitations or conditions placed on this approval.

LICENSE CONDITIONS #13-15 PER ZONING VARIANCE #17-206726

13. The auto body shop must remain an accessory use to the auto sales business and there can only be one licensee holder for both uses.

14. No more than 20 vehicles can be in the display area of 'for sale' vehicles along the front property line abutting Como Avenue (subject to site plan approval and completion of site improvements).

15. A detailed site plan is submitted to the Department of Safety Inspections for site plan approval.

Deadline for Response Date: Friday, December 29, 2017 at 4:30 p.m.

If you have any objections to the license application, you must respond in writing by Friday, December 29, 2017 to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If you have any questions, please contact DSI Inspectors Kris Schweinler or Jeff Fischbach at 651-266-8989.

Notice Mailed: Wednesday, November 29, 2017



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-9040
Web: www.stpaul.gov/dsi

November 29, 2017

Global Auto USA
Attn: Raimund Dombrowski
365 Como Ave
St Paul MN 55103

RE: License Application for Global Auto USA LLC, doing business as Global Auto USA, ID # 20140001093, Located at 357 & 365 Como Ave / **Add an Auto Body Repair Garage, and Auto Repair Garage licenses to the existing Second Hand Dealer - Motor Vehicle license to permit vehicle repair in the building with address number 357**

Dear Applicant:

Our review of your application for a license is in process. Notification has been sent to the community organization and neighboring property owners for the area in which you intend to operate giving them until **Friday, December 29, 2017** to voice any objections to your license application. If no objections are received, your license will be issued (pending any requirements not completely met) approximately one week past the date given above.

If objections are received a hearing will be scheduled before a legislative hearing officer. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny this license application.

Requirements including the following must be met prior to the issuance of your licenses:

- Obtain final DSI Zoning Division Site Plan Review approval for the proposed new vehicular parking/maneuvering layout. You may contact Larry Zangs, DSI Zoning Division, at 651-266-9082 to arrange for this approval if you have not already done so.
- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience. **NOTE:**
 - As stated in condition #12, once DSI Zoning Division Site Plan Review approval has been given you will be required to sign a revised license condition affidavit reflecting any additional conditions and/or limitations that may have been placed on this approval process. This can include restrictions on the number of total vehicles and/or for-sale vehicles that are permitted on the lot, minimum number of required customer/employee parking spaces, deadline for completing site improvements, etc.
 - All vehicles must be parked on a permanently paved durable surface (e.g., asphalt or concrete) and in accordance with an approved site plan on file with DSI. Vehicles may not be parked in an existing unapproved surface area (e.g., grass, class V gravel, etc.) until all site improvements (including paving, landscaping, vehicle barriers, fencing, etc.) for the property have been completed in accordance with an approved site plan on file with DSI.
- Obtain Fire Inspection Certificate of Occupancy (CofO) approval for use of the building with an address of 357 Como Ave. Please contact DSI Fire Inspector Dave Bergman at 651-266-8944 to arrange for this inspection if you have not already done so.

If you have any questions, please contact DSI Inspector Kris Schweinler (651-266-9110) or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector III
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Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.