



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

November 28, 2022

Manuel Crespo
722 - 23rd Ave N
Minneapolis MN 55411

Adam Schmitt

VIA MAIL & EMAIL:
manuelcrespo1924.mc@gmail.com

VIA EMAIL: scad0401@gmail.com

Re: Remove or Repair of the Structure at 342 Thomas Ave

Dear Manuel Crespo & Adam Schmitt:

This is to confirm that the Legislative Hearing on November 22, 2022 Legislative Hearing Officer Marcia Moermond laid the matter over to Legislative Hearing on **Tuesday, January 10, 2023 at 9 am in room 330 City Hall/Courthouse.**

By no later than close of business January 6 please:

- 1. submit evidence of financing sufficient to complete the rehabilitation.** Staff estimates costs to exceed \$100,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
- 2. submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;
- 3. submit work plan, sworn construction statement, or scope of work & schedule;**
- 4. submit contractor bids for plumbing & HVAC; and**
- 5. the property must continue to be maintained**

They can be emailed to me at Joanna.zimny@ci.stpaul.mn.us or dropped off in person to our office at 15 W Kellogg Blvd, Room 310. If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny
Legislative Hearing Executive Assistant



Encl: sample affidavit

c: Rehabilitation & Removal staff