

**CITY OF SAINT PAUL
OFFICE OF THE MAYOR**

ADMINISTRATIVE ORDER

Approved Copies to:

- City Clerk (Original)
- Finance Dept. Accounting Division
- Requesting Dept.

No: _____
Date: _____

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WHEREAS, the Saint Paul Police Department is conducting the following programs: East African Junior Police Academy and Junior Police Academy; and

WHEREAS, these courses are scheduled to take place February through December 2014 at the following facilities: The Saint Paul Police Department, 367 Grove Street, Saint Paul, Minnesota 55101, The Saint Paul Police Annex, 100 East 10th Street, Saint Paul, MN 55101, The Saint Paul Police Eastern District, 722 Payne Avenue, Saint Paul, MN 55106, The Saint Paul Police Western District, 398 North Hamline Avenue, Saint Paul, MN 55104; and

WHEREAS, the Saint Paul Police Department will provide a box lunch, beverage and snacks purchased from a variety of vendors; and

WHEREAS, the public purpose of this training is to educate youth who are interested in entering the field of law enforcement, provide community outreach to youth in St. Paul who are interested in law enforcement in an effort to gain momentum with recruiting, and continue to improve trust with these communities through strong partnerships;

BE IT ORDERED that pursuant to the 2014 city budget, the proper city officials are hereby authorized to remit an amount not to exceed \$3000.00 to the listed assorted vendors to cover expenses for food and beverage for the above mentioned Saint Paul Police Department Junior Police Academies.

A copy of said order is to be kept on file and of record in the Office of Finance Services.

Funding source: Account code # 001-04100-0354.



Requested by: Department Director Date

Approved by: City Attorney Date

Approved by: Finance Director Date

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