



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division
400 City Hall
15 West Kellogg Blvd.
Saint Paul, Minnesota 55102

Telephone: 651 266-8710
Facsimile: 651 298-5619

November 20, 2012

NOTICE OF INTENT TO SUSPEND LICENSES

Michael J. Udo
Udo's African Food Store, LLC
1459 University Avenue West
Saint Paul, MN 55104

RE: Retail Food Butcher – Secondary Facility and Retail Food (B) Grocery 101-1000 sq. ft. licenses held by Udo's African Food Store, LLC d/b/a Udo's African Food Store LLC for the premises located at 1459 University Avenue West in Saint Paul
License ID # 20090005072

Dear Mr. Udo:

The Department of Safety and Inspections (DSI) has recommended suspension of the Retail Food Butcher – Secondary Facility and Retail Food (B) Grocery 101-1000 sq. ft. licenses held by Udo's African Food Store, LLC d/b/a Udo's African Food Store LLC for the premises located at 1459 University Avenue West in Saint Paul. The basis for the recommendation is as follows:

On October 22, 2012, you were sent a letter and RENEWAL INVOICE from the Department of Safety and Inspections (DSI) stating that your Retail Food Butcher – Secondary Facility and Retail Food (B) Grocery 101-1000 sq. ft. licenses expired as of July 20, 2012. You currently owe \$304.00 in delinquent license and late fees. You were also asked to return a completed Certificate of Compliance Minnesota Workers' Compensation Law form.

You were given until November 13, 2012, to pay the delinquent license and late fees and submit the requested information. As of today's date, neither the payment nor the requested information has been submitted.

In addition to the suspension of your Retail Food Butcher– Secondary Facility and Retail Food (B) Grocery 101-1000 sq. ft. licenses, per Saint Paul Legislative Code §310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit the requested information in order to maintain your license.

At this time, you have three options on how to proceed:

1. You can submit payment of the delinquent license and late fees and the requested information. If this is your choice, you should send the payment and information directly to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Friday, November 30, 2012**. Information should be directed to the attention of Christine Rozek. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent license and late fees and submission of the requested information will be considered to be a waiver of the hearing to which you are entitled.

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2. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting the facts and requesting a public hearing no later than **Friday, November 30, 2012**. The matter will then be scheduled before the City Council for a public hearing to determine whether to suspend your license and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
3. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Friday, November 30, 2012**. Information should be directed to the attention of Christine Rozek.

If you have not contacted me by Friday, November 30, 2012, I will assume that you do not contest the suspension of your licenses and imposition of the \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,

A handwritten signature in black ink that reads "Daphne Lundstrom /jk". The signature is written in a cursive, flowing style.

Daphne Lundstrom
Assistant City Attorney

cc: Christine Rozek, Deputy Director of DSI
Michael J. Udo, 703 Preble Street, St. Paul, MN 55130-4545

COUNTY OF RAMSEY)

Julie Kraus, being first duly sworn, deposes and says that on the 20th day of November she served the attached **NOTICE OF INTENT TO SUSPEND LICENSES** and correct copy thereof in an envelope addressed as follows:

Michael J. Udo
Udo's African Food Store, LLC
1459 University Avenue West
Saint Paul, MN 55104

Michael J. Udo
703 Preble Street
St. Paul, MN 55130-4545

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

Julie Kraus
Julie Kraus

Subscribed and sworn to before me
this 20th day of November, 2012

Rita M. Bossard
Notary Public

