
ANDREW PAUL TRCKA
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Trudy Moloney
Director of City Council Operations
City of Saint Paul
Saint Paul City Hall
Suite 310
15 Kellogg Blvd W
Saint Paul, MN 55102

02-04-2015

Director Moloney,

With great excitement I ask you to consider me for the position of Ward 7 Councilmember. My professional experience and education ensure I will serve competently. Guided by resolute optimism and practical sensibilities, I will, from the onset, be an effective addition to the council.

Growing up near Beaver Lake I recall Kathy Lantry knocking on every door in my neighborhood. As Councilmember, Kathy visited my civics class at Harding High. Kathy's motivation was and still is a selfless devotion towards improving the lives of Ward 7 residents. To this end, she visited a high school classroom where few votes were to be gained as most were under age 18. Similar to Council President Lantry, I will serve as Councilmember with a boundless vigor and be firmly guided by the humbling spirit of service. I believe no task is too big or small for a public servant.

Rebuilding the Kellogg St. Bridge, planning the Rush Line, ensuring Suburban Ave thrives commercially, caring for the Ward's numerous parks and tending to daily operations - there is work to be done in Ward 7. An examination of my resume will reveal I am capable of greeting the tasks of the ward adequately upon appointment. As Parks and Recreation Commission Chair I've advised on budget matters, scrutinized lease agreements for public facilities (including the management of Como and Phalen golf courses), examined parkland diversions, and participated in the addition of numerous acres of parkland to the city. While serving as Secretary in the Local of my union, Minnesota Association of Professional Employees (MAPE), I am participating in a committee examining compensation. As an Information Technology Specialist for MnDOT I am familiar with "learning on the go" because the pace of technology is relentless.

Dissected strictly as a toolbox, my career has equipped me with the skills necessary to serve as a councilmember: public speaking, organizing partnerships, policy analysis, drafting reports, meeting facilitation, effective communication, computer knowledge and an attentive detail to public input. As a nearly lifelong citizen I have an intimate knowledge of Saint Paul. And as a biker of nearly 8000 miles last season, I literally know the city from Swede Hollow to the West End.

Without doubt, Ward 7's and Saint Paul's best days are ahead. Council President Lantry set us on a course towards revitalization, prosperity and success. I've full confidence Ward 7 will elect a replacement equally devoted. I seek appointment as Ward 7 Councilmember because I will effectively bridge the gap between these two public servants. I thank you in advance for considering me for this position.

Regards,

Andrew Trcka

Enclosures: Andrew Trcka's Resume 01-09-2015.pdf

ANDREW PAUL TRCKA

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Purpose: To obtain a challenging and rewarding job in the field of Geography.

Summary of Qualification: A dedicated and outgoing professional with 13 plus years experience in GIS and planning with a unique background of work and travel. Self-motivated to meet deadlines with the ability to learn and adapt quickly to changing environments.

EMPLOYMENT HISTORY

-References Available Upon Request-

12/2012 – Present: Business Application Support Unit, Minnesota Information Technology Services (MnIT) at Minnesota Department of Transportation (MnDOT, Information Technology Specialist III), Saint Paul, MN

- Work with MnDOT specialty offices to ensure data is produced in accordance with MnDOT, State of Minnesota and Federal standards
- Prepare Microsoft Visio diagrams to design geospatial data
- Assist MnDOT functional areas with GIS Concerns. Duties include: cartography, maintaining online mapping, preparing data, performing data queries, installing software, providing GIS training and assistance
- Serve as technical representative on behalf of MnDOT with contracting entities to ensure geospatial data and tools are produced in accordance with MnDOT standards
- Maintain and prepare Geocortex and ArcGIS web applications
- Prepare, deploy and maintain ArcGIS webservices

06/2010 – 12/2012: Office of Transportation Data and Analysis, Minnesota Department of Transportation (Research Analyst Specialist-GIS), St. Paul, MN

- Draft documentation for use both internal and external to MnDOT. Documentation includes: Strategic and Implementation Plans for MnDOT GIS. Draft process includes gathering and coordinating stakeholder input, drafting objectives, formulating strategies for implementation, preparing documentation for publication (writing & editing) and updating documentation according to defined schedule(s).
- Assist in Highway Performance Monitoring System submittal to the United States Department of Transportation (FHWA). Activities performed: assemble data via SQL queries, analyze data in ArcGIS, prepare summaries of data, prepare maps for reference and presentation
- Serve as staff resource to MnDOT Business Information Council (BIC). Activities performed: document and prepare meeting summaries, prepare agendas, facilitate discussion, plan meetings, document group processes and materials
- Provide technical assistance to offices throughout MnDOT. Activities performed: assemble data via SQL queries, analyze data in ArcGIS, prepare summaries of analyzed data, serve on RFP selection panels
- Draft and edit metadata

08/2011 – Present: Adjunct (Community) Professor of Geography, Metropolitan State University, St. Paul, Minnesota

- Topics covered in curriculum: World Geography, City and Community Planning, Physical Geography, Human/Cultural Geography, GIS, Cartography

01/2012 – 4/2012: Metro District, MnIT Services at MnDOT (Information Technology Specialist II), Roseville, MN

-This position was a Mobility (temporary) assignment within MnDOT-

- Provide GIS assistance for MnDOT specialty offices and Metro District. Activities include: cartography, maintaining online mapping, preparing data, performing data queries, providing GIS training and assistance

06/2011 – 10/2011: Mankato District (District 7), MnDOT (Planner Senior), Mankato, MN

-This position was a Mobility (temporary) assignment within MnDOT-

- Scoping for TH 4 Reconstruction in St. James – Tasks include: developing an approach to satisfy Complete Streets planning requirements, data gathering and analysis, communication with local residents and officials, and gathering functional group input to develop a documented scope for the project
- Better Roads and Flood Mitigation Project Scoping – Tasks include: soliciting input from MnDOT functional groups and local government officials, guiding scoping decisions, and documenting the final scopes
- Planning Support for MATAPS Trail (St. Peter to Mankato) – Tasks include: soliciting input from MnDOT functional groups and groups external to MnDOT, cartographic support for project, data gathering and analysis and communication with local residents and officials

07/2006 – 07/2007, 02/2008 – 06/2010: Office of Transportation Data and Analysis, MnDOT (Research Analyst Intermediate-GIS), St. Paul, MN

- Test and evaluate geographic linear referencing software for usefulness in daily operation. Software tested: Bentley Transportation Data Model (Location Data Module, LDM) and Integraph LRS
- Track and coordinate updates to statewide GIS (MnDOT Basemap)
- Map municipal boundary adjustments throughout Minnesota by interpreting legal descriptions
- Train individuals in use of Bentley Transportation Data Model
- Update and draft procedural manuals

07/2007 – 01/2008: Office of Freight and Commercial Vehicle Operations, MnDOT (Planner Intermediate), St. Paul, MN
-This position was a Mobility (temporary) assignment within MnDOT-

- Create and edit maps for presentation and publication
- Plot and edit rail crossing locations in ArcGIS for use in updating MnDOT's Rail Grade Crossing Improvement Program
- Prepare field methodology for counting hazardous vehicle traffic circumventing Lowry Tunnel in Minneapolis, Minnesota including creating an Access Application to aid in field observations.

07/2003 – 07/2006: Office of Transportation Data and Analysis, MnDOT (Research Analyst), St. Paul, MN

- Synchronize MnDOT Traffic Information System (TIS) data with statewide GIS
- Train individuals in the use of synchronization tools and procedures
- Provide technical assistance to consulting entities
- Install Kistler (weigh-in-motion) devices at locations throughout Minnesota
- Classify vehicle usage at locations throughout Minnesota

07/2002 – 07/2003: Geographic Information and Mapping Unit, MnDOT (Student Worker), St. Paul, MN

- Update statewide GIS (MnDOT Basemap) from historical written records and electronic databases
- Multiyear project to automate all road information in the state
- Assist with inner-office GIS needs and inquiries
- Special projects cartographer

EDUCATION

12/2010: M.A. in Public Administration, Hamline University, Saint Paul, Minnesota

12/2002: B.S. Geography (Regional and Land Use Planning Emphasis) Bemidji State University, Bemidji, Minnesota

Summer 2002: Semester Abroad, Peoples Republic of China, Liaoning University

Professional Training: Intro to ArcGIS I & II, MnDOT Microstation (CADD) Training, ArcGIS Python Training Course

VOLUNTEER/COMMUNITY INVOLVEMENT

05/2009 - Present: Saint Paul Park and Recreation Board (Chair), St. Paul, Minnesota

Duties of the Board:

- Act in an advisory capacity to the mayor and city council in policy matters pertaining to parks and recreation
- Review and recommend the proposed parks and recreation element of the city's comprehensive plan
- Advise and comment on the coordination of programs between governmental agencies
- Conduct business in such a manner as to encourage and utilize maximum citizen participation
- Serve as advocate for city parks, parklands, lakes and waterways, recreational facilities, trails, and bikeways

08/2013 - Present: Minnesota Association of Professional Employees – Local 801 (Secretary), St. Paul, Minnesota

- Prepare documents necessary for the function of the Local including: membership rosters (membership ~450), meeting minutes and agenda, promotional items and social media
- Identify and support political activities aligned with those of the local
- Coordinate volunteer activities

Ongoing: Church of Saint Thomas the Apostle (Kitchen Volunteer), St. Paul, Minnesota

- Perform tasks pursuant with food preparation: cooking, cleaning dishes and cooking surfaces, organize and coordinate volunteer responsibilities, handle monetary transactions, coordinate and purchase supplies
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COMPUTER AND RELATED TECHNICAL SKILLS

Hardware: PC, Apple

Software: Paint Shop Pro, Photoshop; ESRI ArcGIS, Spatial Analyst, Roads and Highways, Network Analyst, ArcGIS Server Manager, Bentley Transportation Data Model, SQL, Toad (SQL Viewer), Microstation V8+, Dreamweaver, Microsoft Access, Visio, Excel, Power Point, Publisher & Word, SPSS (statistical), Python (familiar), HTML (familiar),

Naylor, Racquel (CI-StPaul)

From: Moloney, Trudy (CI-StPaul)
Sent: Friday, February 06, 2015 2:33 PM
To: Naylor, Racquel (CI-StPaul)
Subject: FW: Ward 7 Councilmember Vacancy
Attachments: Andrew_Trcka's_Resume_01-09-2015.pdf; Andy Trcka_StPaul_City_Council_Ward_7_Feb_2015.pdf

Importance: High

Trudy Moloney
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From: Andrew Trcka [<mailto:andytrcka@gmail.com>]
Sent: Friday, February 06, 2015 2:20 PM
To: Moloney, Trudy (CI-StPaul)
Subject: Ward 7 Councilmember Vacancy

Ms. Moloney,

I am interested in the Ward 7 Vacancy. Attached is a cover letter and resume that explain my qualifications.

Thank You,
Andy Trcka