



CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a license for a business in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the reverse side of this letter. You will have 45 days from the date this notice was mailed to express any objections. The response deadline is given on the reverse side of this document. If you have any objections to the application as described on the reverse side, **please send your objection(s) (with your telephone number) in writing to:**

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If objections are received, a hearing will be scheduled before a legislative hearing officer. If you have sent in an objection, you will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

If you have any questions regarding this matter, please contact Kris Schweinler, DSI Inspector III, at 651-266-8989, or me at 651-266-9106.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jeff Fischbach".

Jeff Fischbach
DSI Inspector III

LICENSE APPLICATION NOTIFICATION

License Number: 20190000443

Application for: Liquor On Sale - 100 seats or less, Liquor On Sale – Sunday, and Gambling Location

License at: 738 Thomas Ave

Licensee: Favors Enterprises LLC, doing business as Willard's Liquors
Arlene Favors, owner, 612-840-4821

Recommended License Conditions:

1. Licensee will create a video surveillance camera and lighting placement plan (video surveillance plan) for the interior and exterior of the licensed premises. Licensee will submit the video surveillance plan to the Saint Paul Police Department (SPPD) liaison with the Department of Safety and Inspection (DSI) for review and approval. In accordance with the approved video surveillance plan, licensee will ensure that video surveillance camera system is in good working order, ensure it is recording 24 hours per day, ensure it can produce recorded surveillance video in a commonly used, up-to-date format, and ensure that accurate date and time of day are visible on all recorded video. Licensee will retain surveillance video for a minimum of thirty (30) days. If an incident is deemed serious by SPPD, licensee shall make surveillance video immediately available for viewing by SPPD. If a copy of the surveillance video for a serious incident is requested by SPPD, Licensee shall have the technology, materials and staff available to immediately make the copy. In all other cases, licensee shall provide a copy of the surveillance video to the requestor within 48 hours.
2. The License holder will use metal detecting devices to prevent the introduction of weapons into the establishment.
3. The License holder will check identification of patrons to ensure that no one under 21 years of age is served alcoholic beverages.
4. The License holder will employ properly trained security personnel, who will be on duty every day from 7:00pm until closing. The security guard(s) will adhere to the following guidelines:
 - a) The security guards will not socialize with patrons and will not be allowed to drink alcoholic beverages while on duty.
 - b) The security guards will wear identifying clothing and/or arm bands to be easily identified as security personnel for Willard's Liquors.
 - c) The security guards will conduct outside sweeps or walk-arounds at least twice an hour while on duty to disperse or discourage people from excessive hanging out or loitering adjacent to the licensed establishment, and especially in the doorway to the establishment.
 - d) Security guards will ask patrons to park legally adjacent to the establishment and will call police to enforce parking regulations if necessary.
 - e) Security and bar personnel will meet with police on a regular basis to discuss security problems and concerns.
5. The License holder will lock the doors to the establishment at 1:30am.
6. The back door will remain locked after 5:30pm to prevent entry. (This is to allow for deliveries.)
7. Criminal histories or background checks will be conducted on all security personnel to eliminate any candidates who have a criminal history from working as security guards.

Response Date: Friday, May 10, 2019 at 4:30 p.m.

If you have any objections to the license application, you must respond in writing by Friday, May 10, 2019 to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If you have any questions, please contact DSI Inspectors Kris Schweinler or Jeff Fischbach at 651-266-8989.
Notice Mailed: Tuesday, March 26, 2019

An Affirmative Action Equal Opportunity Employer



CITY OF SAINT PAUL

375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-9040
Web: www.stpaul.gov/dsi

March 26, 2019

Willard's Liquors
Attn: Arlene Favors
734 Thomas Ave
St Paul MN 55104

RE: License Application for Favors Enterprises LLC, doing business as Willard's Liquors, ID # 20190000443,
Located at 738 Thomas Ave / **Liquor On Sale - 100 seats or less, Liquor On Sale – Sunday, and Gambling
Location**

Dear Applicant:

Our review of your application for a license is in process. Notification has been sent to the community organization and neighbors for the area in which you intend to operate giving them until **Friday, May 10, 2019** to voice any objections to your license application. If no objections are received, your license will be issued (pending any requirements not completely met) approximately one week past the date given above.

If objections are received a hearing will be scheduled before a legislative hearing officer. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny this license application.

Requirements including the following must be met prior to the issuance of your licenses:

- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience.
- Provide proof of having obtained a restaurant license from the Minnesota Department of Health (MDH), who may be contacted at 651-201-4500 for information about their licensing process if you have not already done so.
- Contact Rob Stanway, Saint Paul Police Department (SPPD), at 651-266-9065 to obtain approval of your security camera/lighting/recording system. Actions including the following will be necessary to obtain this approval:
 - Prepare and submit for SPPD review a video surveillance camera and lighting placement plan (video surveillance plan) covering the interior and exterior of the premises.
 - Obtain approval of the video surveillance plan from SPPD.
 - Schedule and obtain SPPD inspection approval of the installation of the video surveillance plan and recording equipment.
- Contact Kris Schweinler, DSI Senior License Inspector, at 651-266-9110 to schedule the required in-house review of DSI's Liquor License Manual.

If you have any questions, please contact Ms. Schweinler at 651-266-9110 or me at 651-266-9106.

Sincerely,



Jeff Fischbach

DSI Inspector

Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.