

STATE OF MINNESOTA

PROJECT SPECIFIC PLAN (PSP)

ORIGINAL

Master Contract Number: STPAULPR2022M

Term of Master Contract: 2/16/22 to 12/31/26

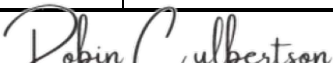
Master SWIFT Contract Number: 207353

Grant ID Number: 6558802

GRANTOR / STATE	GRANTEE
Employment and Training Programs (ETP) Division MN Department of Employment and Economic Development Great Northern Building, 180 E. 5 th Street, Suite 1200 St. Paul, MN 55101	City of Saint Paul Parks and Recreation 25 West 4th Street, Room 400 CHA Saint Paul, MN 55102
GRANT MANAGER CONTACT	GRANTEE CONTACT
Name and Title: Cory Schmid, State Admin. Prog. Coord. Phone: 651-259-7541 Email: Cory.Schmid@state.mn.us	Name and Title: Andy Rodriguez, Director, Parks and Recreation Phone: 651-266-6365 Email: Andy.rodriguez@ci.stpaul.mn.us

Required Attachments: Attachment 1: Work Plan
Attachment 2: Budget
Attachment 3: Terms and Conditions

COMPLETED BY DEED:

Program Name: SFY 2026-27 Youth at Work			
Start Date ¹ :	07/01/2025	SWIFT Contract Number:	276248
Execution Date ² :		SWIFT PO Number:	3000617081
End Date:	12/31/2026	SWIFT Vendor Number + Location:	0000192898.001
Amount:	\$ 1,350,000	Procure-It Number:	96987
Match / Leverage Required:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NGA Number:	
AFS Signature: 	Encumbrance Date: 09/08/25		

SUBMITTED BY GRANTEE:

I certify that the information contained in the attached Work Plan and Budget, labeled Attachment 1 and Attachment 2, respectively, is true and accurate to the best of my knowledge and I agree that this PSP is subject to all provisions of the Master Grant Contract Agreement which is incorporated by reference. I further certify that I am authorized to submit this PSP on behalf of the Grantee.

Signature:  Date: 09/10/2025
Andy Rodriguez (Sep 10, 2025 18:29:59 CDT)

Printed Name and Title of Grantee's Authorized Representative: Andy Rodriguez, Director, Parks and Recreation

APPROVED BY (GRANTOR / STATE)

I have reviewed and approved the attached PSP which is referenced in and incorporated as an amendment to the Master Grant Contract Agreement indicated herein.

Signature: _____ Date: _____

Printed Name and Title of State's Authorized Representative: Ama E. Akakpo, Director, Employment and Training Programs Division

¹ [Dept. of Administration and Minnesota Management and Budget Policy 21-01](#): contract and grant encumbrance exception for "fiscal year 2025 and thereafter, a purchase made or incurred in the first month of the fiscal year, provided that funds are encumbered no later than July 31 of that fiscal year." If funds are encumbered as stated above, start date is 7/1/2025. If not, start and execution dates are the date the State obtains all required signatures under [Minn. Stat. §16B.98](#), Subd. 5.

² Execution date is the date the State obtains all required signatures under [Minn. Stat. §16B.98](#), Subd. 5.


Attachment 1

Work Plan

COVER SHEET

Applicant Agency:			
<i>Please use the legal name and provide the full address. This is the fiscal agent with whom the grant agreement will be executed.</i>			
1. Agency Name:	City of Saint Paul Parks and Recreation - Right Track		
2. Director Name:	Andy Rodriguez	8. Contact Name:	Nardos Tesfalidet
3. Telephone:	651-266-6365	9. Telephone:	651-266-6509
4. Fax:	Tab here and enter fax	10. Fax:	Tab here and enter fax
5. Email:	Andy.rodriguez@ci.stpaul.mn.us	11. Email:	Nardos.tesfalidet@ci.stpaul.mn.us
6. Agency Website:	www.stpaul.gov/departments/parks-and-recreation www.RightTrack.stpaul.gov		
7. Director Address: 25 West 4th Street, Room 400 CHA Saint Paul, MN 55102		12. Contact Address: 25 West 4th Street, Room 400 CHA Saint Paul, MN 55102	
13. Federal Tax ID: (required)	41-6005521	14. Minnesota Tax ID: (required)	8025095
15. Unique Entity ID (UEI) Number: (required)	NAWUYFNLSK35	16. SWIFT Vendor ID: (if known)	N/A
Required Information:			
17. Project Name:		Right Track	
18. Project Start Date:		7/1/2025	
19. Project End Date:		6/30/2027	
20. Total Amount of Funding SFY26:		\$1,350,000	

I certify that the information contained herein is true and accurate to the best of my knowledge and that I am authorized to submit this application on behalf of the applicant.

Authorized Signature  <small>Andy Rodriguez (Jul 31, 2025 15:06:14 CDT)</small>	Title Director, Parks and Recreation	Date 07/31/2025
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ATTACHMENT 1 WORK PLAN FOR SFY 2026 & SFY 2027

Organization Name and Address:	Executive Director Contact Information	Program Contact Information	Financial Contact Information
City of Saint Paul Parks & Recreation – Right Track 25 West 4th Street, Room 400 CHA Saint Paul, MN 55102	Andy Rodriguez, Director 651-266-6365 Andy.rodriguez@ci.stpaul.mn.us	Nardos Tesfalidet, Program Supervisor 651-266-6509 Nardos.tesfalidet@ci.stpaul.mn.us	David Meissner, Accountant David.Meissner@ci.stpaul.mn.us Brandon Johnson, Accountant Brandon.Johnson@ci.stpaul.mn.us

Project Summary:	
Right Track is the City of Saint Paul's youth employment program designed to build a diverse future workforce while supporting young people and their families today. This funding will support the skill development and career growth of over 900 youth each year. As one of the state's largest public-private-nonprofit collaborations, Right Track brings together over 100 partners to connect young people from cost-burdened households or those facing other barriers to employment with internships and training opportunities, addressing employment disparities.	
Geographic Area Served:	Number of Youth to be Served in SFY26 & SFY27:
City of Saint Paul & limited opportunities in Suburban Ramsey County	900/Year 1800 participants total

Target Populations – Place an X for all applicable populations to be served.

African American: X

LGBTQIA+ Communities: X

Other – Please Describe: Youth with barriers to employment/at-risk factors

African Immigrant: X

Low-income Individuals: X

American Indian: X

People Living with Disabilities: X

Asian/Pacific Islander: X

Faith Based Communities:

Hispanic/Latino/Latina/Latine: X

STRATEGIES (activities, steps, tasks to achieve goal):	EXPECTED MEASURABLE OUTCOMES	START DATE	END DATE
<p><i>Right Track will develop and implement a youth recruitment strategy focused on engaging youth from low-income families and youth with other barrier to employment.</i></p> <ul style="list-style-type: none"> <i>Distribute recruitment toolkit which includes general Right Track information, ready to use presentations and other useful recruitment tools and information through Saint Paul recreation and library workers, schools, and youth-serving community partners.</i> <i>Provide an easy-to-use online application for participants. Accommodations will be made for youth with disabilities who may require a different format.</i> <i>Implement a late application process to increase access for youth who are navigating multiple barriers to employment.</i> 	<ul style="list-style-type: none"> <i>Recruitment toolkits will be offered all SPPS middle and high school Work-Based Learning Coordinators and leaderships.</i> <i>At least 2,500 young people, ages 14-24 will apply for Right Track.</i> <i>90% of participants will come from communities of color.</i> <i>10% of participants will identify as having a disability.</i> <i>90% of participants will indicate coming from a cost-burdened household (HUD Guidelines)</i> <i>50% of participants will identify as being an immigrant or the child of an immigrant.</i> 	07/1/2025	06/30/2027 (Ongoing)
<p><i>Right Track will engage community partners to recruit eligible youth for internship and training experiences.</i></p> <p><i>Coordinate with Saint Paul Public Schools, local charter schools, Recreation Centers & Libraries to deliver recruitment/Right Track informational sessions with students and staff. Work with Ramsey County Workforce Solutions, Office of Neighborhood Safety and local community-based organizations to conduct outreach with justice affiliated youth and / or youth who have multiple barriers to employment.</i></p>	<ul style="list-style-type: none"> <i>Right Track program information will be posted in 100% of Saint Paul Recreation Centers & Libraries.</i> <i>A minimum of 80 recruitment/informational sessions will be offered October – March.</i> 	07/1/2025	06/30/2027 (Ongoing)
<p><i>High school students will have the opportunity to engage in credit recovery.</i></p> <p><i>Youth who attempted to take but did not pass English 9-12, World History or Human Geography will be given the opportunity to enroll our Credit Recovery initiative with Saint Paul Public School. Allowing youth to recover credits for their engagement in summer internships.</i></p>	100% of SPPS youth needing to recover English 9-12, World History or Human Geography will be given the opportunity to enroll Credit Recovery & stay in their internship experience.	07/01/2025 06/01/2026 07/01/2026 06/01/2027	08/29/2025 06/30/2026 08/29/2025 06/30/2026

<p>Right Track will provide multiple training opportunities for youth engaging in internship experiences.</p> <ul style="list-style-type: none"> • The training topics offered include: job essentials (resumes, cover letters, interviewing, aligning interests with work/career, office and communication technology), communication skills (verbal and written, giving and receiving feedback), networking, career planning, financial empowerment, problem-solving, and planning for success. • Pre-employment orientation will be offered to all YJ1 & YJ2 applicants. • YJ2 Interns will attend paid Launch Day – first day of Right Track internships. • Right Track will provide resources on website & the Right Track office (Center for Youth Employment) has regular hours for young people seeking workforce support. 	<ul style="list-style-type: none"> • 12 hours of paid professional development will be provided for all YJ1 & YJ2 interns throughout the summer • 700 youth will participant in job basics training • 600 youth will participant in career exploration • 600 youth (YJ1 & YJ2) will participate in unpaid orientation or Career Exploration Day before their first day of work • 90% of interns will report learning something interesting or useful 	<p>07/1/2025</p>	<p>06/30/2027 (Ongoing)</p>
<p>Right Track will secure internship experiences for youth.</p> <ul style="list-style-type: none"> • Recruit employer partners to host Right Track interns. • Streamline engagement processes for employer partners. 	<ul style="list-style-type: none"> • Right Track will create an annual Impact Report to share with perspective employers & other stakeholders. • Offer a minimum of 15 employer engagement calls, events, meetings each quarter. • Secure a minimum of 900 employment/training experiences for participants. 	<p>07/1/2025</p>	<p>06/30/2027 (Ongoing)</p>

<p>Prepare & support partners in providing a positive experience for interns.</p> <ul style="list-style-type: none"> • Right Track will provide training for supervisors related to cultural competency, implicit bias, inclusive workspaces, program quality, adultism, and working effectively with youth. • Job Coaches will visit all worksites and provide guidance for supervisors and youth, including support to ensure the completion of mid and end of the summer reviews (MHA Labs) • Have program leadership visit worksites to review progress and further develop partnership relationships. • Engage community partners to improve trainings, create additional opportunities for mentorship and support for site supervisors. 	<ul style="list-style-type: none"> • 90% of supervisors will attend Right Track's Supervisor Training. • Job Coaches will conduct a minimum of 2-3 site visits for each internship experience. • Leadership team will visit at least 30 sites during the visit • 90% of interns will report that their supervisor is an adult they Trust 	<p>07/01/2025</p>	<p>06/30/2027 (Ongoing)</p>
<p>Youth will participate in high quality work experience at partner host sites (internships will be virtual, in-person and hybrid).</p> <ul style="list-style-type: none"> • Offer YJ1 internships for youth 14-19 with no experience • Offer YJ2 for youth 16-21 with some experience • Offer YJPro for youth 18-24 • Offer RT Scholars for college students • Partner with SPPS Indian Education, Saint Paul College, and American Indian Family Center to support Native American student Bridge Program. • Partner with SPPS & 3M to offer the 3M STEP program in which students will engage in STEM internships at 3M. • Conduct end of the summer surveys with youth participants and worksite supervisors to solicit feedback on the onboarding process, support they received, challenges, highlights and their overall experience. 	<p>A total of 900 young people will engage in employment and training experiences</p> <ul style="list-style-type: none"> • 800 youth will engage in summer internships or training experiences • 100 youth will engage in school year internship or training opportunities • 80% of youth will complete their work experience • 85% of youth who work will develop work readiness skills as reported by their supervisor • 85% of employers will report being willing to recommend their Right Track intern to a colleague for a similar position • 85% of youth will report feeling ready to take the next step in their employment path 	<p>07/01/2025</p>	<p>06/30/2027 (Ongoing)</p>

<p><i>Young People will explore potential careers and pathways.</i></p> <ul style="list-style-type: none"> • <i>Youth participants will learn about careers with guidance from their supervisor and / or job coach.</i> • <i>Youth participants will participate in career panels to learn about a variety of jobs, the skills and education needed to be successful, what daily work is like, and the annual salary and benefits of positions.</i> • <i>Youth will learn about careers within the City of Saint Paul.</i> • <i>There will continue to be efforts to engage public sector employers.</i> • <i>Youth will participate in Public Service Academy to learn about how a City operates and what each department does.</i> 	<ul style="list-style-type: none"> • <i>500 youth will develop a career plan or complete a career interest inventory</i> • <i>In person & Virtual career panels will be offered quarterly throughout the school year</i> • <i>500 youth will participate in career panels</i> • <i>600 youth will participate in Career Exploration Day</i> • <i>100 youth will earn an industry specific certificate</i> • <i>All applicants will receive internship catalogs and learn about Right Track internships</i> • <i>400 youth will learn about career pathways within the City of Saint Paul & Ramsey County</i> • <i>All City Departments will host Right Track interns.</i> • <i>At least 25 internships will be offered within Ramsey County Departments</i> • <i>20 youth will complete the Public Service Summer Academy and graduates have the opportunity to be appointed to serve on a City Board or Commission</i> 	<p><i>07/01/2025</i></p>	<p><i>06/30/2027 (Ongoing)</i></p>
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<p>Young people will develop relationships with adults and build their own professional networks.</p> <p>To help supervisors build positive relationships with youth Right Track will:</p> <ul style="list-style-type: none"> • Pair each youth with a job coach to help mentor them throughout their work experience. • Provide orientation and training sessions for Right Track supervisors ensuring they are prepared to work with young people representing diverse communities in a virtual or in-person setting. • Provide training for supervisors on creating welcoming environments, having difficult conversations, cultural competency, adultism, and working effectively with youth. • To help youth build their own professional networks Right Track will: • Provide youth participants with the opportunity to meet professionals from multiple fields through online and in-person networking events. • Train youth participants on how to network. 	<ul style="list-style-type: none"> • 900 youth will be paired with an adult supervisor or a job coach • 90% of supervisors will receive training on how to develop positive relationships with their youth employee 100% of participants will have the opportunity to attend career panels of employers from various career paths • Youth will have access to catalog of recorded career panels • All Youth will be assigned a job coach • 90% of youth will develop at least one adult reference 	07/01/2025	06/30/2027 (Ongoing)
<p>Young people will earn money.</p> <ul style="list-style-type: none"> • Youth will earn a wage throughout their internship experience. • YJPro Participants will earn stipends by successfully completing their training experiences. 	<ul style="list-style-type: none"> • 600 youth will earn up to \$1,000. YJ1 interns currently earn \$13.50/hour & YJ2 interns currently earn a minimum of \$16/hour • Saint Paul youth will earn over a total of \$1 Million in wages • YJPro Participant will earn \$400/week 	07/01/2025	06/30/2027 (Ongoing)
<p>Young people will develop their financial capabilities.</p> <ul style="list-style-type: none"> • Youth will learn about financial literacy through trainings provided by Right Track financial services partners. Topics include banking basics, payday ready, money values, credit, checking, budgeting. Trainings will be grounded in navigating financial trauma and wealth justice. • Youth will learn about the benefits of being banked, receive information about non-custodial/youth friendly bank accounts. 	<ul style="list-style-type: none"> • 80% of youth will participate in financial empowerment/wealth justice trainings • 100% of participants will learn about non-custodial bank accounts or youth friendly bank accounts. • 60% youth will be banked and enrolled in direct deposit. • Multiple payroll help sessions will be offered prior to all program start dates. 	07/01/2025	06/30/2027 (Ongoing)

Partnership Chart

List partners involved in the implementation of your project. The information in this chart should support the work plan and narrative. Only those organizations which have committed to be part of the project should be listed. Expand table as necessary.

Type of Organization	Name and Address of Organization	Type of Commitment (time, staff, funding, space, referrals, etc.)	Contact Person (including email address and/or phone number)	Approximate Total Amount of Compensation from Grant
<i>Local Workforce Development Board (required)</i>	Ramsey County Workforce Solutions & Workforce Innovation Board 121 7th Pl E #2100, St Paul, MN 55101	Thought partner, collaborator, employer recruitment, and host YJ2 interns. Provide updates on current workforce trends and upcoming resources/opportunities. Meet bi-weekly with the Right Track team. Co-collaborate on opportunities including providing funding for the Suburban-Ramsey County internship experiences.	Catrice O'Neal (Catrice.ONeal@co.ramsey.mn.us) 651-707-2172	N/A
Business/Corporation, Manufacturing	3M™ 2501 Hudson Rd Maplewood, MN 55144	Host 24 3M™ STEP interns (staff supervision and Time), \$90,000 in youth wages. Committed to 20 YJ2 interns for summer 2025.	Jennifer Nelson (jnelson6@mmm.com) 651-240-3534	N/A
Non-Profit	Alzheimer's Association 7900 West 78th St., Suite 100 Edina, MN 55345	Committed to 1 YJ2 intern for summer 2025. \$3,200 in YJ2 youth wages.	Nassise Geleta (ntgeleta@alz.org) (952) 767-7566	N/A
Non-Profit - Social Services	American Indian Family Center 579 Wells St. Saint Paul, MN 55130	Host 7 YJ1 interns (Hosted 2 YJ1 School Year interns, has committed to hosting 3 Summer 2025 interns and 2 Suburban Ramsey County interns) (staff and	Pam Gokey (pam_gokey@aifc.net) (651) 208-1959	N/A

		supervision and time, youth recruitment & referrals, interviews)		
Non-Profit - Youth Services	artsus 1221 Marshall Ave Saint Paul, MN 55104	Host 12 YJ1 interns (Hosted 2 YJ1 School Year interns, 5 SPPS Spring interns & has committed to hosting 5 Summer 2025 interns) and 5 YJ2 interns (staff and supervision and time, youth recruitment & referrals, interviews)	Roi Ward (Roi@arts-us.org) (651)707-5870	N/A
Non-Profit - Environmental Services	Capitol Region Watershed District 595 Aldine Street Saint Paul, MN 55104	Hosted 2 YJ2 interns. Supported with Career Panel. Committed to 2 YJ2 interns for summer 2025. \$10,500 in YJ2 youth wages	Jessica Bromelkamp (jbromelkamp@capitolregionwd.org) (651) 644-8888 x107	N/A
Non-Profit, Community Development	Greater Twin Cities United Way 404 S 8th Street Minneapolis, MN 55102	2 YJ2 interns committed for summer 2025. (staff and supervision and time)	Der Yang (der.yang@gtcuw.org) (612) 340-7671	N/A
Non-Profit, Community Center	Hallie Q. Brown Community Center 270 N. Kent Street Saint Paul, MN 55102	Hosted 2 YJ2 interns (staff supervision & time) \$4617 in YJ2 youth wages. 2 YJ2 interns committed for summer 2025.	Benny Roberts (broberts@hallieqbrown.org) (651) 244-6402	N/A
Non-Profit	Hazel Park Congregational United Church of Christ 1831 East Minnehaha Avenue Saint Paul, MN 55119	Host 2 YJ1 interns (Hosted 1 YJ1 School Year intern & has committed to hosting 1 Summer 2025 interns) (staff and supervision and time, youth recruitment & interviews)	Rev. Sara Morse (revsaramorse@hazelparkucc.org) (651) 707-4859	N/A

Education, Media, Youth Services	High School for Recording Arts 1166 University Avenue West Saint Paul, MN 55104	Host 21 YJ1 interns (Hosted 6 YJ1 School Year interns & has committed to hosting 15 Summer 2025 interns Hosted 3 YJ2 interns (staff supervision, time & interviews). Supported recruitment and referrals. 5 YJ2 interns committed for summer 2025.	Scott Herold (scottherold@hsra.org) (651) 387-3121	N/A
Credit Union, Finance	Blaze Credit Union 111 Empire Drive Saint Paul, MN 55103	Host 4 YJ2 interns (staff supervisions & time). \$18,000 in YJ2 youth wages. 4 YJ2 interns committed for summer 2025. Previously provided \$3,000 for supplies and snacks.	Tina Jones (tjones@blazecu.com) (651) 789-3061	N/A
Education, Agriculture	Saint Paul Public Schools - Agriculture Garden Project 30 Baker Street East Saint Paul, MN 55107	Host 15 YJ1 interns and 3 YJ2 interns (staff supervision, youth recruitment & time).	Andrea Nthole (andrea.nthole@spps.org) (651) 293-8600	N/A
Non-Profit, Community Development	Irreducible Grace Foundation 643 Virginia St Saint Paul, MN 55103	Host 5 SPPS Spring & 10 YJ2 interns (staff supervision & time). 10 YJ2 interns committed for summer 2025.	Darlene Fry (info@irgrace.org) (651) 226-6594	N/A
Non-Profit, Youth Development	ITS OUR NEIGHBORHOOD INC	Host 16 YJ1 Interns (Hosted 4 YJ1 School Year interns, 4 SPPS Spring interns & has	Milan Dennie (neighbor499@gmail.com) (651) 239-9924	N/A

	511 University Ave W Saint Paul, MN 55103	committed to hosting 8 Summer 2025 interns) (staff and supervision and time, youth recruitment & referrals, interviews)		
Non-Profit, Social Services, Youth Development	Keystone Community Services 2000 St. Anthony Avenue Saint Paul, MN 55104	Host 28 YJ1 Interns (Hosted 7 YJ1 School Year interns, 1 SPPS Spring intern & has committed to hosting 18 Summer 2025 interns) Committed to 3 YJ2 interns for summer 2025.	Vanmeng Lee (vlee@keystoneservices.or) (651) 504-4467	N/A
Corporate/Private Business, Engineering	Kimley-Horn and Associates 767 Eustis Street, Suite 100 Saint Paul, MN 55114	Hosted 1 YJ2 intern (staff supervision & time, career panel). \$3500 in Yj2 youth wages.	Mats Dale (mats.dale@kimley-horn.com) (612) 474-3388	N/A
Business/Private Business, Construction	Knutson Construction 7515 Wayzata Blvd. Minneapolis, MN 55426	Committed to hosting 1 YJ2 intern for summer 2025. \$2500 in YJ2 youth wage.	Steph Ekeren (sekeren@knutsonconstruction.co m) (763) 525-3047	N/A
Non-Profit, Arts & Media, Youth Development	Listen Up Youth Radio 550 Vandalia St Suite 170 Saint Paul, MN 55114	Host 9 YJ1 Interns (Hosted 3 YJ1 School Year interns & has committed to hosting 6 Summer 2025 interns) Host 3 YJ2 SY interns. Committed to host 5 YJ2 interns for summer 2025 (staff and supervision and time, youth recruitment & referrals, interviews)	Jordan Lee Thompson (jordan@listenupyouthradio.org) (612) 361-6750	N/A
Non-Profit, Healthcare	M Health Fairview 1700 University Ave W St Paul, MN 55104	Hosted YJ2 intern (staff supervision & time). \$4500 in YJ2 youth wages.	James Platten (james.platten@fairview.org) (651) 253-4753	N/A

Non-Profit, Youth Development	MIGIZI Communications 418 21st Ave S Minneapolis, MN 55455	Host 4 YJ1 interns (staff supervision & time). (staff and supervision and time)	Jenelle Crozier (jenelle@migizi.org) (303)669-2424	N/A
Non-Profit, Education, Youth Development	Minnesota Children's Museum 10 W. Seventh Street Saint Paul, MN 55102	Host 1 YJ2 intern. (staff and supervision and time) \$2700 in YJ2 youth wages. Committed to two Yj2 and 4 YJ1 interns for summer 2025.	Dayana Lopez-Martinez (dlopez-martinez@mcm.org) (651) 225-6059	N/A
Government, Transportation	Minnesota Department of Transportation 395 John Ireland Blvd Saint Paul, MN 55155	Host 2 YJ2 interns (staff supervision & time, interviews, and referrals). \$5500 in YJ2 youth wages. 1 YJ2 intern committed for summer 2025	Beth Friberg (beth.friberg@state.mn.us) (651) 366-3415	N/A
Government, Energy	Minnesota Public Utilities Commission 121 7th Place East #350 Saint Paul, MN 55101	Hosted 1 YJ2 intern (staff supervision & time). \$5000 in YJ2 youth wages. 1 YJ2 intern committed for summer 2025	Anne Thom (anne.thom@state.mn.us) (651) 355-0000	N/A
Non-Profit, Community Development	Minnesota Voice The Coven, 165 Western Ave N Suite 8 Saint Paul, MN 55102	Host 4 YJ1 interns (Hosted 2 YJ1 School Year interns & has committed to hosting 2 Summer 2025 interns (staff supervision, youth recruitment & referrals, interviews).	Hwajeong Kim (hwajeong@minnesotavoice.org) (651) 302-6028	N/A
Government	Minnesota Workers' Compensation Court of Appeals 25 Rev. Dr. Martin Luther King Jr. Blvd Saint Paul, MN 55155	1 YJ2 interns committed for summer. Helped with employer engagement.	Lisa Wicklund (lisa.wicklund@state.mn.us) (651) 297-7550	N/A

Non-Profit, Education, Youth Development	My Digital Ladder 1645 Summit Ave. St. Paul Saint Paul, MN 55105	Host 2 SPPS Spring interns (staff supervision and time, youth recruitment, referrals & interviews)	Katie Tourand (katherine.tourand@mydigitalladder.org) (952) 220-7522	N/A
Non-Profit, Social Services, Youth Development	Neighborhood House 179 E Robie St Saint Paul, MN 55107	Host 13 YJ1 Interns (Hosted 3 YJ1 School Year interns, 2 SPPS Spring interns & has committed to hosting 8 Summer 2025 interns) (staff supervision & time). Supported recruitment and referrals.	Amy Moua (amoua@neighborhoodhousemn.org) (651)789-2552	N/A
Non-Profit, Education, Youth Services	Rabata 3533 Lexington Ave. N Shoreview, MN 55126	Host 6 YJ1 interns (Hosted 2 YJ1 School Year interns & has committed to hosting 4 Summer 2025 interns Hosted 1 SRC YJ2 intern (staff supervision, time & interviews). Committed to hosting 2 YJ2 interns for summer 2025.	Michelle Sekusky (michelle@rabata.org) (330) 814-1762	N/A
Government, Environment	Ramsey County Parks and Recreation - Soil & Water Conservation Division 2015 North Van Dyke Street Maplewood, MN 55109	Host 1 YJ2 Intern (staff supervision & time), \$3,495 in youth wages	Justin Townsend (justin.townsend@ramseycounty.us) (651) 266-7277	N/A
Foundation	Saint Paul & Minnesota Foundation 370 Wabasha Street North, Suite 300, Saint Paul, Minnesota 55102	\$30,000 in financial support	Linda Garrett-Johnson (linda.garrett-johnson@spmcf.org) 651.325.4218	N/A
Government, Economic Development	Saint Paul Port Authority 400 Wabasha St. N, Suite 240 Saint Paul, MN 55102	Hosted 1 YJ2 intern (staff supervision & time, and interview support).	Dana Krueger (djk@sppa.com) (651) 204-6214	N/A

		\$2,500 in YJ2 youth wages. One YJ2 intern committed for 2025		
Government, Public Service	Saint Paul Public Library 2109 Wilson Ave. Saint Paul, MN 55119	Host 19 YJ1 Interns (Hosted 10 YJ1 School Year interns & has committed to hosting 9 Summer 2025 interns) Host 3 YJ2 interns, \$8,250 in youth wages. Host 2 Right Track Scholar (staff supervisions & time), \$15,200 in youth wages	Austine A Vaughn-Bergling (austine.vaughn-bergling@ci.stpaul.mn.us) (651) 266-432	N/A
Education	Saint Paul Public Schools - Alternative Ed District Administration Building 360 Colborne St St Paul, MN 55102	Credit Recovery Program for Social Studies and English.	Adam Kunz (adam.kunz@spps.org) (651) 505-0267	N/A
Education, Youth Development	Saint Paul Public Schools - CDF Freedom Schools/ Freedom Schools Express 560 Concordia Ave Saint Paul, MN 55103	Host 19 YJ1 Interns (Host 9 SPPS Spring interns & has committed to hosting 10 Summer 2025 interns (staff supervision, interviews & time).	Rev. Dr. Darcel Hill (darcel.hill@spps.org) (651) 387-0869	N/A
Education, Nutrition	Saint Paul Public Schools - Nutrition Services 1930 Como Ave Saint Paul, MN 55108	Host 4 YJ1 intern (staff and supervision and time, youth recruitment & referrals, interviews)	Cameron Weir (cameron.weir@spps.org) (651) 744-5787	N/A
Education	Saint Paul Public Schools Office of College and Career Readiness 1780 West 7th Street Saint Paul, MN 55116	Youth Recruitment and engagement, thought partner, employer recruitment, data sharing, and SPPS Spring Internship funding	Breanna Galuska (breanna.galuska@spps.org) 651-336-0925	N/A

Non-Profit, Youth Development	Saint Paul Urban Tennis 1675 5th St. E. Saint Paul, MN 55106	Host 15 YJ1 interns (staff and supervision and time, youth recruitment & referrals, interviews)	Marta Royaal (Marta@urbantennis.org) (651)353-9405	N/A
Business/Private Business	Scoopz Ice Cream La Cuchara 579 Dale Street North Saint Paul, MN 55103	2 YJ1 interns committed for summer 2025 (staff and supervision and time & interviews)	Jarria Robinson (scoopz2020@gmail.com) (952) 923-0803	N/A
Non-Profit, Youth Services	Sounds of Hope, Ltd. 2115 Summit Avenue Saint Paul, MN 55105	Host 3 YJ1 interns committed for summer 2025 (staff and supervision and time, youth recruitment & referrals, interviews). Committed to hosting 1 YJ2 intern.	Tom Surprenant (info@soundsofhope.org) (651) 225-4179	N/A
Non-Profit, Youth Development	Spark-Y: Youth Action Labs 681 17th Ave NE UNIT 101 Minneapolis, MN 55413	Host 5 YJ1 interns (staff and supervision and time, youth recruitment & referrals, interviews)	Patrice Banks (patrice.b@spark-y.org) (414) 810-8345	N/A
Non-Profit, Media	SPNN 550 Vandalia Street Ste #170 Saint Paul, MN 55114	Host 19 YJ1 Interns (Host 9 SPPS Spring interns & has committed to hosting 10 Summer 2025)	Bonnie Schumacher (schumacher@spnn.org) (651)298-8904	N/A
City/Non-Profit Partnership, Education, Youth Development	Sprockets 1022 Marion St, Saint Paul, MN 55117	Thought partner, collaborator, training provider and convener of St. Paul youth development organizations. Host 22 YJ2 interns in the YJ2 Program.	Erik Skold (erik.skold@ci.stpaul.mn.us) (612) 656-6500	N/A
Business Advocacy	St. Paul Area Chamber 401 Robert St., Suite 150 Saint Paul, MN 55101	Host 2 SPPS Spring Interns (staff supervision & time). Committed to hosting 4 YJ2 interns for summer 2025.	(Maichee Xiong (maichee@stpaulchamber.com) (651) 265 – 2786	N/A

Corporate / Private Business, Professional Sports Team	St. Paul Saints Baseball Club CHS Field 360 Broadway St. Saint Paul, MN 55101	Host 1 YJ2 intern (staff supervision & time). \$1,458 in YJ2 youth wages. Committed to hosting 1 intern for summer 2025.	Eddie Coblentz (ecoblentz@saintsbasedball.com) (612) 270-9190	N/A
Non-Profit, Youth Development	The Salvation Army St. Paul Eastside Corps 1019 Payne Ave East Saint Paul, MN 55130	Host 35 YJ1 interns (Hosted 8 YJ1 School Year interns, 7 SPPS Spring interns & has committed to hosting 20 Summer 2025 interns) (staff and supervision and time, youth recruitment & referrals, interviews)	Marney Lofgren (marney.lofgren@usc.salvationarmy.org) (651) 776-8169	N/A
Non-Profit, Youth Development	TopLine Financial Credit Union 9353 Jefferson Hwy Maple Grove, MN 55369	Host 1 YJ2 SPPS Spring intern (staff supervisions & time). \$1600 in YJ2 youth wages.	Marie Cencer (mcencer@toplinecu.com) (763) 391-0563	N/A
Non-Profit, Youth Employment	Tree Trust 1419 Energy Park Drive St. Paul, MN 55108	Host 32 YJ1 interns (staff supervision & time) Supported recruitment and referrals.	Tammy Faiola (tammy.faiola@treetrust.org) (651)509.8285	N/A
Non-Profit, Community Development	Union Park District Council 1821 University Ave. W. Suite 308 Saint Paul, MN 55104	Host 2 YJ2 interns (staff supervision & time). \$5,544 in YJ2 youth wages. Host 1 SY YJ2 intern.	Abdulrahman Wako (wako@unionparkdc.org) (651) 645-6887	N/A
Non-Profit, Youth Development	Urban Boatbuilders 2288 University Avenue W Saint Paul, MN 55114	Host 10 YJ1 interns (Hosted 1 YJ1 School Year intern, 3 SPPS Spring interns & has committed to hosting 4 Summer 2025 interns (staff and supervision and time, youth recruitment & referrals, interviews)	Elia Krumm (elia@urbanboatbuilders.org) (612)405-985	N/A
Non-Profit, Youth Development	Urban Roots 1110 Payne Ave Saint Paul, MN 55130	Host 82 YJ1 interns (Hosted 12 YJ1 School Year interns and has committed to hosting 80 Summer 2025 interns) and 7 YJ2 interns	Hayley Ball (hayleyball@urbanrootsmn.org) (651) 228-7073 x10	N/A

		(staff and supervision and time, youth recruitment & referrals, interviews)		
Non-Profit – Youth Services	825 Arts 825 University Ave. Saint Paul, MN 55104	Host 10 YJ1 interns (Hosted 2 YJ1 School Year interns & has committed to hosting 8 Summer 2025 intern) (staff and supervision and time, youth recruitment & referrals, interviews)	Tyler Olsen (tyler@825arts.org) (651)7958239	N/A
Corporate / Private Business, Technology	Vivacity Tech PBC 641 Fairview Ave #150 St Paul, MN 55104	Host 4 YJ2 interns (staff supervision & time). \$20,000 in YJ2 youth wages. J2 interns and committed for summer 2025 (staff and supervision and time)	Leah Maloley (leah@vivacitytech.com) (612) 315-9787	N/A
Non-Profit	West Side Farmers Market 63 George St W Saint Paul, MN 55107	Host 3 YJ1 intern (Hosted 1 YJ1 School Year intern & has committed to hosting 2 Summer 2025 interns) (staff and supervision and time & referrals, interviews) .	Laura Fredrickson-Gosewisch (management@westsidefarmersmarket.net) (651) 336-5456	N/A
Non-Profit, Youth Development	World Youth Connect 84 W water st Saint Paul, MN 55407	Host 20 YJ1 interns (Hosted 8 YJ1 School Year interns & has committed to hosting 12 Summer 2025 interns) (staff and supervision and time, youth recruitment & referrals, interviews)	Ofir Germanic (ofir@worldyouthconnect.org) (651) 368-1598	N/A
Corporate / Private Business, Energy	Xcel Energy 825 Rice Street Saint Paul, MN 55117	Host 1 YJ2 intern (staff supervision & time). \$3,200 in YJ2 youth wages.	Cory Brown (cory.brown@xcelenergy.com) (651) 229-5557	N/A

Business	Elite Repeat 1336 Randolph Ave St. Paul, MN 55105	Host 2 SPPS Spring Internship. (staff and supervision and time)	Monica Smith (info@eliterepeatstpaul.com) (651)699-2315	N/A
small business, Private	A pocket full of Posies 141 4th St. E., Suite 223 Saint Paul, MN 55101	Host 3 YJ1 interns (Hosted 1 SPPS Spring intern & has committed to hosting 2Summer 2025 interns) (staff and supervision and time, youth recruitment & referrals, interviews)	Susan Meyers (apfposie@gmail.com) (651)272-9632	N/A
Medical Manufacturer	AbleNet Inc. 2625 Patton Rd, Roseville, MN 55113	Committed to hosting 2 YJ2 interns - Summer 2025 (staff and supervision and time). \$3500 in YJ2 youth wage	Jen Thalhuber (jthalhuber@ablenetinc.com) (651)341-3433	N/A
Business	Accenture LLP 370 Wabasha St N Saint Paul, MN 55102	Committed to hosting 15 YJ2 and 5 SRC YJ2 interns - Summer 2025 (staff and supervision and time)	Tori Spsychalski (victoria.spsychalski@accenture.com) (508)932-2099	N/A
Consultant/Business	Animal Humane Society 1159 University Avenue West St. Paul, MN 55104	Host 2 YJ2 SPPS Spring interns (staff and supervision and time)	Sally Newbury snewbury@animalhumanesociety.org (763)647-5405	N/A
Non-Profit	Animal Humane Society 1159 University Avenue West St. Paul, MN 55104	Host 2 YJ2 SPPS Spring interns (staff and supervision and time)	Sally Newbury (snewbury@animalhumanesociety.org) (763)647-5405	N/A
Business/ Private Business: Insurance	Arch Insurance 30 E 7 th St, #2270 St. Paul, MN 55101	Host 1 YJ2 SPPS Spring intern	Chris Donahue (cdonahue@archinsurance.com) (651)270-7508	N/A

		(staff and supervision and time). \$3200 in YJ2 youth wage		
Small Business, Private	Baber Auto Repair 1690 Hamline Ave North Roseville , MN 55113	Host 1 YJ2 SPPS Spring intern (staff and supervision and time)	BJ Kirk & Mark Schneider info@baberauto.com (65)164-68661	N/A
Non Profit, Child Care	Big Wonder Child Care 60 N Kent St St Paul, MN 55102	Host 8 YJ1 interns (Hosted 2 YJ1 School Year interns, 2 SPPS Spring interns & has committed to hosting 4 Summer 2025 interns) (staff and supervision and time, youth recruitment & referrals, interviews)	Michi Prigge michala@bigwonder.org (612) 499-2818	N/A
Non Profit, Arts	Chicago Ave Fire Arts Center (CAFAC) 3749 Chicago Ave, Minneapolis, MN 55407	Host 1 YJ1 intern (staff and supervision and time, youth recruitment & referrals, interviews)	Heather Doyle heather.doyle@cafac.org (612) 501-2213	N/A
Government	City of Saint Paul - Aquatics 1151 Wynne Ave. Saint Paul, MN 55108	Host 4 YJ2 Intern (staff supervision & time), \$11,000 in youth wages	Kyron Cauldero kyron.cauldero@ci.stpaul.mn.us (651) 642-0650	N/A
Government, Public Service	City of Saint Paul- Attorney's Office 17 Kellogg Blvd Saint Paul, MN 55101	Host 1 School Year-YJ2 Intern (staff supervision & time), \$3,495 in youth wages Host 1 YJ2 Intern (staff supervision & time), \$3,495 in youth wages	Odell Brown odell.brown@ci.stpaul.mn.us (651) 266-9151	N/A
Government, Technology	City of Saint Paul Office of Technology and Communications 25 W 4th St, 12th Floor Saint Paul, MN 55102	Host 1 YJ2 Intern (staff supervision & time), \$3,495 in youth wages Host 1 Right Track Scholar (staff supervisions & time), \$7,600 in youth wages	Aisha Gamam aisha.gamam@ci.stpaul.mn.us (651) 266-6777	N/A

Non Profit, Assisted Living Facility	Dellwood Gardens Assisted Living and Memory Care 753 East 7th Street Saint Paul, MN 55106	Host 1 YJ2 SPPS Spring Intern. Committed to hosting two YJ2 intern for summer 2025. (staff and supervision and time)	Liz McClear lmcclear@dellwoodgardens.com (651) 444-5709	N/A
Health Care, Clinic	Ezy Urgent Care Clinic 1001 Johnson Pkwy #A1 Saint Paul, MN 55106	Host 2 YJ2 SPPS spring intern. (staff and supervision and time)	Erica Nola intern@ezyurgentcare.com (651) 646-0028	N/A
Non Profit, Family Services	Family Values For Life 1280 Arcade St. St. Paul, MN 55106	Host 14 YJ1 interns (Host 5 SPPS Spring interns & has committed to hosting 9 Summer 2025 interns) (staff and supervision and time, youth recruitment & referrals, interviews)	Isabel Patrick Pacheco isabel@familyvaluesforlife.org (651) 774-6663	N/A
Educational Institution, Trades	Finishing Trades Institute of the Upper Midwest 3205 Country Drive Little Canada, MN 55117	Committed to hosting 4 YJ2 Interns (staff and supervision time) YJ2 - Summer 2025	Jordan Bremseth jbremseth@ftium.edu (612) 594-9175	N/A
Non Profit, Community Based	Hmong Early Childhood Coalition 506 E. Kenny Rd. #130 St. Paul, MN 55130	Host 1 YJ2 SPPS Spring Intern. Committed to hosting 1 YJ2 inter for summer 2025. (staff and supervision and time)	Zang Vang-Lee zvanglee@hmongecc.org (651) 338-2914	N/A
Business, Private Business	Honsa-Binder Printer Inc. 1065 Phalen Blvd #200 St. Paul, MN 55106	Host 1 YJ2 SPPS Spring Intern. (staff and supervision and time). \$2700 in YJ2 youth wage	Marla Moyer marla@h-bprint.com (651) 222-0251	N/A
Non Profit, Arts	Indigenous Roots Culture Art Center 788 E 7th St Saint Paul, MN 55106	Committed to hosting 3 YJ2 interns for summer 2025.	Ruti Xochilpaltzin Zipakcihuatzin	N/A

			Mejia partnership@indigenous-roots.org (651) 399-6943	
Non profit, Senior Living	Lyngblomsten Care Center 1415 Almond Avenue St. Paul, MN 55108	Host 2 YJ2 SPPS Spring intern. (staff and supervision and time)	Shelli Beck sbeck@lyngblomsten.org (651) 414-5297	N/A
Small Business/ Business	Marc Heu Patisserie Paris 156 Dale St. N Saint Paul, MN 55102	Host 3 YJ1 Spring Interns and 1 YJ2 Intern (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Gaosong Heu heu0923@gmail.com (651) 283-1290	N/A
Government - State of Minnesota, Transportation	Metropolitan Airports Commission 4300 Glumack Dr Saint Paul, MN 55111	Committed to hosting two YJ2 interns for summer 2025	Yolanda Burckhardt yolanda.burckhardt@mspmac.org (763) 331-4594	N/A
Government - State of Minnesota, Maintenance	Minnesota Department of Administration- Facilities Management (Capitol Complex) 691 Robert Street North St. Paul, MN 55101	Hosted 2 YJ2 intern. (staff and supervision and time). \$5500 in YJ2 youth wages. Committed to hosting three YJ2 interns for summer 2025	Andrew Schultz andrew.schultz@state.mn.us (651) 201-2360	N/A
Government, Health Services	Minnesota Department of Health 601 Robert Street North St. Paul, MN 55155	Host two YJ2 SPPS Spring interns. (Provided staff and supervision and time)	Ashley Riskedahl ashley.riskedahl@state.mn.us (507) 213-6199	N/A
Government, Environmental	Minnesota Pollution Control Agency 520 Lafayette Road North St. Paul, MN 55155	Committed to hosting one YJ2 intern for summer 2025. \$5000 in YJ2 youth wage.	Carolyn Kammeyer carolyn.kammeyer@state.mn.us (651) 757-2354	N/A
Non Profit, Arts	New Native Theatre 1001 East Lake Street	Committed to hosting one YJ2 intern for summer 2025	Genevieve Lane genevieve@newnativetheatre.org	N/A

	Minneapolis, MN 55407		(608) 770-1454	
Non Profit, Senior Living	NorthEast Seniors for Better Living 1831 MINNEHAHA Ave Saint Paul, MN 55119	Committed to hosting two YJ2 interns for summer 2025	Robert Weseman neseniorsforbetterliving@gmail.com (651) 808-1901	N/A
Government - Ramsey County	Ramsey County- Assistance & Support 90 Plato Blvd West, Suite 210 Saint Paul, MN 55107	Host 1 YJ2 Intern (staff supervision & time), \$3,495 in youth wages	Amorita Reyes amorita.reyes@co.ramsey.mn.us (651) 315-6617	N/A
Government - Ramsey County, Legal	Ramsey County Attorney's Office 360 Wabasha St. N., Suite 100 Saint Paul, MN 55102	Host 2 YJ2 Intern (staff supervision & time), \$6,990 in youth wages	Cyndy Melby cyndy.melby@co.ramsey.mn.us (651) 266-3079	N/A
Government - Ramsey County	Ramsey County- Community Corrections 25 West 7th Street St. Paul, MN 55102	Host 1 Scholar Intern (staff supervision & time), \$7,600 in youth wages	Jodi Bond jodi.bond@co.ramsey.mn.us (651) 266-5225	N/A
Government - Ramsey County	Ramsey County- Financial Assistance Services 15 West Kellogg Blvd St. Paul, MN 55101	Host 2 YJ2 Intern (staff supervision & time), \$6,990 in youth wages Host 2 Scholar Intern (staff supervision & time), \$15,200 in youth wages	Aaronica Jackson aaronica.jackson@co.ramsey.mn.us (651) 396-3734	N/A
Government - Ramsey County/ Legal	Ramsey County- Libraries 2180 Hamline Avenue Roseville, MN 55113	Host 1 Scholar Intern (staff supervision & time), \$7,600 in youth wages	Jeff Eide jeffrey.eide@co.ramsey.mn.us (651) 724-6001	N/A

Government, Health, Public Services	Ramsey County- Mental Health & Crisis Services 402 University Ave E Saint Paul, MN 55130	Host 2 Scholar Intern (staff supervision & time), \$15,200 in youth wages	Jessica Kisling jessica.kisling@co.ramsey.mn.us (612) 123-4567	N/A
Government, Parks	Ramsey County Parks & Recreation 5287 Otter Lake Road White Bear Lake, MN 55110	Host 6 YJ2 Intern (staff supervision & time), \$20,970 in youth wages	Noelle Roden noelle.roden@co.ramsey.mn.us (651) 266-0365	N/A
Government - Ramsey County	Ramsey County- Property Management 121 7th Place East, Suite 2200 Saint Paul, MN 55101	Host 4 YJ2 Intern (staff supervision & time), \$13,980 in youth wages	Kim Piermantier kimberly.piermantier@co.ramsey.mn.us (651) 266-2261	N/A
Government - Ramsey County	Ramsey County- Public Health 121 7th Pl E St Paul, MN 55101	Host 1 Scholar Intern (staff supervision & time), \$7,600 in youth wages	Cameran Bailey cameran.bailey@co.ramsey.mn.us 651-358-8336	N/A
Government - Ramsey County	Ramsey County Public Work 121 7th PL E Saint Paul, MN 55101	Host 6 YJ2 Intern (staff supervision & time), \$20,970 in youth wages	Jennifer Jordan jennifer.jordan@co.ramsey.mn.us (651) 600-8057	N/A
Government - Ramsey County, Support Services	Ramsey County- Service Centers 121 7th Place E Saint Paul, MN 55101	Host 2 YJ2 Intern (staff supervision & time), \$6,990 in youth wages	Bri Bodunov brianna.daub@co.ramsey.mn.us (612) 283-3579	N/A
Non Profit	Rock What You Got Inc 2327 Wycliff St Suite 340 Saint Paul, MN 55114	Committed to hosting one YJ2 intern for summer 2025	Buffie Blesi buffie@rockwhatyougotlive.com (612) 298-8805	N/A
Non Profit	Roots for the Home Team 400 Snelling Ave N St. Paul, MN 55104	Host 6 YJ1 Interns (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Heather Rivera heather@rootsforthehometeam.org (612) 387-7544	N/A

Government, Housing	Saint Paul Public Housing Agency 555 N. Wabasha St, Suite 300 St Paul, MN 55102	Committed to hosting eight YJ2 interns for summer 2025	Stephanie St. Jacque stephanie.stjacque@stpha.org (651) 292-6095	N/A
Government - City of Saint Paul, Utility	Saint Paul Regional Water Services 1900 Rice Street Saint Paul, MN 55102	Host 2 Scholar Intern (staff supervision & time), \$15,200 in youth wages	Sandy Kimbrough sandy.kimbrough@ci.stpaul.mn.us (651) 266-6510	N/A
Non Profit	Science Museum of Minnesota 215 University Ave W St Paul, MN 55103	Host 39 YJ1 interns (Hosted 4 YJ1 School Year interns, 5 SPPS Spring interns & has committed to hosting 30 Summer 2025 interns) (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Rich Pennington rpennington@smm.org (651) 221-2516	N/A
Small Business/Private	Scoopz LaCuchara Ice Cream 579 Dale Street N SAINT PAUL, MN 55103	Host 2 YJ1 Interns (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Jarria Robinson scoopz2020@gmail.com (952) 923-0803	N/A
Non profit, Temporary Housing	STAR House 1268 Stanford Ave St. Paul, MN 55105	Host 3 SPPS Spring interns. Committed to hosting 3 YJ2 interns for summer 2025. (Provided staff and supervision and time)	Sarah Anderson vicepresident@starhousemn.org (651) 272-9111	N/A
Non Profit	The JK Movement 1063 Iglehart Ave Saint Paul, MN 55104	Host 3 YJ1 Interns (staff and supervision and time, youth recruitment & referrals, interviews)	Lindsay Stumpff lindsay@thejkm.org (319) 213-7644	N/A

Non Profit, Support Services	Transforming Generations 2356 University Ave. W., Ste. 230 Saint Paul, MN 55114	Host 2 YJ1 Interns (Provided staff and supervision and time, youth recruitment & referrals, interviews)	MayTong Chang (maytongc@transforminggenerations.org) (651) 703-4169	N/A
Healthcare	TRIA Orthopedics 1349 Arcade St St. Paul, MN 55106	Host 1 YJ1 Spring Intern (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Chelsea Dropps (chelsea.dropps@tria.com) (507) 358-7107	N/A
Business/ Retail Appliance	Warners' Stellian 550 Atwater Circle St Paul, MN 55103	Host 2 SPPS spring interns. (Provided staff and supervision, interviews). \$5500 in YJ2 youth wages	Tara Daniski (tldaniski@warnersstellian.com) (651) 726-1601	N/A
Business/ Restaurant	West Indies Soul Food	Host 5 YJ1 interns (Hosted 2 YJ1 School Year interns & has committed to hosting 3 Summer 2025 interns) (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Sharon Richards-Noel (westindiessoulfood1@gmail.com) (651) 331-9523	N/A
Non Profit/ Youth Development	YMCA- Beacons Center 1075 3rd St E St.Paul MN 55106	Host 10 YJ1 Interns (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Shoua Khang (shoua.khang@ymcamn.org) (651) 808-8107	N/A
Non Profit/ Youth Development	Youth Leadership Initiative 230 Como Ave Saint Paul, MN 55103	Host 5 SPPS Spring YJ2 Interns. (Provided staff and supervision and time)	Lee Vue (lee@yli-mn.org) 651-434-5531	N/A

Government - City of Saint Paul, Youth Development	Saint Paul Parks & Recreation - CFPS Awakenings Program 25 W. 4th Street St. Paul, MN 55102	Host 4 YJ1 Interns (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Gwen Peterson (Gwen.Peterson@ci.stpaul.mn.us) 651-266-6430	N/A
Government - City of Saint Paul/ Arts	City of Saint Paul Parks and Recreation- Como Mural Project 15 Kellogg Blvd. West St. Paul, MN 55102	Host 6 YJ1 interns (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Elissa Cedarleaf Dahl (mseelissa@gmail.com) 612-377-5955	N/A
Non Profit	InterFaith Action of Greater STP 3080 Centerville Rd Little Canada, MN 55117	Host 2 YJ1 Interns (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Theresa Halvorson-Lee Thalvorson- lee@interfaithaction.org 651-789-3864	N/A
Non Profit	Minnesota Tool Library 1010 Dale St. N. Saint Paul, MN 55117	Host 8 YJ1 Interns (Hosted 2 YJ1 School Year interns, 2 SPPS Spring interns & has committed to hosting 4 Summer 2025 interns) (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Kate Hersey kate.hersey@mntoollibrary.org 651-398-0989	N/A
Non Profit	YWCA Saint Paul 375 Selby Ave Saint Paul, MN 55102	Host 6 YJ1 Interns (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Dalton Outlaw doutlaw@ywcastpaul.org 6517576731	N/A

Small Business	Storehouse Grocers 781 7th St E Saint Paul, MN 55106	Host 5 YJ1 Interns (Provided staff and supervision and time, youth recruitment & referrals, interviews)	Carl Johnson (carl@storehousegrocers.com) (612) 358-4004	N/A
Educational Institution	Roseville Area Schools- Pool Aide 1910 Cty Rd B W Roseville MN 55113	Have pledged to host 5 Surburban Rasmey County YJ1 Interns	Hailee Gordon hailee.gordon@isd623.org (651) 604-3763	N/A
Financial Institution	Stearns Bank 4191 2nd St. S, Saint Cloud, MN, 56301	Financial Institution Partner, providing banking access to interns.	Amanda Minor Amanda.minor@stearnsbank.co m (320)202-6116	N/A

Attachment 2 Budget

ATTACHMENT 2 BUDGET INFORMATION SUMMARY – SFY26

Address: Applicant Agency: City of Saint Paul Parks & Recreation – Right Track

Contact Person: Nardos Tesfalidet

Address: 25 West 4th Street, Room 400 CHA Saint Paul, MN 55102

Telephone/E-Mail Address: 651-266-6509 / Nardos.tesfalidet@ci.stpaul.mn.us

Budget Information Summary SFY 2026 –July 1, 2025 to June 30, 2026 (Amounts shown below must be cumulative by quarter)					
Cost Category	TOTAL FUNDS	7/1/25 to 9/30/25	10/1/25 to 12/31/25	1/1/26 to 3/31/26	4/1/26 to 6/30/26
833 : Administration Costs: (Cannot exceed 10% of the total amount requested)	\$60,000.00	\$40,000.00	\$41,200.00	\$60,000.00	\$60,000.00
881 : Youth Participant Wages and Fringe Benefits	\$575,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$575,000.00
885 : Direct Services to Youth	\$30,000.00	\$7,500.00	\$15,000.00	\$22,500.00	\$30,000.00
828: Youth Support Services	\$10,000.00	\$2,000.00	\$3,000.00	\$8,000.00	\$10,000.00
TOTAL FUNDS FOR SFY 2026:	\$675,000.00	\$499,500.00	\$509,200.00	540,500.00	\$675,000.00

Describe leveraged resources (cash or in-kind) from other non-state or private sources:

Employers - \$310,000

Staff time for planning and supervision (estimate)	\$200,000
Employer-paid wages (estimate)	\$100,000
Participant Training	\$10,000

Foundation Support - \$30,000

Saint Paul & Minnesota Foundation	\$30,000 (Secured)
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City of Saint Paul – 2,091,400

Mayor's Office – Community First Public Safety	\$244,000
Planning & Economic Development CDBG Funds	\$540,000
ARP	\$650,000
HR - Payroll, full FTE summer/ partial FTE school year	\$75,400
HR – Payroll, up to 4 staff for employment packet workshops	\$2,000
Parks – Deputy Director .25 FTE salary/fringe	\$40,000
City services such as Procurement, Office of Technology and Communications, City Attorney. Saint Paul waives this fee for Right Track. Parks and other departments are charged per FTE to cover city services.	\$464,000
Right Track Office	
Building Rent	\$40,000
Utilities	\$36,000

Saint Paul Public Schools (SPPS) - \$465,607

Gordon Parks High School – Summer training facility	\$17,775.00 (2025 Value)
SPPS Career Exploration Internship Wages	\$60,000 (Pending)
3M STEP Intern Wages (wages not to exceed)	\$167,832
SPPS Intern Wages (wages not to exceed)	\$130,000 (Pending)
Administrative costs associated with SPPS Spring & 3M STEP	\$90,000 (\$30,000 Pending, \$60,000 Secured)

Ramsey County Workforce Solutions - \$360,000

RT Scholar Wages	\$160,000
Suburban Ramsey County Wages	\$200,000

ATTACHMENT 2 BUDGET INFORMATION SUMMARY – SFY27

Applicant Agency: City of Saint Paul Parks & Recreation – Right Track

Contact Person: Nardos Tesfalidet

Address: 25 West 4th Street, Room 400 CHA Saint Paul, MN 55102

Telephone/E-Mail Address: 651-266-6509 / Nardos.tesfalidet@ci.stpaul.mn.us

Budget Information Summary SFY 2027 –July 1, 2026 to June 30, 2027 (Amounts shown below must be cumulative by quarter)					
Cost Category	TOTAL FUNDS	7/1/26 to 9/30/26	10/1/26 to 12/31/26	1/1/27 to 3/31/27	4/1/27 to 6/30/27
833 : Administration Costs: (Cannot exceed 10% of the total amount requested)	\$60,000.00	\$40,000.00	\$41,200.00	\$60,000.00	\$60,000.00
881 : Youth Participant Wages and Fringe Benefits	\$575,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$575,000.00
885 : Direct Services to Youth	\$30,000.00	\$7,500.00	\$15,000.00	\$22,500.00	\$30,000.00
828: Youth Support Services	\$10,000.00	\$2,000.00	\$3,000.00	\$8,000.00	\$10,000.00
TOTAL FUNDS FOR SFY 2027:	\$675,000.00	\$499,500.00	\$509,200.00	540,500.00	\$675,000.00

Describe leveraged resources (cash or in-kind) from other non-state or private sources:

Employers - \$310,000 - Estimate

Staff time for planning and supervision	\$200,000
Employer-paid wages	\$100,000
Participant Training	\$10,000

Foundation Support - \$30,000 - Estimate

Saint Paul & Minnesota Foundation	\$30,000
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City of Saint Paul – 2,091,400 – Estimate

Mayor’s Office – Community First Public Safety	\$244,000
Planning & Economic Development CDBG Funds	\$540,000
ARP	\$650,000
HR - Payroll, full FTE summer/ partial FTE school year	\$75,400
HR – Payroll, up to 4 staff for employment packet workshops	\$2,000
Parks – Deputy Director .25 FTE salary/fringe	\$40,000
City services such as Procurement, Office of Technology and Communications, City Attorney. Saint Paul waives this fee for Right Track. Parks and other departments are charged per FTE to cover city services.	\$464,000
Right Track Office	
Building Rent	\$40,000
Utilities	\$36,000

Saint Paul Public Schools (SPPS) - \$465,607 - Estimate

Gordon Parks High School – Summer training facility	\$17,775.00 (2025 Value)
SPPS Career Exploration Internship Wages	\$60,000
3M STEP Intern Wages (wages not to exceed)	\$167,832
SPPS Intern Wages (wages not to exceed)	\$130,000
Administrative costs associated with SPPS Spring & 3M STEP	\$90,000

TERMS & CONDITIONS

DEPARTMENT OF EMPLOYMENT & ECONOMIC DEVELOPMENT (DEED) – EMPLOYMENT & TRAINING PROGRAMS (ETP) DIVISION SFY 2026-27 YOUTH AT WORK PROGRAM

This attachment provides the 1) Contacts, 2) Funding Information and Limitations, 3) Items Required During the Grant Period, 4) Special Administrative Provision Required, and 5) Annual Items, Sent on First Award of Fiscal Year as known at the time the contract is issued.

1) CONTACTS:

Program Contact (Phone & Email)

Cory Schmid

(651) 259-7541

Cory.Schmid@state.mn.us

Monitor/Fiscal Contacts (E-Mail)

Shannon Rolf (monitoring)

Shannon.Rolf@state.mn.us

Jill Roberts (fiscal)

Jill.Roberts@state.mn.us

Finance Contacts

Email

RPR or FSR Submittal Address:

DEED.FSR@State.mn.us

CAPR Submittal Address (if applicable):

Grant.Payments@state.mn.us

Colleen Schwab

(651) 259-7589

colleen.schwab@state.mn.us

Workforce One Contact for Program Related Issues (Phone and Email):

Cory Schmid

(651) 259-7541

Cory.Schmid@state.mn.us

Workforce One website for submitting service desk ticket:

[Workforce One \(mnworkforceone.com\)](https://mnworkforceone.com) (click on link for WF1 help desk ticket at the bottom of the page)

2) FUNDING INFORMATION AND LIMITATIONS:

Research and Development (R & D): Not applicable

Federal Award ID Number (FAIN): Not applicable

Federal Funding Accountability and Transparency Act (FFATA) Description: Not applicable

Notice of Award (NOA) Federal Award Signed Date (the date when the federal NOA was signed by the authorizing official of the federal awarding agency): Not applicable

Catalog of Federal Domestic Assistance (CFDA) Number: Not applicable

Unique Entity ID (UEI): Grantee must be registered and current with <https://sam.gov/content/duns-uei>

Uniform Guidance §200.331 - Requirements for grantees:

- (1) A requirement that the grantee permit the state agency and auditors to have access to the grantee's records and financial statements as necessary for the pass-through entity to meet the requirements of this part; and
- (2) Appropriate terms and conditions concerning closeout of the subaward.

Cost Category Definitions: See Request for Proposals/Planning Instructions.

Administrative Costs Limit: No more than ten percent (10%) may be expended for administration. Grantee administrative costs must be necessary and reasonable.

Leveraged Funds Requirement: The grantee must leverage nonstate or private sector funds for this project in any amount, cash or in-kind.

Publicity and Endorsement Requirement for State-Funded Programs: The following statement must be provided on materials produced with funds from this grant:

"The State of Minnesota Department of Employment and Economic Development (DEED) funded (in whole or in part) this workforce development product (training, event, curricula, etc.) through a grant. The grant recipient created this product. DEED does not endorse this product or make guarantees, warranties, or assurances of any kind, express or implied, regarding the accuracy, completeness, timeliness, usefulness, adequacy, continued availability or ownership of the information herein or elsewhere."

3) ITEMS REQUIRED DURING THE GRANT PERIOD:

Grant Program Monitoring Guide – Complete and return to program monitor when instructed to do so.

As applicable, Monthly Financial Status Report (FSR) or Reimbursement Payment Request (RPR) – Template (for completion) – Due no later than the 20th of the month following the preceding month end (i.e. February, 2026 report is due March 20, 2026). Report accrued monthly expenditures. Source documentation, including detailed receipts or invoices, payroll records and general ledger records must be provided to DEED upon request.

Cash Advance Payment Request (CAPR) for grantees submitting FSRs – see attached Grant/Subgrant Cash Management and Cash Request policy.

Quarterly Data Summary – complete and submit to the Program Manager within 45 days of the end of each calendar quarter during the grant period (i.e. report for quarter ending September 30, 2025 is due November 15, 2025).

4) SPECIAL ADMINISTRATIVE PROVISION REQUIRED:

Monitoring - Grantees must conduct at least one monitoring visit and complete a financial reconciliation of expenditures for their subrecipients receiving over \$50,000 in State funds. The monitoring and financial reconciliation must be completed before final payment is made ([Policy Number: 08-10, Policy on Grant Monitoring, rev. 2016](#)). The Code of Federal Regulations (CFR) outlines monitoring and auditing requirements for subrecipients of Federal awards ([2CFR 200.331](#)). Grantees are responsible for review, interpretation, and application of these regulations.

Grantee Contact Information – As required by [MN Statutes 16B.98 subd. 5\(d\)](#), grantees must clearly post on the grantee's website the names of and contact information for the organization's leadership and the employee or other person who directly manages and oversees this grant on behalf of the grantee.

Termination for Insufficient Funding - In the event of temporary lack of funding or appropriation, the State may pause its obligations under this Project Specific Plan without terminating it. This pause will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Project Specific Plan. The Grantee will be notified in writing of the temporary pause, and the Grantee's ability to provide services may be temporarily suspended during this period. The State will provide reasonable notice to the Grantee of the lack of funding or appropriation and shall notify the Grantee once funding is restored or appropriated, at which point the provision of services under the Project Specific Plan may resume.

5) ANNUAL ITEMS, SENT ON FIRST AWARD OF FISCAL YEAR:

If you have multiple grants with DEED Employment and Training, these items are only required to be submitted by the organization once per fiscal year, regardless of the number of grants. You will be notified in the email with your grant package if these items must be completed.

Fiscal Monitoring Guide – Complete and return to WSCD.Notifications@state.mn.us within 30 days from receipt of grant package.

Annual Assessment - Complete and return to WSCD.Notifications@state.mn.us within 30 days from receipt of grant package.

EO ADA Annual Assessment - Complete and return to WSCD.Notifications@state.mn.us within 30 days from receipt of grant package.






City of Saint Paul SFY 26-27 YAW contract

Final Audit Report

2025-09-10

Created:	2025-09-10
By:	Chelsea Beary (Chelsea.Beary@ci.stpaul.mn.us)
Status:	Signed
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"City of Saint Paul SFY 26-27 YAW contract" History

-  Document created by Chelsea Beary (Chelsea.Beary@ci.stpaul.mn.us)
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-  Document emailed to Andy Rodriguez (andy.rodriguez@ci.stpaul.mn.us) for signature
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-  Email viewed by Andy Rodriguez (andy.rodriguez@ci.stpaul.mn.us)
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-  Document e-signed by Andy Rodriguez (andy.rodriguez@ci.stpaul.mn.us)
Signature Date: 2025-09-10 - 11:29:59 PM GMT - Time Source: server
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