



CITY OF SAINT PAUL

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989  
Facsimile: 651-266-9124  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a license for a business in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the reverse side of this letter. You will have 30 days from the date this notice was mailed to express any objections. The response deadline is given on the reverse side of this document. If you have any objections to the application as described on the reverse side, **please send your objection(s) (with your telephone number) in writing to:**

Legislative Hearing Officer  
310 City Hall  
15 West Kellogg Blvd.  
Saint Paul, MN 55102

Or email to: [LH-Licensing@ci.stpaul.mn.us](mailto:LH-Licensing@ci.stpaul.mn.us)

If objections are received, a hearing will be scheduled before a legislative hearing officer. If you have sent in an objection, you will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

**If you have any questions regarding this matter**, please contact Kris Schweinler, DSI Inspector III, at 651-266-8989, or me at 651-266-9106.

Sincerely,

Jeff Fischbach  
DSI Inspector III

## LICENSE APPLICATION NOTIFICATION

License Number: 20190001224  
Application for: Auto Repair Garage  
License at: 290 Larch St  
Licensee: JME Transit Inc, doing business as same  
Jeffrey Dufresne, co-owner, 612-208-0237

### Recommended License Conditions:

1. All vehicles shall be parked on the property in a manner that is consistent with the approved site plan on file with the Department of Safety and Inspections (DSI) dated 08/28/2019. Site conditions shall be maintained in accordance with the approved site plan, including keeping in good order and repair any site improvements such as asphalt/concrete paved areas, fencing, striping of individual parking spaces (including one handicap parking space with code compliant signage/striping), etc. Any changes to the site plan must be approved by the Zoning Administrator.
2. Nineteen (19) individually striped off-street parking spaces shall be provided for employee and customer parking in accordance with the approved site plan on file with DSI dated 08/28/2019 as follows: nine (9) standard (9'X18') parking spaces, nine (9) compact (8'X17') parking spaces, and one (1) handicap accessible (16'X18') parking space.
3. Long term vehicle storage on the site may only be located in the area shown on the approved site plan on file with the Department of Safety and Inspections (DSI) dated 08/28/2019 which is the southern end of the property.
4. Business, customer and/or employee vehicles shall not be parked or stored on the street. This includes vehicles which are awaiting repair and/or have been repaired and are awaiting pick-up by their owners.
5. There shall be no exterior storage of vehicle parts, tires, oil or any other similar materials associated with the business. Trash will be stored in a covered dumpster.
6. All vehicles parked and/or stored outdoors must appear to be completely assembled with no major body parts missing.
7. Vehicle salvage is not permitted.
8. Motor vehicle sales is not permitted.
9. Auto body repair and/or painting are not permitted.
10. No auto repair of vehicles may occur on the exterior of the lot or in the public right-of-way. All repair work must occur within an enclosed building.
11. Customer vehicles, with an exception for long term vehicle storage as referred to under conditions #3, may not be parked longer than ten (10) days on the premises. It shall be the responsibility of the licensee to ensure than any vehicle not claimed by its owner is removed from the lot as permitted by law.
12. Except for vehicles entering and exiting the truck repair service bays for the building on the west side of the property, licensee shall provide maneuvering space on the property to allow vehicles entering and exiting the site to proceed forward as stipulated on the approved site plan (backing onto the street or from the street is otherwise prohibited).
13. Licensee must comply with all federal, state, and local laws.
14. Storage of vehicle fluids, batteries, etc. shall be in accordance with Ramsey County Hazardous Waste Regulations.

**Response Date: Friday, November 22, 2019 at 4:30 p.m.**

If you have any objections to the license application, you must respond in writing by Friday, November 22, 2019 to:

Legislative Hearing Officer  
310 City Hall  
15 West Kellogg Blvd.  
Saint Paul, MN 55102

Or email to: [LH-Licensing@ci.stpaul.mn.us](mailto:LH-Licensing@ci.stpaul.mn.us)

If you have any questions, please contact DSI Inspectors Kris Schweinler or Jeff Fischbach at 651-266-8989.  
Notice Mailed: Wednesday, October 23, 2019



CITY OF SAINT PAUL

375 Jackson Street, Suite 220  
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-9040  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

October 23, 2019

JME Transit Inc  
Attn: Jeffrey Dufresne  
3140 Irving Ave S  
Minneapolis, MN 55408

RE: License Application for JME Transit Inc, doing business as same, ID # 20190001224, Located at 290 Larch St / **Auto Repair Garage**

Dear Applicant:

Our review of your application for a license is in process. Notification has been sent to the community organization and neighbors for the area in which you intend to operate giving them until **Friday, November 22, 2019** to voice any objections to your license application. If no objections are received, your license will be issued (pending any requirements not completely met) approximately one week past the date given above.

If objections are received a hearing will be scheduled before a legislative hearing officer. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny this license application.

**Requirements including the following must be met prior to the issuance of your licenses:**

- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience.
- Obtain DSI Zoning & Licensing Division site inspection approval by contacting DSI Inspector David at 651-266-9088. Prior to scheduling the site inspection you must complete the striping of the individual passenger vehicle parking spaces (including one handicap parking space with compliant signage).

If you have any questions, please Mr. Eide at 651-266-9088 or me at 651-266-9106.

Sincerely,

Jeff Fischbach  
DSI Inspector  
enc.

**Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.**