



# APPLICATION FOR APPEAL

## Saint Paul City Council — Legislative Hearings

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102 Telephone: (651) 266-8585

RECEIVED

OCT 17 2016

CITY CLERK

We need the following to process your appeal: \$25

filing fee payable to the City of Saint Paul.

(if cash: receipt number \_\_\_\_\_)

Copy of the City-issued orders/letter being appealed

Attachments you may wish to include  This appeal form completed

Walk-In OR  Mail-in for abatement orders only:  Email OR Fax

HEARING DATE & TIME

(provided by Legislative Hearing Office)

Tuesday,

Oct. 25, 2016

Time 1:30 p.m.

Location of Hearing:

Room 330 City Hall/Courthouse

## Address Being Appealed:

Number & Street: 1023 Burns Avenue City: St Paul State: MN Zip: 55106

Appellant/Applicant: Teresa Hamernick Email: terriham895@gmail.com

Phone Numbers: Business: 320-358-0425 Residence: \_\_\_\_\_ Cell: 612 817 4768

Signature: [Signature] Date: 10/14/16

Name of Owner (if other than Appellant): \_\_\_\_\_

Mailing Address if Not Appellant's: 895 River Shore Lane  
Amery, WI 54001

Phone Numbers: Business: \_\_\_\_\_ Residence: \_\_\_\_\_ Cell: \_\_\_\_\_

## What Is Being Appealed and Why? Attachments Are Acceptable

Vacate Order/Condemnation/Revocation of Fire C of O

Summary/Vehicle Abatement

Fire C of O Deficiency List

This is not a rental property. This is my house which I keep to provide my daughter + grandchildren with a home. This is not a rental property.

- Code Enforcement Correction Notice
- Vacant Building Registration
- Other

Additionally my daughter is in the process of having the basement finished - it is under construction. The basement construction will not be completed by November 9<sup>th</sup>.

Revised 5/31/0013 .

## Legislative Hearing Fact Sheet

Legislative Hearings provide a forum to review appeals of City-issued orders and develop recommendaøns for City Council consideration. Appellants not satisfied with the recommendation of the Hearing Officer also have an opportunity to be heard before the City Council if they wish to appeal further. Any person unsatisfied by the quasi-judicial decision of the City Council may obtain judicial review by timely filing of an action.

### Appeal Applications

Appeal application forms are available online at <http://www.stpaul.gov/index.aspx?NID=161> or they can be mailed to you calling 651-266-8585. Appeal applications may be submitted in person at or by mail at Legislative Hearings, 310 City Hall, 15 Kellogg Boulevard W., St. Paul, NINT 55102. Appeal applications should be filed within ten days of the date of written notification of the item(s) being appealed.

### Scheduling Your Appeal Hearing

The date and time of the hearing for those applications submitted in person will usually be set at that time. Mailed applications will be copied and returned to the appellant with the date and time clearly indicated on the form. Generally, appeal hearings are scheduled one to four weeks after the application is submitted. Once an appeal has been scheduled, it may not be rescheduled more than once. Additional rescheduling will only be done by referral from the City Council. .

If you are appealing a special assessment or wish to be heard on a proposed order to abate a nuisance building, the appeal dates and times are automatically listed in the orders themselves.

### Hearings Are Held on Tuesdays & The Schedule Typically Is:

- 9:00 Tax Assessments & Orders to Remove or Repair, Repurchase of Application
- 11:00 Summary & Vehicle Abatement Orders, Correcaøn Notice/Orders by Code Enforcement
- 11:30 Condemnations, Revocations & Vacate Order
- 1:30 Fire Certificate of Occupancy Letters & Fire Inspection  
Correction Order, Inspection Appointnent Letters
- 2:30 Vacant Building Registration Notices
- 3:00 Other Cases (Usually Code Compliance Inspection Report, Fence Variance)  
and Overflow Hearings

### What to Expect at the Hearing

A number of appeals are heard in each hearing session. For each appeal, City Staff will give a report and appellants will be given time to present information, testimony, photos or other documents. The Hearing Officer will take all of this into account to develop a recomrnendation for Council consideration.



CITY OF SAINT PAUL  
*Christopher B. Coleman, Mayor*

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsj](http://www.stpaul.gov/dsj)

October 11, 2016

TERESA A HAMERNICK  
895 RIVER SHORE LN  
AMERY WI 54001-5326

### **FIRE INSPECTION CORRECTION NOTICE**

RE: 1023 BURNS AVE  
Ref. #122903  
Residential Class: C

Dear Property Representative:

Your building was inspected on October 11, 2016 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date.

**A re-inspection will be made on November 9, 2016 at 2:30pm.**

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

**YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.**

#### **DEFICIENCY LIST**

1. Class - SPLC 40.04 (5) The owner of a building used for residential occupancy who is applying for their FIRST Fire Certificate of Occupancy, must complete the Department of Safety and Inspection Landlord 101 course, or other landlord training program approved by the Department of Safety and Inspections.  
The training must have occurred within the last two years and the owner must submit a certificate of attendance or provide verification of enrollment in the next scheduled class to the Fire Inspection Division-DSI.  
This requirement shall not apply to an owner who has held a Fire Certificate of Occupancy on another residential property in Saint Paul prior to April 30, 2009.

For more information on Landlord 101, or to receive registration materials, please visit our webpage at: [www.stpaul.gov/cofo-DSI](http://www.stpaul.gov/cofo-DSI) created a course titled Landlord 101 for information on this see our website at <https://www.stpaul.gov/departments/safety-inspections/fire-inspections/landlord-101>. Owners have a full calendar year to complete either class.

2. Exterior - SPLC 34.09 (1) b,c, 34.33 (1) b, c - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint.-Scrape and paint chipped and peeling areas on house and garage.
3. Exterior - SPLC 34.08 (1), 34.31 (1) - All exterior property areas shall be maintained free from any accumulation of refuse, garbage or feces.
4. Interior - Basement - MSFC 605.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-8989.-Repair light switch.
5. Interior - Basement - MSFC 605.1 - Remove unapproved exposed wiring and install in accordance with the electrical code. This work may require a permit(s). Call DSI at (651) 266-9090.
6. Interior - Basement - MSFC 605.5 - Discontinue use of extension cords used in lieu of permanent wiring.
7. Interior - Basement - NEC 440.13 - For cord-connected equipment such as room air conditioners, household refrigerators and freezers, drinking water coolers, and beverage dispensers, a separable connector or an attachment plug and receptacle shall be permitted to serve as the disconnecting means. The appliance must plug directly into a permanent outlet.
8. Interior - Basement - NEC 110-26 - Provide and maintain a minimum of 36 inches clearance in front of all electrical panels.
9. Interior - Basement - MSFC 605.6 - Provide electrical cover plates to all outlets, switches and junction boxes where missing.
10. Interior - Bathroom - MSFC 605.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-8989.-Repair GFI outlet.
11. Interior - Living Room - SPLC 34.10 (7), 34.34 (6) - Repair and maintain the walls in an approved manner. -Repair hole or find approved cover for hole where cords run through.
12. Interior - MSFC 605.1- All light fixtures shall be maintained with protective globes if originally equipped.

13. Interior - SPLC 34.10 (7), 34.33 (6) - Repair or replace and maintain the woodwork in an approved manner.-Replace door or remove hinges.
14. Interior - MN Stat. 299F.362 - Immediately provide and maintain a smoke detector located outside each sleeping area,
15. Interior - MN State Statute 299F.50 Immediately provide and maintain an approved Carbon Monoxide Alarm in a location within ten (10) feet of each sleeping area. Installation shall be in accordance with manufacturers instructions.
16. SPLC 39.02(c) - Complete and sign the smoke detector affidavit and return it to this office.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

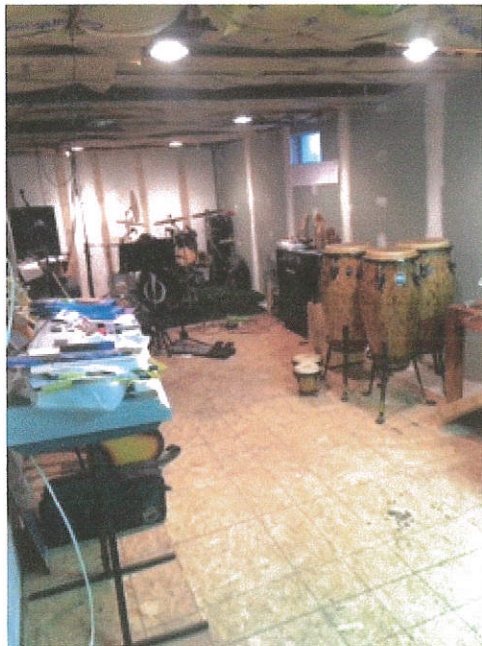
If you have any questions, email me at: [daniel.klein@ci.stpaul.mn.us](mailto:daniel.klein@ci.stpaul.mn.us) or call me at 651-266-8988 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Daniel Klein  
Fire Inspector

Reference Number 122903

1023 Burns



Sheetrock - ceiling - flooring  
still needs to  
be installed

Outlets / lighting will be  
completed @ that time