



CITY OF SAINT PAUL
DEPARTMENT OF SAFETY AND INSPECTIONS
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

May 01, 2017
Date Mailed

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Mailed by (kk)

GRAFFITI ABATEMENT ORDER

Folder ID: 17 033792

Long Cheng Plaza Llc
1075 Arcade St
Saint Paul MN 55106-3213

Yog hais tias koj jais lus Hmoob thiab koj tsis to taub tsab ntwaw no, hu rau tus txhais lus ntwawm (651) 266-8989. Nws yog pab dawb zwb. Si necessita un traductor, por favor llamenos all (651) 266-8989. No costo.

As owner or person(s) responsible for: 402 UNIVERSITY AVE W

You are hereby notified of graffiti on your property. You can assist the city by doing the following:

- If you need help with graffiti removal, the city has a graffiti removal program that provides free removal. However, the city will not restore the damaged surface to its original color or appearance. Please sign the enclosed WAIVER AND CONSENT TO REMOVE OR ABATE GRAFFITI form to request graffiti removal from the city. This waiver form will remain in effect for the entire time you own the property or until you request it to be terminated. Return the form within 14 days to:

DSI - Code Enforcement
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

OR fax to: 651-266-1919

- If you choose to remove the graffiti yourself, please remove the graffiti as soon as possible. (Please consult the attached Graffiti Removal Tips to assist you in removing the graffiti.)
- It is not necessary to contact this office if you have already removed the graffiti.
- It is not necessary to contact this office if you plan to remove this graffiti yourself on or before the date below.
- If the damage is extensive, consider filing a claim with your insurance company. If you do this, take a photograph of the damage for documentation for insurance purposes. Also, get an estimate to repair the graffiti damage.

The graffiti must be removed by: May 04, 2017 You must either remove the graffiti, OR file an appeal by this date. If you do not do one of these things, the City will send a work crew to remove or cover the graffiti at the owner's expense, unless the enclosed WAIVER is received within 14 days of the date this notice was mailed (see upper right corner of this Notice).

If you have questions about this order, the requirements or deadline, please call the Information and Complaint line at 651-266-8989, Monday through Friday, 8 a.m. to 4:30 p.m.

Appeals: You may appeal this order and obtain a hearing before the City Council by completing an appeal application with the City Clerk before the compliance date above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310, City Hall, Saint Paul, MN 55102. The telephone number is (651) 266-8688. You must submit a copy of this Order with your appeal application.