



Minnesota Department of Public Safety ("State") Commissioner of Public Safety Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Juvenile Accountability Block Grant - Special Projects 2012 Grant Agreement No.: A-JABGSP-2012-SPPD-00000
Grantee: City of St Paul, Police Department 367 Grove Street St Paul, Minnesota 55106-2416	Grant Agreement Term: Effective Date: 8/12/2011 Expiration Date: 8/12/2012
Grantee's Authorized Representative: Amy Brown, Research & Grants Manager City of Saint Paul Police Department 367 Grove Street St Paul, Minnesota 55101 (651) 266-5507	Grant Agreement Amount: Original Agreement \$57,200.00 Matching Requirement \$6,356.00
State's Authorized Representative: Debi Reynolds, Grants Specialist Office of Justice Programs Domain Bremer Tower, Suite 2300 445 Minnesota Street St. Paul, Minnesota 55101 (651) 201-7342	Federal Funding: CFDA 16.523 State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Juvenile Accountability Block Grant - Special Projects 2012 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at Bremer Tower, 445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-2139. The Grantee shall also comply with all requirements referenced in the Juvenile Accountability Block Grant - Special Projects 2012 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<http://app.dps.mn.gov/Egrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

Grant Agreement No. A-JABGSP-2012-SPPD-00000/3-7666

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

EXHIBIT A

Organization: St Paul Police Department

Special Project: JABG Game

Budget Category	Award	Match
Contract Services		
Contract with 180 Degrees	\$35,000.00	\$0.00
Total	\$35,000.00	\$0.00
Office Expenses		
Lap Top Computer	\$2,083.00	\$0.00
Total	\$2,083.00	\$0.00
Other Expenses		
Administrative Fee	\$3,245.00	\$0.00
Printing Cost for Think First	\$5,000.00	\$0.00
Cards		
Total	\$8,245.00	\$0.00
Payroll Taxes & Fringe		
Fringes on officer overtime	\$1,900.00	\$0.00
Total	\$1,900.00	\$0.00
Personnel		
10 year patrol officers overtime for fifty two hour presentations	\$9,972.00	\$0.00
Commander hour salary	\$0.00	\$6,356.00
Total	\$9,972.00	\$6,356.00
Total	\$57,200.00	\$6,356.00
Allocation	\$57,200.00	\$6,356.00
Balance	\$0.00	\$0.00

Budget Summary

Special Project: JABG Game Grant	Award	Match
Budget Category		
Contract Services	\$35,000.00	\$0.00
Contract with 180 Degrees	\$35,000.00	\$0.00
Total		
Office Expenses	\$2,083.00	\$0.00
Lap Top Computer	\$2,083.00	\$0.00
Total		
Other Expenses	\$3,245.00	\$0.00
Administrative Fee	\$5,000.00	\$0.00
Printing Cost for Think First Cards	\$8,245.00	\$0.00
Total		
Payroll Taxes & Fringe	\$1,900.00	\$0.00
Fringes on officer overtime	\$1,900.00	\$0.00
Total		
Personnel	\$9,972.00	\$0.00
10 year patrol officers overtime for fifty two hour presentations	\$0.00	\$6,356.00
Commander hour salary	\$0.00	\$6,356.00
Total		
Allocation	\$57,200.00	\$6,356.00
Balance	\$0.00	\$0.00

Organization: **St Paul Police Department**

Juvenile Accountability Block Grant - Special Projects 2012

A-JABGSP-2012-SPPD-00000

Budget : 10 year patrol officers overtime for fifty two hour presentations

Select the appropriate Program Component for this budget item:

Special Project: JABG Game Grant

Select the appropriate Budget Category for this budget item:

Personnel

Provide a short description for this budget item (should be unique to this budget):

10 year patrol officers overtime for fifty two hour presentations

Provide a more detailed description for this budget item:

A 10 year patrol officer's pay is \$2729.08 bi-weekly. The total hourly rate using 16% fringe is \$59.36. We intend to have a total of fifty 2 hour presentations by two officers. The projected total OT will be \$11,872.00.

Enter the dollar amounts associated with the budget item:

Award
\$9,972.00

Match

Organization: St Paul Police Department

Juvenile Accountability Block Grant - Special Projects 2012

A-JABGSP-2012-SPPD-00000

Budget : Administrative Fee

Select the appropriate Program Component for this budget item:

Special Project: JABG Game Grant

Select the appropriate Budget Category for this budget item:

Other Expenses

Provide a short description for this budget item (should be unique to this budget):

Administrative Fee

Provide a more detailed description for this budget item:

Administrative Fees for Fiscal Agent - 5 percent

Enter the dollar amounts associated with the budget item:

Award

\$3,245.00

Match

Organization: St Paul Police Department

Juvenile Accountability Block Grant - Special Projects 2012

A-JABGSP-2012-SPPD-00000

Budget : Commander hour salary \$58.69

Select the appropriate Program Component for this budget item:

Special Project: JABG Game Grant

Select the appropriate Budget Category for this budget item:

Personnel

Provide a short description for this budget item (should be unique to this budget):

Commander hour salary \$58.69

Provide a more detailed description for this budget item:

Commander hourly salary with fringes \$58.69 -- grant preparation 15 hours - \$880.35, reporting 12 hours - \$704.28, scheduling 13 hours - \$762.97, supervision 30 hours \$1760.70, management 40 hours, \$2348 = \$6514.99

Enter the dollar amounts associated with the budget item:

Award

Match

\$6,356.00

Budget : Contract with 180 Degrees

Select the appropriate Program Component for this budget item:

Special Project: JABG Game Grant

Select the appropriate Budget Category for this budget item:

Contract Services

Provide a short description for this budget item (should be unique to this budget):

Contract with 180 Degrees

Provide a more detailed description for this budget item:

We will have one contract with 180 Degrees who will subcontract with Second Chance Coalition Juvenile Justice Partners to help with facilitation and development of Think FIRST cards (\$10,000), a subcontract with Neighborhood House G.R.I.P. (\$10,000) for referrals into the program for life skills, tattoo removal, high school completion, and college prep., and a subcontract with a vendor to development a St. Paul model of the Juvenile Justice Jeopardy game (\$15,000). The game will be germane to MN with respect to laws and state statutes. This vendor will also training the SPPD

Enter the dollar amounts associated with the budget item:

Award
\$35,000.00

Match

Organization : St Paul Police Department

Juvenile Accountability Block Grant - Special Projects 2012

A-JABGSP-2012-SPPD-00000

Budget : Fringes on officer overtime

Select the appropriate Program Component for this budget item:

Special Project: JABG Game Grant

Select the appropriate Budget Category for this budget item:

Payroll Taxes & Fringe

Provide a short description for this budget item (should be unique to this budget):

Fringes on officer overtime

Provide a more detailed description for this budget item:

A 10 year patrol officer's pay is \$2729.08 bi-weekly. The total hourly rate using 16% fringe is \$59.36. Fringe includes FICA, workers comp, health/life insurance, pension, union dues and unemployment compensation. The projected total OT including fringe will be \$11,872.00.

Enter the dollar amounts associated with the budget item:

Award
\$1,900.00

Match

Organization: St Paul Police Department

Budget : Lap Top Computer

Select the appropriate Program Component for this budget item:

Special Project: JABG Game Grant

Select the appropriate Budget Category for this budget item:

Office Expenses

Provide a short description for this budget item (should be unique to this budget):

Lap Top Computer

Provide a more detailed description for this budget item:

Laptop for management of grant

Enter the dollar amounts associated with the budget item:

Award

\$2,083.00

Match

Organization: St Paul Police Department

Juvenile Accountability Block Grant - Special Projects 2012

A-JABGSP-2012-SPPD-00000

Budget : Printing Cost for Think First Cards

Select the appropriate Program Component for this budget item:

Special Project: JABG Game Grant

Select the appropriate Budget Category for this budget item:

Other Expenses

Provide a short description for this budget item (should be unique to this budget):

Printing Cost for Think First Cards

Provide a more detailed description for this budget item:

Printing Costs for Think First Cards

Enter the dollar amounts associated with the budget item:

Award	Match
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\$5,000.00

Financial Status Report Summary

Special Project	TotalAward	AwardExpended	AwardRemaining	TotalMatch	MatchExpended	MatchRemaining
Contract Services	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00
Contract with 180 Degrees						
Contract Services Totals	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00
Office Expenses	\$2,083.00	\$0.00	\$2,083.00	\$0.00	\$0.00	\$0.00
Lap Top Computer						
Office Expenses Totals	\$2,083.00	\$0.00	\$2,083.00	\$0.00	\$0.00	\$0.00
Other Expenses	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
Printing Cost for Think First Cards Administrative Fee						
Other Expenses Totals	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
Payroll Taxes & Fringe	\$1,900.00	\$0.00	\$1,900.00	\$0.00	\$0.00	\$0.00
Fringes on officer overtime						
Payroll Taxes & Fringe Totals	\$1,900.00	\$0.00	\$1,900.00	\$0.00	\$0.00	\$0.00
Personnel	\$9,972.00	\$0.00	\$9,972.00	\$0.00	\$0.00	\$0.00
10 year patrol officers overtime for fifty two hour						
Personnel Totals	\$9,972.00	\$0.00	\$9,972.00	\$0.00	\$0.00	\$0.00

Financial Status Report Summary

presentations					
Commander	\$0.00	\$0.00	\$6,356.00	\$0.00	\$6,356.00
hour salary \$58.69					
Personnel Totals	\$9,972.00	\$0.00	\$6,356.00	\$0.00	\$6,356.00
TOTALS	\$57,200.00	\$0.00	\$57,200.00	\$0.00	\$6,356.00

WORK PLAN Form 2

OBJECTIVE NUMBER	WHAT DO YOU INTEND TO ACHIEVE? (The immediate or direct effects your program intends to achieve)
<p>1</p> <p>How Will You Achieve It? (List your strategies to achieve your objective, including steps, activities, and tasks you will use)</p> <p>Beginning 1/1/12 and continuing through 1/1/13, SPPD and 180 Degrees will purchase Juvenile Justice Jeopardy (JJJ) and build a program germane to St. Paul. We will identify at-risk youth during these sessions to refer to G.R.I.P. for long term gang intervention, tattoo removal, high school completion and college preparation.</p>	<p>Frequency of Activity</p> <p>50 sessions</p> <p>Time Frame</p> <p>12 months</p> <p>Person or Position Responsible</p> <p>Gang Unit personnel and likely personnel from 180 Degrees.</p>
<p>If Successful, What Results Will You Achieve? (As a result of your programming what will be different?)</p>	<p>How Will You Know If You Are Successful? (Describe what you will use to measure your success)</p>

Improved relationships with youth and an improved knowledge of the criminal justice systems and options for youth.	Participant surveys following the JJJ sessions.
Person Responsible For Evaluation (name, title, organization)	Paul Iovino, Gang Unit Commander, SPPD



OFFICE OF JUSTICE PROGRAMS

Project Information Sheet – Form 1

- 1. FISCAL AGENT** *(This is the agency named in the grant contract that will be responsible for the administration of the grant.)*

Legal Name: St. Paul Police Department	Phone: 651-291-1111
Address: 367 Grove Street	Fax: 651-266-5542
City/ZIP: St. Paul/55101	State ID #: 8025095
Federal ID #: 416005521	

- 2. AUTHORIZED REPRESENTATIVE** *(This is the person whose name should appear in the grant contract and who will be responsible for ensuring that the terms and conditions of the contract are met. This person does not have to have signature authority, but must be an employee of the fiscal agent cited in #1.)*

Title & Name: Chief Thomas Smith	Phone: 651-266-5888
Address: 367 Grove Street	Fax: 651-266-5542
City/ZIP: St. Paul/55101	E-mail: Thomas.smith@ci.stpaul.mn.us

- 3. OPERATING AGENCY (IF DIFFERENT FROM #1)** *(In most cases, this is the primary service provider.)*

Legal Name: Same as Above	Phone:
Address:	Fax:
City/ZIP:	

- 4. PROGRAM MAIN CONTACT** *(This is the person that OJP can contact for any programmatic questions.)*

Title & Name: Commander Paul Iovino	Phone: 651-266-5701
Address: 367 Grove Street	Fax: 651-266-5542
City/ZIP: St. Paul/55101	E-mail: Paul.iovino@ci.stpaul.mn.us

- 5. FINANCIAL CONTACT** *(This is the person that OJP can contact for any financial questions.)*

Title & Name: Amy Brown	Phone: 651-266-5507
Address: 367 Grove Street	Fax: 651-266-5542
City/ZIP: St. Paul/55101	E-mail: Amy.brown@ci.stpaul.mn.us

- 6. CONTRACT MAILING CONTACT:** *(This is the individual who should receive the contract packet in the mail and be responsible for obtaining the correct signatures on the contract and completing the necessary forms.)*

Name: Grants Manager Amy Brown

The Grantee (which refers to the applicant's status after it has been awarded grant funds) shall comply with all applicable federal, state and local laws, ordinances, rules and regulations and provisions stated herein in the performance of the grant award.

1. Survival of Terms

The following clauses survive the expiration or cancellation of the award:

9. Liability; 10. Audits; 11. Government Data Practices; 13. Publicity and Endorsement; 14. Governing Law, Jurisdiction and Venue; and 16. Data Disclosure.

2. Financial and Administrative Provisions

The Grantee will comply with all program guidelines specified in the Grant Program Guidelines (Guidelines) and application which are incorporated herein by reference.

Budget Revisions: The Grantee will submit a written change request for any substitution of budget items or any deviation in accordance with the Guidelines included in this application. Grantees whose requests have been approved will be notified in writing by the State's Authorized Representative to the Grantee's Authorized Representative. Requests must be approved prior to any expenditure by the Grantee.

3. Payment Terms

Payment: The State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services in accordance with the Guidelines included in this application. Expenditures for each state fiscal year (July through June) of the grant agreement must be for services satisfactorily performed within applicable state fiscal years.

Under Minn. Stat. § 16B.98 subd. 1, the Grantee agrees to minimize administrative costs.

4. Time

The Grantee must comply with all the time requirements described in the application and grant agreement. In the performance of the award, time is of the essence.

5. Consideration and Payment

The State will pay for all services performed by the Grantee under the grant agreement as a reimbursement according to the breakdown of costs contained in the Guidelines and Grantee's application that will be incorporated into the grant agreement.

Under Minn. Stat. § 16B.98, subd. 7, payments to the Grantee may not be issued until the grant agreement is fully executed.

6. Conditions of Payment

All services provided by the Grantee under the grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative so named in the grant agreement and in accordance with all applicable federal, state, and local laws, ordinances, rules and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state or local law.

7. Authorized Representative

The State's Authorized Representative or his/her successor, is so named in the grant agreement and has the responsibility to monitor the Grantee's performance and has the authority to accept the services provided under the grant agreement opportunity. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is so named in the grant agreement. If the Grantee's Authorized Representative changes at any time during the grant agreement, the Grantee must immediately notify the State.

8. Assignment, Amendments, Waiver, and Grant Agreement Complete

The Grantee may neither assign nor transfer any rights or obligations under the grant agreement without the prior consent of the State and a fully executed Amendment, executed and approved by the same parties who executed and approved the grant agreement, or their successors in office.

Any amendment to the grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

If the State fails to enforce any provision of the grant agreement, that failure does not waive the provision or its right to enforce it.

The grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding the grant agreement, whether written or oral, may be used to bind either party.

9. Liability

Grantee must indemnify, save and hold the State, its agents, and employees harmless from any claims or causes of action, including all attorneys' fees incurred by the State arising from the performance of the grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under the grant agreement and subsequent grant agreements. The liability for Grantees that are municipalities is governed by Minn. Stat. § 466 and any other applicable law, rule or regulation.

10. Audits

Under Minn. Stat. § 16B.98, subd. 8, the books, records, documents, and accounting procedures and practices of the Grantee or other party that are relevant to the grant agreement or transaction are subject to examination by the State, and/or the State Auditor or Legislative Auditor as appropriate, for a minimum of six years from the grant agreement end date, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Federal audits shall be governed by requirements of federal regulations.

If applicable, if the Grantee (in federal OMB Circular language known as "subrecipient") receives federal assistance from the State of Minnesota, it will comply with the Single Audit Act Amendments of 1996 as amended and Office of Management and Budget Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations" for audits of fiscal years beginning after June 30, 1996; and, required audit reports must be filed with the State Auditor's Office, Single Audit Division, and with federal and state agencies providing federal assistance, and the Department of Public Safety within nine months of the Grantee's fiscal year end.

11. Government Data Practices

The Grantee and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, as it applies to all data provided by the State under the grant agreement, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by the Grantee under the grant agreement. The civil remedies of Minnesota Statutes, section 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released.

12. Workers' Compensation

Grantee certifies that it is in compliance with Minnesota Statutes, § 176.181, subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

13. Publicity and Endorsement

Any publicity regarding the subject matter of the grant agreement must be in accordance with the Guidelines included in this application. The Grantee must not claim that the State endorses its products or services.

14. Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs the grant agreement. Venue for all legal proceedings out of the grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15. Termination

Termination by the State. The State may cancel the grant agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

Termination by the Grantee. The Grantee may request termination upon 30 day's notice to the State's Authorized Representative. Upon termination, the Grantee is entitled to payment for services actually performed and agrees to return any unused funds to the State.

Termination for Insufficient Funding. The State may immediately terminate the grant agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services under the grant agreement. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State receiving that notice.

Termination for Failure to Comply. The State may cancel the grant agreement immediately if the State finds that there has been a failure to comply with the provisions of the grant award, that reasonable progress has not been made or that the purpose for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

16. Data Disclosure

Under Minnesota Statutes, § 270C.65, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification

number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

17. Other Provisions be it understood:

- a. By filing of this application, the applicant has therefore obtained the necessary legal authority to apply for and receive the proposed grant;
- b. The filing of this application has been authorized by applicant's governing body, and the official who has applied his/her electronic signature to this application has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the representative of the applicant in connection with this application;
- c. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of applicant;
- d. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;

Agreement to Acknowledge the Terms and Conditions are Incorporated Into the Grant Agreement:

By submitting this application, I/we [name of Applicant Organization Representative] as an authorized Representative for [Applicant Organization's Name] the Applicant, acknowledge that I have read the Terms and Conditions in their entirety as stated within the Application materials and acknowledge that the Terms and Conditions will be incorporated into the Grant Agreement if funds are awarded to the Applicant under this Application. As authorized, if the Applicant is awarded funds under this Application, I will submit the required documents and certification on behalf of the Applicant Organization.