

Green Sheet NO: 3117073

Department/Office/Council:
 ES - Financial Services

Date Initiated:
 24 AUG 2010

Contact Person & Phone:
 Lynn Moser
 266-8851

Must Be on Council Agenda by (Date):

Doc. Type: OTHER (DOESN'T FIT ANY CATEGORY)

E-Document Required: Y
 Document Contact: Kim Ranweiler
 Contact Phone: 266-8856

Assign Number For Routing Order

	Department	Sent To Person	Initial/Date
0	Financial Services	Dave Nelson	DUN 8/24/10
1	Council	Mary Erickson	

Total # of Signature Pages ____ (Clip All Locations for Signature)

Action Requested:
 At Council's request this item was laid over to 08/31/10 LEG HEARING and 09/01/10 PUBLIC HEARING; property clean-up on private property on May 06, 2010. at 1136 Ross Avenue.
 File No. J1009A2

Recommendations: Approve (A) or Reject (R):

_____ Planning Commission

_____ CIB Committee

_____ Civil Service Commission

Personal Service Contracts Must Answer the Following Questions:

1. Has this person/firm ever worked under a contract for this department?
 Yes No
2. Has this person/firm ever been a city employee?
 Yes No
3. Does this person/firm possess a skill not normally possessed by any current city employee?
 Yes No

Explain all yes answers on separate sheet and attach to green sheet.

Initiating Problem, Issues, Opportunity (Who, What, When, Where, Why):
 Property owners or renters create a health hazard at various times throughout the City of Saint Paul when their property is not kept up. The City is required by City code to clean up the property and charge the property owner for the clean up.

Advantages If Approved:
 Cost recovery programs to recover expenses for summary abatement, grass cutting, towing of abandoned vehicles, demolitions, garbage hauling, tree removal and boardings-up.

Disadvantages If Approved:
 None

Disadvantages If Not Approved:
 If Council does not approve these charges general fund would be required to pay the assessment.

Total Amount of Transaction: \$566.00

Funding Source:

Financial Information: (Explain)

Cost/Revenue Budgeted:

Activity Number:

I property owner will be notified of the public hearing and charges.

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Diaco Properties Llc 3050 Limerick St Prior Lake MN 55372-8778 *1136 ROSS AVE	TERRY'S ADDITION TO THE CITY OF ST. PAUL, COUNTY OF RAMSEY, STATE OF MINN LOT 8 BLK 3	Summary Abatement	1.00	426.00	\$426.00	28-29-22-43-0033
		DSI Admin Fee	1.00	115.00	\$115.00	
		Real Estate Admin Fee	20.00	1.00	\$20.00	
		Attorney Fee	5.00	1.00	\$5.00	
					<u>\$566.00</u>	

*Ward: 6

*Pending as of: 8/23/2010

*** Owner and Taxpayer ***

** PLEASE NOTE **
10-317641 5/6/2010

Total Summary Abatement: \$426.00

Total DSI Admin Fee: \$115.00

Total Real Estate Admin Fee: \$20.00

Total Attorney Fee: \$5.00

Project Total:
1 Parcel(s)
0 Exempt Parcel(s)

RESOLUTION RATIFYING ASSESSMENT

By [Signature]

31

File No. SEE BELOW

Assessment No. SEE BELOW

Voting

Ward In the matter of the assessment of benefits, cost and expenses for

J1009A2 (108964) property clean up on private property on May 06, 2010 at 1136 Ross Avenue.

LAID OVER TO 08/31/10 LEG HEARING AND 09/01/10 PUBLIC HEARING

A public hearing having been had upon the assessment for the above improvement, and said assessment having been further considered by the Council, and having been considered finally satisfactory, therefore, be it

RESOLVED, That the said assessment be and the same is hereby in all respects ratified.

RESOLVED FURTHER, That the said assessment be and it is hereby determined to be payable in One equal installments.

	Yeas	Nays	Absent
Bostrom			
Carter			
Harris			
Helgen			
Lantry			
Stark			
Thune			

Requested by Department of: Financial Services

By: _____

Approved by the Office of Financial Services

By: NA

Approved by City Attorney

By: _____

Approved by Mayor for Submission to Council

By: _____

Adopted by Council: Date _____

Adoption Certified by Council Secretary

By: _____

Approved by Mayor: Date _____

By: _____

City of St. Paul

Office of Financial Services
Real Estate Section

COUNCIL FILE NO. _____

REPORT OF COMPLETION OF ASSESSMENT

File No. SEE BELOW

Assessment No. SEE BELOW

Voting

Ward In the matter of the assessment of benefits, cost and expenses for

J1009A2 (108964) property clean up on private property on May 06, 2010.

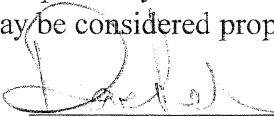
LAID OVER TO 08/31/10 LEG HEARING AND 09/01/10 PUBLIC HEARING

To the Council of the City of St. Paul

The Financial Services Real Estate Section hereby reports to the Council the following as a statement of the expenditures necessarily incurred for and in connection with the making of the above improvement, viz:

Total costs	\$426.00
DSI Admin Fee	\$115.00
Parks Admin Fee	\$
Charge-Code Enforcement	\$
Real Estate Service Charge	\$ 20.00
Attorney Fees	\$ 5.00
 TOTAL EXPENDITURES	 \$566.00
Charge To	
Net Assessment	\$566.00

Said Financial Services Real Estate Section further reports that it has assessed and levied the total amount as above ascertained, to-wit: the sum of \$566.00 upon each and every lot, part or parcel of land deemed benefitted by the said improvement, and in the case of each lot, part or parcel of land in accordance with the benefits conferred thereon; that the said assessment has been completed, and that hereto attached, identified by the signature of the Real Estate Manager, and made a part hereof, is the said assessment as completed by said Real Estate Section, and which is herewith submitted to the Council for such action thereon as may be considered proper.

Dated 8/25/10


 Real Estate Manager:

LH-7-20-10

PH-8-4-10

Green Sheet Green Sheet Green Sheet Green Sheet Green Sheet Green Sheet

Department/Office/Council:
FS - Financial Services

Date Initiated:
08 JUN 2010

Green Sheet NO: 3114656

Contact Person & Phone:
Lynn Moser
266-8851



Assign
Number
For
Routing
Order

	Department	Sent To Person	Initial/Date
0	Financial Services	Dave Nelson	DWN 6/9/2010
1	City Attorney	Lisa Veith	
2	Financial Services	Margaret Kelly	
3	Mayor's Office	Mayor/Assistant	
4	Council	Mary Erickson	
5	City Clerk	Shari Moore	

Must Be on Council Agenda by (Date):

Doc. Type: OTHER (DOESN'T FIT ANY CATEGORY)

E-Document Required: Y
Document Contact: Kim Ranweiler
Contact Phone: 266-8856

Total # of Signature Pages ____ (Clip All Locations for Signature)

Action Requested:

Set date of public hearing and approve assmts for demolition of vacant buildings during April, 2010 (NON-C.B.D.G Funds). File J1006C

Recommendations: Approve (A) or Reject (R):

- _____ Planning Commission
- _____ CIB Committee
- _____ Civil Service Commission
- _____
- _____
- _____

Personal Service Contracts Must Answer the Following Questions:

1. Has this person/firm ever worked under a contract for this department?
Yes No
2. Has this person/firm ever been a city employee?
Yes No
3. Does this person/firm possess a skill not normally possessed by any current city employee?
Yes No

Explain all yes answers on separate sheet and attach to green sheet.

Initiating Problem, Issues, Opportunity (Who, What, When, Where, Why):

Property owners or renters create a health hazard at various times throughout the City of Saint Paul when their property is not kept up. The City is required by City code to clean up the property and charge the property owner for the clean up.

Advantages If Approved:

Cost recovery programs to recover expenses for summary abatement, grass cutting, towing of abandoned vehicles, demolitions, garbage hauling, tree removal and boardings-up.

Disadvantages If Approved:

None

Disadvantages If Not Approved:

If Council does not approve these charges general fund would be required to pay the assessment.

Total Amount of Transaction: \$42,288.52

Cost/Revenue Budgeted:

Funding Source:

Activity Number:

Financial Information:
(Explain)

3 property owners will be notified of the public hearing and charges.

City of St. Paul

COUNCIL FILE NO. _____

RESOLUTION APPROVING ASSESSMENT AND
FIXING TIME OF HEARING THEREON

By _____

File No. SEE BELOW

Assessment No. SEE BELOW

Voting

Ward In the matter of the assessment of benefits, cost and expenses for

J1006C (108885) demolition of vacant buildings during April, 2010 (NON-C.B.D.G Funds).

The assessment of benefits, cost and expenses for and in connection with the above improvement having been submitted to the Council, and the Council having considered same and found the said assessment satisfactory, therefore, be it

RESOLVED, That the said assessment be and the same is hereby in all respects approved.

RESOLVED FURTHER, That a public hearing be had on said assessment on the 4th day of August, 2010 at the hour of 5:30 P.M., in the Council Chamber of the Court House and City Hall Building, in the City of St. Paul; that the Financial Services Real Estate Section give notice of said meetings, as required by the Charter, stating in said notice the time and place of hearing, the nature of the improvement, and the amount assessed against the lot or lots of the particular owner to whom the notice is directed.

	Yeas	Nays	Absent
Bostrom			
Carter			
Harris			
Helgen			
Lantry			
Stark			
Thune			

Requested by Department of: Financial Services

By: _____

Approved by the Office of Financial Services

By: NA

Approved by City Attorney

By: _____

Adopted by Council: Date _____

Adoption Certified by Council Secretary

By: _____

Approved by Mayor: Date _____

By: _____

Approved by Mayor for Submission to Council

By: _____

City of St. Paul

Office of Financial Services
Real Estate Section

COUNCIL FILE NO. _____

REPORT OF COMPLETION OF ASSESSMENT

File No. SEE BELOW

Assessment No. SEE BELOW

Voting

Ward In the matter of the assessment of benefits, cost and expenses for

J1006C (108885) demolition of vacant buildings during April, 2010 (NON-C.B.D.G Funds).

To the Council of the City of St. Paul

The Financial Services Real Estate Section hereby reports to the Council the following as a statement of the expenditures necessarily incurred for and in connection with the making of the above improvement, viz:

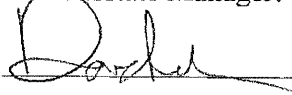
Total costs	\$41,868.52
Park Service Fee	\$
Code – Enforcement Service Fee	\$ 345.00
Real Estate Service Fee	\$ 60.00
Attorney Fee	\$ 15.00
TOTAL EXPENDITURES	\$42,288.52
Charge To	
Net Assessment	\$42,288.52

Said Financial Services Real Estate Section further reports that it has assessed and levied the total amount as above ascertained, to-wit: the sum of \$42,288.52 upon each and every lot, part or parcel of land deemed benefitted by the said improvement, and in the case of each lot, part or parcel of land in accordance with the benefits conferred thereon; that the said assessment has been completed, and that hereto attached, identified by the signature of the Real Estate Manager, and made a part hereof, is the said assessment as completed by said Real Estate Section, which is herewith submitted to the Council for such action thereon as may be considered proper.

Dated:

Real Estate Manager:

6/9/2012



CITY OF SAINT PAUL
DEPARTMENT OF PUBLIC WORKS
TECHNICAL SERVICES DIVISION

In the Matter of Demolition of Vacant Buildings during the Month
of April, 2010 (NON-C.B.D.G Funds).

File No. JI006C Assessment No. 108885

City Council District No. _____
District Planning Council _____

Project Prepared by Tanya Townsend
 Ratification Prepared by IJT
 Hearing Notices Mailed _____
 Legislative Hearing Date 07/20/2010 Laid Over to: _____
 Ratification Hearing Date 08/04/2010 Laid Over to: _____
 Ratification Order No. _____ Approved _____
 Invoices Mailed _____
 Last day to pay without interest _____
 Made current _____
 Bonded Project Yes _____ No _____
 Interest Rate 5.0 %
 No. of years 1
 Number of Parcels: 3

FINAL COSTS AND EXPENSES

\$	_____
\$	_____
\$	_____
\$	<u>41,868.52</u>
\$	<u>345.00</u>
\$	<u>100.00</u>
\$	<u>15.00</u>
Total Construction Costs	_____
DSI Administration Fee	_____
Real Estate Admin Fee	_____
Attorney Fee	_____
Total Expenditure	<u>42,288.52</u>
Charge to _____	_____
Net Assessment	<u>42,288.52</u>

_____ Date 6/9/2010
 Real Estate Manager

Tax Exempt Amount \$ _____
 Balance Certified Amount \$ _____

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Housing And Redevel Auth Of The City Of St Paul BACON & COLEMAN'S SUBDIV OF BLOCK 22 LAFONDS ADDITION TO ST. PAUL LOT 10		Demolition	1.00	12,039.70	\$12,039.70	36-29-23-12-0080
25 4th St W Ste 1100		DSI Admin Fee	115.00	1.00	\$115.00	
St Paul MN 55102-1634		Real Estate Admin Fee	20.00	1.00	\$20.00	
*643 ELFELT ST		Attorney Fee	5.00	1.00	\$5.00	
*Ward: 1						
*Pending as of: 4/28/2010		*** Owner and Taxpayer ***			\$12,179.70	

** PLEASE NOTE **

Draco Properties Llc 3059 Limerick St Prior Lake MN 55372-8778	TERRY'S ADDITION TO THE CITY OF ST. PAUL, COUNTY OF RAMSEY, STATE OF MINN. LOT 8 BLK 3	Demolition	1.00	20,233.12	\$20,233.12	28-29-22-43-0033
*1136 ROSS AVE		DSI Admin Fee	115.00	1.00	\$115.00	
*Ward: 6		Real Estate Admin Fee	20.00	1.00	\$20.00	
*Pending as of: 4/28/2010		Attorney Fee	5.00	1.00	\$5.00	
		*** Owner and Taxpayer ***			\$20,373.12	

** PLEASE NOTE **

Wells Fargo Bank N A Foreclosure Dept Mac 7801 013 3476 Stateview Blvd Fort Mill SC 29715-7203	CHUTE BROTHERS DIVISION NO. 6 ADDITION TO THE CITY OF ST. PAUL, MINN. LOT 7	Demolition	1.00	9,595.70	\$9,595.70	35-29-23-14-0035
*706 THOMAS AVE		DSI Admin Fee	115.00	1.00	\$115.00	
*Ward: 1		Real Estate Admin Fee	20.00	1.00	\$20.00	
*Pending as of: 4/28/2010		Attorney Fee	5.00	1.00	\$5.00	
		*** Owner and Taxpayer ***			\$9,735.70	

** PLEASE NOTE **

Total Demolition: \$41,868.52
 Total DSI Admin Fee: \$345.00
 Total Real Estate Admin Fee: \$60.00
 Total Attorney Fee: \$15.00

Project Total:
3 Parcel(s)
0 Exempt Parcel(s)
\$42,288.52

45. Resolution Ratifying Assessment – 10-990 – In the matter of the assessment of benefits, cost, and expenses for property cleanup on private property at 99 Acker Street East on May 4, 2010. [Laid over from August 18] [J1009A1] (GS 3117074-Ward 5) **(Legislative Hearing Officer’s recommends approval)**
Adopted Yeas – 5 Nays - 0

46. Resolution Ratifying Assessment – 10-991 – In the matter of the assessment of benefits, cost, and expenses for property cleanup on private property at 1136 Ross Avenue on May 6, 2010. [Laid over from August 18] (GS 3117073-Ward 6) (Legislative Hearing Officer’s recommend’s approval)
Laid over to September 21 Legislative Hearings and October 6 City Council public hearings Yeas – 5 Nays - 0

47. Resolution Ratifying Assessment – 10-992 – In the matter of the assessment of benefits, cost, and expenses for weekly garbage hauling on private properties from May 19 to 26, 2010. [J1010G] (GS 3115465) (Legislative Hearing Officer recommends approval)
Adopted Yeas – 5 Nays – 0

48. Resolution Ratifying Assessment – 10-993 – In the matter of the assessment of benefits, cost, and expenses for property cleanup on private properties from May 13 to 29, 2010. [J1010A] (GS 3115466) (Legislative Hearing Officer recommends the following:

941 Cypress Street – recommendation is forthcoming; lay over to September 15 for continuation of the public hearing

1378 Searle Street – approve the assessment;

533 Blair Avenue – delete the assessment;

1806 Arlington Avenue East – approve the assessment;

925 Cook Avenue East – approve the assessment;

730 Edmund Avenue – reduce the assessment from \$300 to \$150;

1285 Fremont Avenue – approve the assessment;

245 Forbes Avenue – approve the assessment;

603 Galtier Street – approve the assessment;

168 George Street – lay over to September 7, 2010 Legislative Hearings and September 15, 2010 City Council public hearings;

1136 Jackson Street – approve the assessment;

677 Jessamine Avenue East – approve the assessment;

1074 Jessie Street – approve the assessment;