



**Neighborhood Development Alliance**  
Wabasha Center, 481 Wabasha St. South  
St. Paul, MN 55107  
Ph. (651) 292-0131 Fax (651) 292-0925  
www.nedahome.org

January 27, 2020

TO WHOM IT MAY CONCERN:

Re: Property Address 1818 5th Street  
Saint Paul, MN 55119

Work Plan from Neighborhood Development Alliance on behalf of Ms. Alina Cruz, we are in the process of collecting necessary documentation from homeowner in order for us to help and submit an application to City Of Saint Paul regarding their Citywide Deferred Emergency Loan Program. This process may take up to 10 days to get a final decision.

Homeowner Responsibilities:

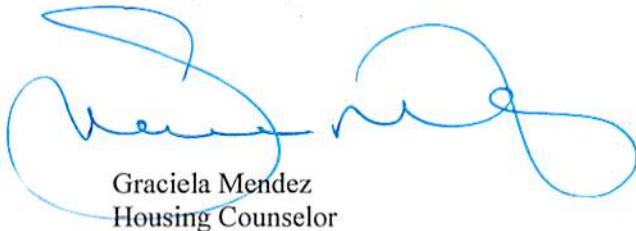
- Homeowner is seeking legal advice through SMRLS about the tenant issue that needs to be resolved in order for me to assist her with the process. We need to know if any legal rental lease is in place, if so, much time is the homeowner required to give the tenant to move out of property.
- Ms. Cruz is planning to return and live on her property.
- Ms. Cruz has already requested a mailing change of address to be changed to her property at 1818 5th Street Saint Paul, MN 55119

We received Contactor's estimate to resolve some of the items that need to be repaired. See copies attached.

- Based on Contractor estimate her total cost of materials and labor for exterior and interior work is \$9,000. This does not include #11 & #12

If Homeowner can resolve her tenant issue, we can move on with the process and request a Citywide Deferred Emergency Loan on her behalf.

Thank you for your consideration



Graciela Mendez  
Housing Counselor

***"Building Homes, Partnerships and a Great Neighborhood"***  
Affirmative Action, Equal Opportunity Employer

