


RESOLUTION CITY OF SAINT PAUL, MINNESOTA

Presented by _____

- 1 WHEREAS, the City of Saint Paul, Police Department has been awarded the Auto Theft Prevention
 2 Grant by the State of Minnesota, Department of Commerce, which includes an indemnification clause;
 3 and
 4
 5 WHEREAS, this grant provides funds to support the police department in its efforts to reduce motor
 6 vehicle theft, citizen education and collaboration with other agencies on auto theft prevention; and
 7
 8 THEREFORE BE IT RESOLVED, that council accepts this grant and authorizes the City of Saint Paul
 9 to enter into, and Chief Thomas Smith to implement the attached agreement with the State of Minnesota
 10 which includes an indemnification clause.

	Yeas	Nays	Absent
Bostrom			
Brendmoen			
Khaliq (Interim)			
Lantry			
Stark			
Thune			
Tolbert			

Requested by Department of: **POLICE**

_____ 

By: **Thomas E. Smith, Chief of Police**

Approved by the Office of Financial Services

By: _____

Approved by City Attorney

By: _____

Approved by Mayor for Submission to Council

By: _____

Adopted by Council: Date _____

Adoption Certified by Council Secretary

By: _____

Approved by Mayor: Date _____

By: _____

**STATE OF MINNESOTA
GRANT CONTRACT**

This grant contract is between the State of Minnesota, acting through its Commissioner of Commerce ("State") and St. Paul Police Department, 367 Grove Street, St. Paul, MN 55101 ("Grantee").

Recitals

1. Under Minn. Stat. § 299A.01 and § 65B.84, the State is empowered to enter into this grant.
2. The State is in need of projects to reduce the incidence of automobile theft and has made grant awards pursuant to its Request for Proposals.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minnesota Statutes §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Contract

1 Term of Grant Contract

- 1.1 **Effective date:** July 1, 2015, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
The Grantee must not begin work under this grant contract until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.
- 1.2 **Expiration date:** June 30, 2017, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Grantee's Duties

- 2.1 **Activities.** The Grantee, who is not a state employee, will perform project activities in accordance with the specified tasks and line-item budget approved by the State, which is attached and incorporated into this contract as Exhibit A, and will comply with required grants management policies and procedures set forth through Minn.Stat.§16B.97, Subd. 4(a)(1).
- 2.2 **Reporting Requirements.** Grantee shall report to the State as specified in the Grant Manual of the Office of Justice Program, which is posted online at https://dps.mn.gov/divisions/ojp/grants/Documents/Grant_Manual.pdf and is incorporated by reference into this grant contract.
 - (1) **Financial Reporting.** Grantee shall submit a financial reporting form to the State's Authorized Representative utilizing the format identified by the State within 30 days after the end of the reporting period.
 - (2) **Progress Reporting.** Grantee shall use forms prescribed by the State to submit a quarterly progress detailing progress achieved towards the accomplishment of the program goals and objectives within 30 days after the end of the reporting period.
 - (3) **Other Requirements.** Grantee shall submit such other reports and attend meetings and training as State shall reasonably request.
 - (4) **Evaluation.** The State shall have the authority, during the course of this grant period, to conduct evaluations of the performance of the Grantee.
 - (5) **Requirement Changes.** The State may modify or change all reporting forms at its discretion during the grant period.
 - (6) **Special Requirements.** The State reserves the right to include in the grant, at any time during the term of the grant, special administrative requirements deemed necessary to assure the Grantee's successful implementation of the program. The State will notify the Grantee in writing of any special administrative requirements.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant contract as follows:

(a) **Compensation.** The Grantee will be reimbursed for activities and budget amounts according to the line-item budget approved by the state in Exhibit A:

- (1) \$282,316.30 is available for fiscal year 2016
- (2) \$282,316.30 is available for fiscal year 2017

Grant funds available for fiscal year 2016 are permitted to be carried forward into fiscal year 2017 only with written approval in advance by the State's Authorized Representative.

(b) **Line-item Changes.** Expenditures specified in Exhibit A may not be moved from one line-item to another unless in accordance with the requirements listed below:

- (1) Any changes to the line-item budget must advance the purpose of the Automobile Theft Prevention Grant Program and must remain within the total dollar amount available for each fiscal year.
- (2) Any fund transfers which exceed an annual amount of \$10,000 must be approved in advance by the State's Authorized Representative, and will not be effective until an amendment to this Agreement has been executed.
- (3) Total annual transfers of more than ten (10) percent of the amount from one line-item to another line-item must be approved in advance by the State's Authorized Representative, and will not be effective until an amendment to this Agreement has been executed.
- (4) Total annual transfers of ten (10) percent or less of the amount from one line-item to another line-item, and which do not exceed an annual amount of \$10,000, are permitted without the approval of the State's Authorized Representative. Transfers to a newly created line-item are not permitted. At least ten business days prior to any transfer made under this clause, the Grantee must inform the State's Authorized Representative in writing of the specific changes to be made.
- (5) The State may refer approval requests for line-item transfer(s) to the Automobile Theft Prevention Advisory Board to review for reasonableness.

(c) **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will not exceed the amount identified and approved for travel in Exhibit A; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(d) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$564,632.60.

4.2 Payment

(a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely upon completion of services, but not more often than monthly. The state fiscal year is July 1 to June 30 of each year. Amounts submitted on each invoice must reflect goods ordered and services rendered prior to June 30 of each fiscal year. The final invoice pertaining to each state fiscal year of this grant contract must be received by the close of business on July 31 following the end of the fiscal year.

(b) The Grantee must promptly return to the State any unexpended funds that have not been

accounted for in a financial report to the State due at grant closeout.

4.3 **Contracting and Bidding Requirements** Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:

- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2);
- (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c);
- (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2);
- (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable;
- (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to *prevailing wage*. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Brandon Johnson, Grant Manager, 85-7th Place E, St. Paul, MN, 651-539-1611, or his successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Thomas E. Smith, Chief of Police, 367 Grove St, St. Paul MN, 651-266-5588. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Contract Complete

7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State, approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 **Amendments.** Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 **Waiver.** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 **Grant Contract Complete.** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 State Audits

Under Minn. Stat. §16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 Government Data Practices and Intellectual Property

10.1. **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2. **Intellectual Property Rights.** Grantee represents and warrants that materials produced or used under this grant contract do not and will not infringe upon any intellectual property rights of another, including but not limited to patents, copyrights, trade secrets, trade names, and service marks and names. Grantee shall indemnify and defend the State, at Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the materials infringe upon the intellectual property rights of another. Grantee shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages including, but not limited to reasonable attorneys' fees arising out of this grant contract, amendments and supplements thereto, which are attributable to such claims or actions.

If such a claim or action arises, or in Grantee's or the State's opinion is likely to arise, Grantee shall, at the State's discretion, either procure for the State the right or license to continue using the materials at issue or replace or modify the allegedly infringing materials. This remedy shall be in addition to and shall not be exclusive to other remedies provided by law.

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity. Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination by the State. The State may immediately terminate this grant contract with or without cause, upon 30 days written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed.

14.2 Termination for Cause. The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 Termination for Insufficient Funding. The State may immediately terminate this grant contract if:

- a) It does not obtain funding from the Minnesota Legislature; or
- b) If funding cannot be continued at a level sufficient to allow for the payment of the services covered here.
- c) Termination must be by written notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of

its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: 6-25-15

SWIFT Contract/PO No(s): 95342 / 6851

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

EXHIBIT A

SAINT PAUL PD			
	Approved 2016	Approved 2017	Total Approved
Personnel			
Auto theft coordinator (Sgt.) 1 FTE	\$ 86,340.00	\$ 86,340.00	\$ 172,680.00
Overtime	\$ 38,435.60	\$ 38,435.60	\$ 76,871.20
Part-time vehicle Maint and install (900 hrs x \$17.00)	\$ 7,650.00	\$ 7,650.00	\$ 15,300.00
Payroll Taxes and Fringe			
Auto theft coordinator (Sgt.) 1 FTE	\$ 37,646.66	\$ 37,646.66	\$ 75,293.32
Overtime	\$ 6,696.54	\$ 6,696.54	\$ 13,393.08
Part-time veh. Maint and install (900 hrs x \$17.00)	\$ 1,147.50	\$ 1,147.50	\$ 2,295.00
Contract Services			
Annual ELSAG software (6 units x \$500/yr)	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00
Bait car services contract	\$ 750.00	\$ 750.00	\$ 1,500.00
Training			
4 investigators: 2 AVCAM conferences (local)	\$ 250.00	\$ 250.00	\$ 500.00
IAATI dues and reg: 4 investigators x \$35	\$ 140.00	\$ 140.00	\$ 280.00
NCRC dues and reg: 4 investigators x \$10	\$ 40.00	\$ 40.00	\$ 80.00
NCRC /IAATI Midwest conf.: 2 investigators (air, ground, hotel, reg., per diem)	\$ 0.00	\$ 0.00	\$ 0.00
Office Expenses			
Office and vehicle inspection supplies	\$ 500.00	\$ 500.00	\$ 1,000.00
Phone and internet for bait car garage	\$ 600.00	\$ 600.00	\$ 1,200.00
Program Expenses			
Bait car repair and maint on 8 vehicles	\$ 6,000.00	\$ 6,000.00	\$ 12,000.00
Bait car cell service (8 veh)	\$ 2,880.00	\$ 2,880.00	\$ 5,760.00
LPR cell service	\$ 480.00	\$ 480.00	\$ 960.00
Bait car V-stream cell	\$ 5,760.00	\$ 5,760.00	\$ 11,520.00
Public awareness and meeting materials	\$ 500.00	\$ 500.00	\$ 1,000.00
Bait car garage rental and utilities	\$ 42,000.00	\$ 42,000.00	\$ 84,000.00
Laptop for bait car control	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00
Bait car accessories	\$ 3,500.00	\$ 3,500.00	\$ 7,000.00
Acquire 2 bait vehicles	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00
Acquire 2 bait vehicle wireless packages	\$ 4,500.00	\$ 4,500.00	\$ 9,000.00
Acquire 2 bait vehicle monitoring systems	\$ 2,300.00	\$ 2,300.00	\$ 4,600.00
Equipment over \$5000			
42- Mobile LPRs (23,200/unit)	\$ 23,200.00	\$ 23,200.00	\$ 46,400.00
Other Expenses			
CI buy funds	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00
Total	\$ 282,316.30	\$ 282,316.30	\$ 564,632.60



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Project Information Sheet
(Form 1)

1. AGENCY

Legal Name: St. Paul Police Department
Address: 367 Grove St.
City/ZIP: St. Paul, MN 55101

Phone: 651-266-5588
Fax: 651-266-5542

2. AUTHORIZED REPRESENTATIVE

Name: Thomas E. Smith
Title: Chief of Police
Address: 367 Grove St.
City/ZIP: St. Paul, MN 55101

Phone: 651-266-5588
Fax: 651-266-5542
E-mail: chieftomsmith@ci.stpaul.mn.us

3. OPERATING AGENCY (IF DIFFERENT FROM #1)

Legal Name: N/A
Address:
City/ZIP:

Phone:
Fax:
E-mail:

4. PROGRAM CONTACT

Name: Colleen M. Luna
Title: Commander
Position: Auto Theft Unit Commander
Address: 367 Grove St.
City/ZIP: St. Paul, MN 55101

Phone: 651-266-5663
Fax: 651-266-5848
E-mail: colleen.luna@ci.stpaul.mn.us

5. FISCAL CONTACT

Name: Amy Brown
Title: Research & Grants Manager
Address: 367 Grove St.
City/ZIP: St. Paul, MN 55101

Phone: 651-266-5507
Fax: 651-266-5542
E-mail: amy.brown@ci.stpaul.mn.us

6. PROJECT INFORMATION New Project Existing Project

Project Name: SPPD Auto Theft Project	Project Start Date: 07/01/2015	Project End Date: 06/30/2017	Project Funds Requested \$591,953.32
Service Area—City(ies) and/or County(ies): St. Paul, MN	Judicial District: Ramsey County	Match Provided: None	
		Minnesota Tax ID # 008025095	
		Federal ID #41-6005521	



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Work Plan
(Form 2)

Objective Number	What Do You Intend To Achieve? (The immediate or direct effects your program intends to achieve)		
1.	Support and create partnerships by joining law enforcement resources, including intelligence and technology, with different agencies to sustain complex or long-term investigations that target repeat offenders.		
How Will You Achieve It? (List your strategies to achieve your objective, including steps, activities, and tasks you will use)	Frequency of Activity	Time Frame	Person or Position Responsible
1. Work with other police agencies to gather intelligence, conduct surveillance, execute search warrants, follow up on leads, collect evidence and identify suspects for charging.	1. On-going	1. Duration of Grant	1. Auto Theft unit invest.
2. Maintain, update and distribute intelligence on SPPD's current list of active auto thieves. Creation and sharing of lists, as well as opening lines of communication amongst various law enforcement and prosecutorial agencies will be encouraged.	2. Quarterly	2. Duration of Grant	2. Cdr. Colleen Luna
3. Coordinate a quarterly auto theft roundtable at SPPD HQ to share current information and trends among the NICB, Ramsey County Attorney's Office and metro law enforcement, to include: RCSO, Roseville PD, Maplewood PD, Woodbury PD, Oakdale PD, Brooklyn Center PD, Minneapolis PD and Brooklyn Park PD; but open to all agencies.	3. Quarterly	3. Duration of Grant	3. Cdr. Colleen Luna
If Successful, What Results Will You Achieve? (As a result of your programming what will be different?)	How Will You Know If You Are Successful? (Describe what you will use to measure your success)		
With information sharing across various law enforcement disciplines, we will identify and target the most active auto thieves. Continuous relationships developed with RCAO and metro law enforcement will ensure quality investigations and hard line prosecution of repeat offenders.	Based on the current list of active auto thieves, we will track the arrests and prosecutions on a quarterly basis. Accumulation of conviction scores will justify longer periods of incarceration of recidivists. Identification, apprehension and prosecution of organized auto theft rings will disrupt current auto theft patterns.		
Person Responsible For Evaluation (name, title, organization)	Colleen Luna, Commander, St. Paul PD Auto Theft Unit		



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Work Plan
(Form 2)

Objective Number	What Do You Intend To Achieve? (The immediate or direct effects your program intends to achieve)		
2.	Reduce motor vehicle thefts in the City of St. Paul		
How Will You Achieve It? (List your strategies to achieve your objective, including steps, activities, and tasks you will use)	Frequency of Activity	Time Frame	Person or Position Responsible
<p>1. Utilize 400 hours of investigator overtime (Auto Theft, Juvenile Unit, Special Investigative Unit) to:</p> <p>a.) increase deployments of bait vehicles. b.) train LPR operators. c.) thorough follow-up investigations that extend past normal work hours. d.) special details when the activities required have to be scheduled outside the normal work day or work week. e.) investigators will regularly attend roll calls to increase the flow and quality of information from patrol officers</p> <p>2. Conduct special police details in areas experiencing an increased number of auto thefts, including juvenile-related instances, or areas of unusual activity such as scrap yards, motorcycle parking, auto repair shops, or public parking areas.</p> <p>3. Operate "Sting" auto theft details by utilizing bait vehicles left running and unattended.</p> <p>4. Increase detection of auto theft rings based on informant development created with successful interrogations of apprehended auto thieves and professional contacts.</p>	<p>1a.) Weekly</p> <p>1b.) Quarterly and on case-by-case basis, as needed</p> <p>1c.) Monthly and on case-by-case basis, as needed</p> <p>1d.) Monthly and on case-by-case basis</p> <p>1e.) Monthly and on case-by-case basis</p> <p>2. Monthly and on case-by-case basis, as needed</p> <p>3. Daily</p> <p>4. On-going</p>	<p>1a.) Duration of grant</p> <p>1b.-1e.) Duration of grant</p> <p>2. Duration of grant</p> <p>3. Duration of grant</p> <p>4. Duration of grant</p>	<p>1a.) Sgt. Jon Loretz</p> <p>1b.) Sgt. Jon Loretz</p> <p>1c.) Cdr. Colleen Luna</p> <p>1d.) Cdr. Colleen Luna</p> <p>1e.) Auto Theft unit investigators</p> <p>2. Cdr. Colleen Luna</p> <p>3. Sgt. Jon Loretz</p> <p>4. Auto Theft unit investigators</p>
If Successful, What Results Will You Achieve? (As a result of your programming what will be different?)	How Will You Know If You Are Successful? (Describe what you will use to measure your success)		
There will be a reduction in the number of motor vehicle thefts reported in the City of St. Paul.	Monthly and quarterly tracking of the number of motor vehicle thefts reported, and report the annual percentage decrease/increase. Tracking bait car deployment logs and successful activations that result in auto theft arrests and prosecutions.		
Person Responsible For Evaluation (name, title, organization)	Colleen Luna, Commander, St. Paul PD Auto Theft Unit		



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Work Plan
(Form 2)

Objective Number	What Do You Intend To Achieve? (The immediate or direct effects your program intends to achieve)			
3.	Increase the number and quantity of motor vehicle cases referred to prosecution and cleared by arrest.			
How Will You Achieve It? (List your strategies to achieve your objective, including steps, activities, and tasks you will use)		Frequency of Activity	Time Frame	Person or Position Responsible
1. Maintain a fleet of Eight (8) bait vehicles - Deployment of four daily		1. Daily	1. Duration of grant	1.Sgt. Jon Loretz
2. Provide training to police personal to use the bait car, follow appropriate policies, gather intelligence, collect evidence and identify suspects for charging.		2. Monthly and on an on-going basis, as necessary	2. Duration of grant	2. Sgt. Jon Loretz
3. Conduct surveillance, execute search warrants, work with other police agencies in gathering intelligence, following up on leads, collecting evidence and identifying suspects for charging.		3. On-going	3. Duration of grant	3. Auto Theft unit invest.
4. Increase communication and collaboration with patrol officers to improve initial response, investigative effort, and crime scene processing in order to build a stronger case foundation for charging purposes.		4. Annually, as scheduled	4. Duration of grant	4. Auto Theft unit invest.
5. Provide training and certification to LPR operators to use the system, follow appropriate policies and protocols, gather intelligence, collect evidence, and identify suspects for charging.		5. Quarterly	5. Duration of grant	5. Sgt. Jon Loretz
6. Attend training specific to auto theft crime investigations for investigators.		6. As scheduled	6. Duration of grant	6. Cdr. Colleen Luna
If Successful, What Results Will You Achieve? (As a result of your programming what will be different?)		How Will You Know If You Are Successful? (Describe what you will use to measure your success)		
The number and quality of cases referred for prosecution should increase and improve, and the number of cases cleared by arrest and charged should increase.		Track the number of arrests for motor vehicle theft. Track number of cases assigned, number of cleared by arrest, and number of cases declined prosecution. Report number of cases cleared by arrest and number of cases declined prosecution as a percentage of cases assigned on a quarterly basis through duration of grant.		
Person Responsible For Evaluation (name, title, organization)		Colleen Luna, Commander, St. Paul PD Auto Theft Unit		



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Work Plan
(Form 2)

Objective Number	What Do You Intend To Achieve? (The immediate or direct effects your program intends to achieve)		
4.	Increase the number of recovered stolen motor vehicles, and reduce the average length of time from theft report to recovery for motor vehicles in the City of St. Paul.		
How Will You Achieve It? (List your strategies to achieve your objective, including steps, activities, and tasks you will use)	Frequency of Activity	Time Frame	Person or Position Responsible
1. Organize directed patrols with LPR equipped squads to proactively look for stolen vehicles.	1. Weekly	1. Duration of the grant	1. Cdr. Colleen Luna
2. Increase public awareness and reduce the number of repeat victims of auto theft. Recognizing that stripped and abandoned stolen vehicles negatively impact communities within St. Paul.	2. Regularly	2. Duration of the grant	2. Auto Theft unit Invest.
3. Provide active follow-up investigations based on tips received from patrol officers, the community or other outside agencies.	3. As tips are received	3. Duration of the grant	3. Auto Theft unit Invest.
4. Utilize OT details to conduct regular and proactive patrol saturation operations focusing on locations where stolen vehicles are typically abandoned.	4. Weekly	4. Duration of the grant	4. Cdr. Colleen Luna
5. Continue partnership with NICB to ensure accurate identification of stripped vehicles and coordinate a timely return to auto theft victims.	5. On-going	5. Duration of the grant	5. Auto Theft unit Invest.
6. Collaborate with RCAO in order to minimize the disruption in the lives of auto theft victims by maintaining contact and proactively providing investigative updates of their cases.	6. Continuous basis	6. Duration of the grant	6. Auto Theft unit Invest.
If Successful, What Results Will You Achieve? (As a result of your programming what will be different?)	How Will You Know If You Are Successful? (Describe what you will use to measure your success)		
The early recovery of stolen vehicles will minimize disruption in the lives of victims, and assist the insurance community in managing expensive claims. Because stolen vehicles are typically used to facilitate other crimes such as mail theft and burglary, timely recovery of stolen vehicles will demonstrate SPPD's commitment to aggressive investigations of crimes which negatively impact our communities.	Recovery rates and percentages can be tracked with auto theft statistics. Information developed from the arrests and interrogations of auto thieves will increase the detection of additional offenders and auto theft rings. Increased awareness in communities of SPPD's auto theft investigative efforts should foster confidence in our commitment to protect their property. This in turn will stimulate trust and provide further, detailed and relevant information from citizens regarding criminal activity in the community.		
Person Responsible For Evaluation (name, title, organization)	Colleen Luna, Commander, St. Paul PD Auto Theft Unit		



MINNESOTA DEPARTMENT OF COMMERCE
Division of Insurance Fraud Prevention

Detailed Budget Worksheet
(Form 3)

Organization: St. Paul Police Department
 Program: SPPD Auto Theft Prevention Program
 Budget Period: from 07/01/2015 through 06/30/2017

Personnel: For staff supported by this grant request, list the position title(s). Show the annual salary rate and the percentage of time devoted to the program for the grant period. Example: Coordinator \$30,000/yr x .8 FTE x 2 years = \$48,000		
Line Item Detail	Grant Funds Year 1	Grant Funds Year 2
Auto Theft Investigative Coordinator (ATIC)-Sergeant: \$86,340/yr * 1 FTE annually	\$86,340.00	\$86,340.00
Auto Theft Investigator OT - 600 hrs x \$62.27 (300 hrs annually)	\$18,681.00	\$18,681.00
Police Officer Bait Car OT - 300 hrs x \$55.14 (150 hrs annually)	\$8,271.00	\$8,271.00
Police Officer LPR OT - 200 hrs x \$55.14 (100 hrs annually)	\$5,514.00	\$5,514.00
Auto Theft Investigative Cmdr OT - 200 hrs x \$79.00 (100 hrs annually)	\$7,900.00	\$7,900.00
IT Technical Support OT - 80 hrs x \$55.14 (40 hrs annually)	\$2,476.00	\$2,476.00
Radio Shop Technical Support OT - 80 hrs x \$57.62 (40 hrs annually)	\$2,304.80	\$2,304.80
Office Assistant II OT - 80 hrs x \$29.72 (40 hrs annually)	\$1,188.80	\$1,188.80
Part-time vehicle mechanic & installation specialist 900 hrs x \$17.00 (450 hrs annually)	\$7,650.00	\$7,650.00
TOTAL	\$140,325.60	\$140,325.60

Payroll Taxes & Fringe: Include fringe benefits should be based on actual employer costs for the personnel listed in the 'Personnel' category and only for the FTE budgeted to the project. Explain what is included in the fringe category and the total percentage you are estimating. Example: R. Smith (Health/life insurance, UC, WC, pension, FICA) @ 28.5% of salary = \$6,840		
Line Item Detail	Grant Funds Year 1	Grant Funds Year 2
Auto Theft Investigative Coordinator (ATIC)-Sergeant: 23.5% on \$86,340.00 (\$20,289.90) + Annual Health Insurance Cost (\$17,356.76) = \$37,646.66 annually	\$37,646.66	\$37,646.66
Auto Theft Investigator OT - 17.65% on \$18,681.00	\$3,297.20	\$3,297.20
Police Officer Bait Car OT - 17.65% on \$8,271.00	\$1,459.83	\$1,946.44
Police Officer LPR OT - 17.65% on \$5,514.00	\$973.22	\$973.22
Auto Theft Investigative Cmdr OT - 17.65% on \$7,900	\$1,394.35	\$1,394.35
IT Technical Support OT - 17.65% on \$2,476.00	\$437.01	\$437.01

Radio Shop Technical Support OT - \$15.15% on \$2,304.80	\$349.18	\$349.18
Office Assistant II OT - 15.15% on \$1,188.80	\$180.10	\$180.10
Part-time Vehicle mechanic & installation specialist - 15.00% on \$7,650.00	\$1,147.50	\$1,147.50
TOTAL	\$46,885.05	\$46,885.05

Contract Services: *If professional or technical consultants or subcontractors are required, include the name of the consultant, services provided, hourly or daily fees, expenses, and estimated time on the program. Examples of consultants may include evaluators, trainers, or strategic planners. Examples of contracted services may include vehicle lease, maintenance agreements, security services, translation services, or subcontracts with outside agencies.*

Line Item Detail	Grant Funds Year 1	Grant Funds Year 2
Annual ELSAG Software Warranty @ \$500 x 6 units annually	\$3,000.00	\$3,000.00
Bait Car Service Contracts to Replace Expired Contracts on Current Fleet	\$750.00	\$750.00
TOTAL	\$3,750.00	\$3,750.00

Training: *Itemize training planned for staff, volunteers, and program participants. Estimate the nature of the training, location, registration fee, travel, and subsistence for the trainee(s).*

Line Item Detail	Grant Funds Year 1	Grant Funds Year 2
4 Auto Theft Investigators: 2 AVCAM Conferences (local)	\$250.00	\$250.00
IAATI Dues and Registration: 4 Investigators @ \$35.00 annually	\$140.00	\$140.00
NCRC Dues and Registration: 4 Investigators @ \$10.00 annually	\$40.00	\$40.00
NCRC/IAATI Midwest Motor Vehicle Theft Conference: 2 Investigators annually -Airfare: est. \$500.00 * 2 = \$1,000.00 annually -Ground Transport: est. \$300.00 * 2 = \$600.00 annually -Hotel: est. 2 * 3 days @ \$200.00 = \$1,200.00 annually -Registration: est. \$400.00 * 2 = \$800.00 annually -Per Diem: est. 2 * 3 @ \$75 = \$450.00 annually -Annual Total = \$4,050.00	\$4,050.00	\$4,050.00
TOTAL	\$4,480.00	\$4,480.00

Office Expenses: *If the program requires the set up of an additional site or needs office supplies, office equipment, or services not already paid for by the agency, estimate the expenses below. Examples include postage, telephone service, Internet service subscription, or copying.*

Line Item Detail	Grant Funds Year 1	Grant Funds Year 2
Office and Vehicle Inspection Supplies \$500.00 annually	\$500.00	\$500.00
Office Phone and Internet Service for Bait Car Garage @ \$50 monthly	\$600.00	\$600.00
TOTAL	\$1,100.00	\$1,100.00

Program Expenses: *Examples of program expenses include the purchase of materials such as books, software, curriculum, craft supplies, and cameras; computers; publicity; costs of convening community meetings; activity fees; etc.*

Line Item Detail	Grant Funds Year 1	Grant Funds Year 2
Bait Car Repair and Vehicle Maintenance @ \$750.00 per vehicle annually x 8 vehicles	\$6,000.00	\$6,000.00
Verizon Bait Car Cellular Service @ \$30.00 per vehicle * 8 vehicles monthly = \$240.00	\$2,880.00	\$2,880.00
Verizon LPR Cellular Service @ \$40.00 monthly	\$480.00	\$480.00
Bait Car V-Stream Cellular Service @ \$60.00 per vehicle * 8 vehicles monthly = \$480.00	\$5,760.00	\$5,760.00
Public Awareness and Meeting Materials - Pamphlets, Printing, etc. @ \$500.00 annually	\$500.00	\$500.00
Bait Car Garage Rental and Utilities @ \$3,500.00 monthly * 12 = \$42,000.00 annually	\$42,000.00	\$42,000.00
Computer to Replace Obsolete Equipment to Control Bait Car and LPR Software (1 per year) (includes software, external storage device, satellite card, etc.)	\$3,000.00	\$3,000.00
Accessories for Bait Vehicles to Modify Appearance and Ensure Longevity (body kits, paint, rims, spoilers, exhaust, etc.) @ \$3,500.00 annually (\$437.50 per bait car)	\$3,500.00	\$3,500.00
Acquire Two Bait Vehicles to Rotate Bait Car Fleet: 1 per year @ \$3,000.00 ea.	\$3,000.00	\$3,000.00
Two BSM Wireless Stinger Bait Vehicle Packages to replace obsolete units @ \$4,500.00 ea. * 1 per year	\$4,500.00	\$4,500.00
Two Recon Solutions V-Stream Real-Time Video Systems @ \$2,200.00 ea. Replace one each year	\$2,300.00	\$2,300.00
TOTAL	\$73,920.00	\$73,920.00

Equipment over \$5,000 per unit: *Include only items that have an acquisition cost of \$5,000 or more per unit and have a useful life of one-year or longer. Purchases under \$5,000 per unit should be included in either the Program Expenses or Office Expenses line items. Examples: Communications system, recreational apparatus, etc.*

Line Item Detail	Grant Funds Year 1	Grant Funds Year 2
Purchase Two Mobile LPR Readers to replace obsolete units (1 each year) @ \$23,200.00 each.	\$23,200.00	\$23,200.00
TOTAL	\$23,200.00	\$23,200.00

Other Expenses (itemize): *Itemize other program costs that do not fit into budget line items above such as overhead, building occupancy costs, rent, confidential funds, etc.*

Line Item Detail	Grant Funds Year 1	Grant Funds Year 2
Confidential Informant Funds (including buy money to recover stolen auto parts)	\$2,000.00	\$2,000.00
TOTAL	\$2,000.00	\$2,000.00

	Grant Funds Year 1	Grant Funds Year 2
Total Grant Funds PROPOSED	\$295,660.70	\$295,660.70

St. Paul Police Department Request for Proposal 2015-2017 ATTP Grant

Project Overview

The partnership between the St. Paul Police Department and the Auto Theft Prevention Program has demonstrated the positive impact of diligent criminal investigations. Numerous investigations and specialized enforcement and education details are made possible by the ATTP grant. However, in spite of our successful initiatives, it's apparent we have more work to complete. Our application for funding seeks to sustain the current status of our auto theft prevention objectives, invest in maintaining our current programs through the acquisition of equipment and technologies to replace aging and obsolete equipment, and develop long term partnerships with border agencies to develop strategies and details to combat auto theft and increase the recoveries of stolen vehicles.

To continue to expand and develop new strategies to combat auto theft, St. Paul looks to partner with Maplewood Police Department. St. Paul shares its northern border with Maplewood. The statistical data reveals an increase in vehicles being stolen in one jurisdiction and recovered in another. Through the 2015-17 ATTP grant, we look to formalize this partnership and share resources, developing strategies that combat the increase in cross-jurisdictional auto theft. We believe that the sharing of resources and that ability to develop proactive details across jurisdictional lines will result in more apprehensions. Both cities are located in Ramsey County. We will work closely with the Ramsey County Attorney's office to turn apprehensions into prosecutions. St. Paul has eight (8) bait cars and a fully functional garage. Maplewood police department will assign personnel and share resources as needed. This partnership will enhance objective one (1) and start a much needed collaboration to move past a discussion to action.

SPPD's current strategies primarily focus on three (3) tactics to prevent auto thefts. First, we focus efforts to apprehend and prosecute the most active auto thieves by sharing intelligence with other law enforcement agencies, utilizing the knowledge obtained from informants and actively exploiting this information with targeted enforcement and the execution of search warrants. Second, we have demonstrated the effectiveness of our efforts from our bait vehicle program. During this current grant cycle (2013-2015), twelve (12) bait cars have already been stolen, resulting in felony auto theft charges for at least 15 individuals. Finally, mobile LPR squads provide a powerful force multiplier for auto theft prevention efforts; affording us with greater coverage of St. Paul's large patrol area and enabling the delivery of a higher saturation of enforcement in high-crime grids.

Currently, the 2013-15 ATTP grant is funding half of a full-time sergeant position as an auto theft investigative coordinator; we seek to restore full financial support of this position in our 2015-17 grant proposal. The assigned coordinator supports the other three (3) auto theft investigative sergeants assigned to St. Paul's East, Central and West patrol districts. In addition to supervising bait vehicle deployments and acting as an LPR coordinator, this position is also responsible for the scheduling of auto theft prevention details throughout the city. By restoring this full-time position this sergeant will be relieved of carrying a full auto theft investigation caseload, being able to better facilitate the daily maintenance of equipment and resources and more efficiently and effectively manage the operations of the bait vehicle program. Since expanding the bait car program in mid-year 2012, and assigning an investigative sergeant, 20 bait cars have been stolen, resulting in 32 charges for either theft of a motor vehicle, motor vehicle tampering or theft from auto; See Table #1, below. By way of comparison, prior to expanding the bait vehicle program, only one (1) bait car was stolen from years 2009 thru mid-2012. Maintaining this full-time position will again increase deployments and we anticipate more bait cars will be stolen.

Table #1

<u>Bait Car Statistics</u>	Y2012	Y2013 % Change	Y2014 % Change	3-Year Totals
# of Vehicle Deployment Days	500	720 ↑ 44%	880 ↑ 22%	2100
# of Activations	9	16 ↑ 90%	34 ↑ 113%	59
# of Stolen Bait Cars	5	5 -%	10 ↑ 100%	20
# of People Charged	8	7 ↓ 13%	17 ↑ 143%	32

The 2013-15 ATTP grant investigative coordinator is currently responsible for all maintenance of the eight (8) bait cars. The repairs are limited to the coordinators knowledge base and abilities. The St. Paul public works garage is utilized for all other work on a fee basis. The St. Paul public works garage is busy and serves the entire City of Saint Paul vehicles. This creates backlogs and down time for the bait cars being repaired. For the 2015-17 ATTP grant, St. Paul police will coordinate with the local colleges and hire a mechanic trainee to complete most repairs at the bait car garage. This is a cost effective measure, in that the trainee's salary is far less than the auto theft sergeant coordinator. In addition, it will decrease the time a bait car is down for repair which will increase deployment days.

Our bait vehicle operation is successful because we have modified a permanent facility to house the bait cars. Acquiring and making necessary building improvements to meet code requirements, and equipping a satellite bait car office and garage has required a significant investment of resources in personnel, time, supplies and equipment. Because this building is also an investigative office, we request grant funding for monthly rent and utilities to sustain its full functionality with the infra-structure required for efficient and secure police operations. SPPD's operating budget doesn't provide for this expense. With the number of vehicles in our bait car fleet at eight (8), our space is at full capacity.

As in other cities, bait car programs have proven to be an effective tool in the apprehension and prosecution of auto thieves, as well as a deterrent once the program becomes widely known to exist. In order to continue our success, we request funding to maintain the current viability of our bait car garage. As mentioned earlier, a significant investment was made in creating this facility. Without a garage, the department would not have a facility large enough to house all eight vehicles in one location. These vehicles greatly enhance our ability to deploy bait cars in multiple areas simultaneously.

The subsequent acquisition of two vehicles to replace older cars in the fleet will require additional funds to keep them functioning and operational. Along with the vehicle maintenance issues, an increase in the level of funding available to change the appearance of vehicles, including body kits, rims, tires, paint, accessories, etc, is desired. It is imperative for a successful bait car program to have a number of vehicles that are attractive to auto thieves and to possess the ability to alter the vehicles' appearance so that they are not immediately recognized as bait cars.

Needs Assessment and Planning Process

According to the 2010 United States Census Bureau, the city of St. Paul has a population of 285,068; the area covered under SPPD jurisdiction exceeds 50 square miles. Established in 1854, SPPD protects and serves the city by responding to all citizen calls for service, conducting preliminary investigations, enforcing the law, maintaining order and instilling a sense of safety and security to our residents. We take pride in a long tradition of proactively addressing issues of concern for the residents and community, at large. As the Capitol of Minnesota, St. Paul is the center of state government and the primary location of its related offices. Additionally, St. Paul has over 23,000 registered businesses (2007 U.S. Census). The corresponding governmental and business employees and customers, many commuting daily to St. Paul, easily swells our daily population by 50,000 additional people. Unfortunately, oftentimes these visitors are victims of auto thefts.

Auto theft has long been identified as a significant threat to the right of St. Paul residents to be secure in their possessions and property. The diverse, demographic nature of St. Paul, the abundant availability of desired imported automobiles, and ease of theft using a "shaved key," are underlying factors why the most consistently stolen vehicles remain 1990's era Honda Civics and Accords. While not as available, the Acura Integra, especially models with V-Tec engines, manual transmissions and after-market performance parts, are highly desirable. One trend that continues is the increase in thefts of 1990's Honda CRV's. CRV's of this era are just as easy to steal because they have similar, weak ignition systems as the Civic and Accord. Additionally, their larger size accommodates the transportation of stolen property taken from burglaries. The ease of theft and mobility of auto thieves looking for meth, or simply kids needing rides to visit events in other cities, facilitate the "dumping" of vehicles stolen from St. Paul. Typically, these stolen cars are recovered intact in retail and commercial areas in surrounding communities, especially at the Rosedale Mall, Har-Mar Mall, Maplewood Mall and Mall of America. Because St. Paul hosts many large events including the Hmong Soccer Tournament and New Year's, Winter Carnival and a variety of other events, SPPD routinely recovers Honda's and Acura's originally stolen out of city. These investigations are extensive and time consuming. Without the utilization of overtime funding, many of these investigations would be ineffective, or generally non-existent.

In addition to the auto theft unit, investigations focusing on specific offender demographics are also conducted by the Juvenile unit, Gang unit and Special Investigations unit (SIU). Any auto theft arrest and investigation involving offenders under the age of 18 is conducted by SPPD's Juvenile unit. While there are remnants of Asian gangs, suspects are more commonly united in their quest for meth. SIU concentrates on organized crime including investigations of outlaw motorcycle clubs. Intelligence gathering and analysis is typically conducted by SIU, and information is shared in many of our criminal investigations.

After a yearly downward trend in the number of auto thefts in St. Paul, year 2014 saw a disappointing increase in the incidents of auto theft. To illustrate, referring to table #2 below, in 2012, there were 1,805 vehicles stolen in the City of St. Paul; auto theft per capita was 6.3 per 1,000 people. In 2013, 1,761 vehicles were stolen for a 2% decrease from the previous year; auto theft per capita in 2013 was 6.2 per 1,000 people. St. Paul's year-end stolen vehicle total for 2014 is 1,975, or an overall 10% increase from 2012; increasing the auto theft per capita to 6.9 per 1,000 residents.

Table #2

<u>SPPD Statistics</u>	Y2012	Y2013 % Change	Y2014 %Change	2-Year %Change
# of Vehicles Stolen	1,805	1,761 ↓ 2%	1,975 ↑ 12%	↑ 10%
Auto Theft Per Capita (per thousand)	6.3	6.2 ↓ 2%	6.9 ↑ 11%	↑ 10%
# of Vehicles Recovered	2,097	1930 ↓ 8%	2,152 ↑ 12%	↑ 2.6%
# of Vehicle Theft Investigations Assigned	2,739	2,428 ↓ 11%	2,735 ↑ 13%	↓ .1%
# of Auto Theft Cases Cleared by Arrest	155	145 ↓ 6%	166 ↑ 14%	↑ 7%

We attribute a primary reason for the increase in auto thefts is a return to the streets of many of the most active auto thieves that were serving prison terms the past several years. To explain, when we first expanded our proactive auto theft investigations in 2012, we aggressively targeted our list of most active thieves. By working with the Ramsey County Attorney's Office, approximately 15 people were charged with over 50 felonious crimes ranging from theft of a motor vehicle, possession of Meth, receiving stolen property and possession of burglary tools. At that time, many received prison sentences under two years, which resulted in our most-active auto thieves returning to the streets of St. Paul in 2014.

All auto theft cases are assigned for investigation, which would explain the consistent number of annual investigations during the previous grant. In a calendar year of 365 days, we average over seven (7) new auto theft investigations a day, which is actually an understatement considering investigators don't work seven days a week, take vacations and holidays, etc. Due to these overwhelming caseloads, overtime is a necessity to effectively combat auto thefts in St. Paul. Referring to table #3, the utilization of overtime in the past grant has effectively resulted in an overall increase in arrests since 2013. With the added benefit of using ATPP funds, all investigative units will be in a position to take a closer look at all auto theft cases rather than "triaging" them.

Table #3

<u>Auto Theft Arrests</u>	Y2013	Y2014 %Change
Adults	151	167 ↑ 11%
Juveniles	18	6 ↓ 67%
<i>TOTAL</i>	169	173 ↑ 2%

The Auto Theft unit continues to liaison with the Ramsey County Attorney's Office, and has met several times with their personnel designated as auto theft prosecutors. We have provided training on "our" side of auto theft investigations, helping them understand the auto thieves' method of operation. We believe the coordination of our efforts and priorities will provide a foundation for a better understanding of each other's roles and help meet a number of shared objectives. SPPD is also an active participant in the Ramsey County Auto Theft task force.

Employed Strategies and Demonstrated Results

After grant funds created the coordinator position, the auto theft unit was able to better focus investigative resources by identifying and targeting a list of repeat auto theft offenders. This list is constantly updated and disseminated to patrol and shared with agencies from other jurisdictions. Auto Theft investigators conducting proactive auto theft prevention, suppression and intervention through traffic stops is also an innovative strategy which has paid huge dividends. We routinely partner with the NICB, gaining tremendous knowledge and developing an expertise, while conducting "mechanical forensic" investigations. Patrol officers are bolstered by seeing auto theft investigators, with a "boots on the ground" approach, to prevention and intervention. Exposure to investigators at "chop shops" and stolen recoveries, as well as regular attendance at various roll calls opens lines of communication between investigative and patrol functions.

The availability of overtime funds is essential for these proactive investigations. We recognize that thorough investigations lead to more successful convictions. When provided with these funds, auto theft investigators are able to extend their investigations past their normal working hours and concentrate on specific auto theft tactics, and have flexibility to respond to circumstances, as need be, without putting undue strain to an already taxed department budget.

Currently, a typical installation of bait vehicle equipment requires at least 80 hours of work from our radio shop. Additionally, their primary focus is on radio installations and maintenance on squads; therefore, the lag time can be three or four months before a vehicle is ready for deployment. We request funding to hire a part-time equipment maintenance and installation specialist in order to free some of the time of an investigator that is currently performing these functions. We anticipate searching area technical colleges and law enforcement programs to offer an opportunity for a person to participate in this endeavor. The availability of the requested funds to hire a technical expert will ensure bait vehicles stay on the street with efficient deployments rather than long periods of down time based on the aforementioned delays. It will also facilitate the most effective use of an auto theft investigator's time.

SPPD continues daily use of LPR units by patrol officers to recover stolen vehicles more quickly. In addition, during the current grant cycle, we have trained an additional 20 officers in the use of the LPR squads. Currently, we anticipate 12 working LPR squads in 2015. We have provided this technology to our parking enforcement officers, which has increased the number of vehicles recovered in a timely manner. A number of these LPR systems have reached technical obsolescence; therefore, in order to maintain our current level of coverage, we are requesting funds to purchase two (2) additional LPR units during the 2015-2017 grant cycle; one per year. Currently, we have more officers that request the use of the LPR units than we have units available.

From 2012 through 2014, SPPD officers used LPR technology to recover 531 stolen vehicles. With a conservative estimate for the average vehicle value at \$1,500, SPPD's LPR program recovered approximately \$800,000 worth of vehicles; a significant amount that insurance companies have surely

noticed. Furthermore, LPR alerts resulted in a recovery of 430 stolen license plates. Table #4 below provides relevant LPR statistics.

Table #4

<u>LPR Statistics</u>	Y2012	Y2013	Y2014	3-Year Totals
# of St. Paul LPR Stolen Recoveries	221	164	146	531
# of Stolen License Plates Recovered	211	155	64	430

The practice of using LPR information to aid investigations is invaluable. In homicide investigations, and many other major cases, LPR squads are used to blanket the crime scene area to log all of the vehicles on the street, within minutes. It would take hours for officers to canvas the same neighborhood to manually write down all of the plates. Another benefit of the saved data occurs when there is an investigative "hit" on a vehicle. Immediately, we have access to a photo of the actual vehicle which displays the color and possible damage making it easier to identify on the street. The LPR database was successfully utilized during the shooting of a police officer in 2014. We were able to provide a photograph and location of the suspect vehicle, which aided in the apprehension of the suspect.

In addition, we are requesting overtime funds to allow us to train more patrol officers in the use and benefit of LPR technology. Overtime will fund LPR details when the activities require an extension of the normal eight out work day or have to be scheduled outside the normal work week to accommodate the detail. Overtime money is essential to allow investigators to train officers, conduct investigations and target auto theft "hot spots" during times outside their normal working hours. In addition, LPR units are often assigned to special events that historically have auto theft problems in and around the event. These events often happen during holiday weekends or other extremely busy times of the year. The patrol districts are tasked with manning these events and are unable to staff auto theft details with on-duty personnel. Overtime money is needed to staff these events.

We have learned, through experience, of the importance of having customer service assured through the purchase of the annual maintenance and service agreements. While the LPR and bait car systems are stable and work without fault for long periods of time, because of the size of our department, and the variety of hardware and software in use, integration issues crop up from time to time. With maintenance and service agreements in place, our contractor's technical support has been available and responsive at all times. These agreements also assure the availability of replacement parts (provided at no extra charge) when necessary. Keeping annual maintenance agreements in place is essential and worth the cost.

The St. Paul Police Department continues to make auto theft prevention a high priority. The partnership between the Auto Theft Prevention Grant and SPPD demonstrates the positive impact of diligent criminal investigations. It is the goal of the St. Paul Police Department's Auto Theft Unit to integrate all of the pieces of our auto theft strategy into the everyday efforts of the entire department. Through the use of past grant funds, we have developed an LPR program that is being used every day by line officers to recover stolen vehicles more quickly. By vastly improving our bait car program, it is our intent to provide a much needed tool to assist in the identification and successful prosecution of our most prolific auto thieves. We believe that based on our demonstrated results and increased expansion of our

proactive investigative efforts, the St. Paul Police Department, and the citizens we serve, would greatly benefit from our proposal for funding from the 2015-2017 Auto Theft Prevention Program Grant.