



Capitol Area Architectural and Planning Board



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Date: April 21, 2021
To: Commissioner Chris Tolbert, Chair and Commissioner Rebecca Noecker, Vice Chair
Cc: Meg Cavalier, Executive Director, St Paul City School
From: Peter Musty, Principal Planner and Zoning Administrator, CAAPB
RE: **SAINT PAUL CITY SCHOOL**
Summary of Capitol Area neighborhood review, permitting and approvals process

This memo is to augment information (Memo) provided by CAAPB to HRA previously, and to certify/confirm to HRA members that St Paul City School has completed the necessary permitting and approval process required in the Capitol Area as it pertains to zoning, design permitting - which includes requirement for neighborhood engagement opportunities embedded into stages of CAAPB review process:

- Pre-application engagement with CAAPB staff/advisors: **Fall 2020**
- Formal CAAPB Application and Review Process: **November 2020 – March 2021**
- CAAPB Board Meeting (Informational): **November 13, 2020**
- Neighborhood Meeting #1: **December 8, 2020**
- Neighborhood Meeting #2: **February 25, 2021**
- CAAPB Board Meeting (CUP and Variance Approvals*) **March 2, 2021**
- Neighborhood Meeting #3: **May 2021**

* On March 2, 2021, CAAPB members issued support (unanimous vote) for issuance of zoning permit including Conditional Use Permit and Variance. The School is now going through the required battery of City staff reviews to achieve permitting for construction. Following City *Site Plan Review* process, final sign off from CAAPB comes with Certificate of Design Compliance from CAAPB Zoning Administrator.

Thank you for your attention.

The Capitol Area Architecture and Planning Board serves as the planning and zoning authority in the sixty block Capitol Area, and conducts community and neighborhood interactions during proposed projects in collaboration and with support (by statutory requirement to consult) with staff from City of Saint Paul PED and DSI – with many other departments of the City advising along the way. Chaired by the Lt Governor, members of the CAAPB appointed by the governor, the legislature and the Mayor.

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