

## 2025 Timeline of Community Advisor Appointment

Task	2025			2026	
	11/19 to 12/3	12/16 Audit Committee Meeting OR TBD	12/30	1/14	1/20
Post and send press release for announcement of Community Advisors vacancies and assemble Community Advisors applications  <i>(2-week posting)</i> Press Release and Application goes live at 8:30AM on 11/19; Application closes at 4:30PM on 12/3.		<b>NOTE: Solicit appointment by end of April for first introduction at the 5/20th AC meeting. Need members and Councilmembers to share this vacancy.</b>			
Interview and select Community Advisors Candidates  <i>(2-week following closing period: rank and select candidates for interviewing by 12/8 and notifying candidates for interview by 12/10)</i>					
Email Selected Candidate and prepare resolution appointing final candidate to Audit Committee for a 3-year term (January 2026 to January 2029)  <i>(1 week before next Council Meeting)</i>			<b>Email candidates of committee decision by 12/30 and prepare resolution by 1/7</b>		
Council Action - Approving Appointments				<b>1/14 Council Approval of Appointment</b>	
New member seated for January 2026 Audit Committee meeting					

**NOTE: New member seated for January 20th Meeting.**