



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jackson Street., Suite 220  
Saint Paul, MN 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-1919  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

November 03, 2016

TO: DSI Accountant

FROM: Joe Yannarely, Vacant/Nuisance Buildings

SUBJECT: Project Contract for **1608 SHERBURNE AVE**  
**PO No #9457**

**Pay to Contractor: \$ 2,800.00**

Attached please find:

- Bill for full payment of the contract amount. **Requisition may be closed.**
- Signed off bill for partial payment of the contract amount because there will be additional payments for contract work. **Please do not close this requisition.**
- Signed off bill for partial payment of contract amount. No further payments will be made. **Please close this requisition.**
- This requisition may be cancelled because no contract work or payments are required.

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**Department of Safety and Inspections  
 DIVISION OF CODE ENFORCEMENT  
 ASSESSMENT TRANSMITTAL FORM  
 THE MONTH OF November 2016**

DATE	PROPERTY ADDRESS	LEGAL DESCRIPTION DIST. - PLAT - PARCEL NO.	OWNER(S) OF RECORD	ASSESSMENT DEMOLITION
November 03, 2016	1608 SHERBURNE AVE	Brightwood Park Lot 6 Blk 4 PIN: 332923140071	Rd Parent Investors Llc 810 7th Ave Fl 10 New York NY 10019-5818	\$ 120.00 Admin cost \$ 2,800.00 Demo cost \$ <u>2,920.00</u> Total



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November 03, 2016

Lynn Moser  
Finance & Management Services  
1000 City Hall Annex  
25 W. 4<sup>th</sup> Street  
St. Paul, MN 55102

Attention: Lynn

In accordance with Ordinance No. 15633, C. F. 263420, Chapter 22, Section 1, No. 22.01 as amended, approved May 28, 1974, the Department of Safety and Inspections, Code Enforcement Division, has incurred the expenses on the attached invoices for the demolition of a building. These costs are now presented for assessment.

Code Enforcement hereby requests to set Council Hearings and collection.

Costs for the month of November 2016

Demolition of Building: **1608 SHERBURNE AVE**

Contractor Subtotal:	<u>\$ 2,800.00</u>
Total Assessment:	<u>\$ 2,920.00</u>

The account used to pay this demo cost was: **General Fund**

Sincerely,

Mary Gleich

For Steve Magner, Manager of Code Enforcement