



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division

400 City Hall

15 West Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: 651 266-8710

Facsimile: 651 298-5619

February 8, 2016

NOTICE OF INTENT TO SUSPEND LICENSE

Lyle Malmberg
Lyle's Automotive
894 Syndicate Street North
St. Paul, MN 55104-1455

RE: Auto Repair Garage license held by Lyle Malmberg d/b/a Lyle's Automotive for the premises located at 894 Syndicate Street North in Saint Paul
License ID #0072942

Dear Licensee:

The Department of Safety and Inspections (DSI) will recommend adverse action against the Auto Repair Garage license held by Lyle Malmberg d/b/a Lyle's Automotive for the premises located at 894 Syndicate Street North in Saint Paul. The basis for the recommendation is as follows:

On January 8, 2016, you were sent a letter and RENEWAL INVOICE from the Department of Safety and Inspections (DSI) stating your Auto Repair Garage license expired as of December 31, 2015 and you owed delinquent license and late fees. You were also asked to submit a completed Certificate of Compliance Minnesota Workers' Compensation Law form along with your license fee payment.

You were given until January 29, 2016 to pay the delinquent license and late fees and submit the required information. As of today's date, neither has been received.

In addition to the suspension of your Auto Repair Garage license, per Saint Paul Legislative Code §310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit the required information in order to maintain your license.

At this time, you have four (4) options to proceed:


1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Thursday, February 18, 2016**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the City Council Agenda for approval of the proposed remedy.

2. You can pay the delinquent license and late fees and submit the required information. If this is your choice, you need to contact the Department of Safety and Inspections (651) 266-8989 to determine the current total amount due. You may then send the payment and information directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Thursday, February 18, 2016**. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent license and late fees and submission of the required information will be considered to be a waiver of the hearing to which you are entitled.
3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing. I will need to receive your letter by **Thursday, February 18, 2016**. The matter will then be scheduled before the City Council for a public hearing to determine whether to suspend your Auto Repair Garage license and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Thursday, February 18, 2016**. Information should be directed to the attention of Eric Hudak.

If you have not contacted me or DSI by Thursday, February 18, 2016, I will assume that you do not contest the suspension of your Auto Repair Garage license and imposition of the \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,


Geoffrey Karls
Assistant City Attorney

cc: Eric Hudak, DSI Licensing Manager

Attachment: Certificate of Compliance Minnesota Workers' Compensation Law form

