

**CITY OF SAINT PAUL
OFFICE OF THE MAYOR**

ADMINISTRATIVE ORDER

Approved Copies to:

- City Clerk (Original)
- Finance Dept.'s Accounting Division
- Requesting Dept.

No: _____

Date: _____

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WHEREAS, the Training Unit of the Saint Paul Police Department, Recruit Academy 2014-1 is conducting the following: Comprehensive Field Practical's and the 2014-1 Recruit Academy Graduation; and

WHEREAS, the Comprehensive Field Practicals will be held on the following dates. November 17th to 20th, 2014 at the Dakota County Technical College Driving Track, 1300 145th street East, Rosemount Minnesota, 55068 and December 2nd and 3rd, 2014 at the Minnesota State Fair grounds and other locations not yet determined but consistent with the purpose of this recruit academy. The 2014-1 Recruit Academy Graduation will be held on December 18th 2014 at St. Paul Johnson High school in Saint Paul, Minnesota, and

WHEREAS, this public purpose to inform members of the public who will be assisting as civilian role players at the Comprehensive Field Practicals such as vehicle traffic stops, street level narcotics and various other police calls for service, and the 2014-1 Recruit Academy Graduation Night is to allow family members, members of the public, city administrators and the graduates to have refreshments in appreciation for their attendance to the graduation ceremony; and

THEREFORE BE IT ORDERED, that pursuant to the 2014 City Budget, the proper City Officials are hereby authorized to remit an amount not to exceed \$600.00 to Sam's Club, 1850 Buerkle Rd. | White Bear Lake, MN 55110, MN 55119 and Cub Foods, 1440 University Ave W St Paul, MN 55104 to cover expenses for food, water and soda for the above mentioned Saint Paul Police Department Recruit Academy Training.

A copy of said order is to be kept on file and of record in the Office of Financial Services

Funding source: Account Code # 2310040000



Requested by: Thomas E. Smith, Chief of Police

Date

Approved by: City Attorney

Date

Approved by: Finance Director

Date