



# APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8585

RECEIVED

OCT 08 2013

CITY CLERK

We need the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number \_\_\_\_\_)
  - Copy of the City-issued orders/letter being appealed
  - Attachments you may wish to include
  - This appeal form completed
  - Walk-In OR  Mail-In
- for abatement orders only:  Email OR  Fax

**HEARING DATE & TIME**  
 (provided by Legislative Hearing Office)  
 Tuesday, 10-15-13

Time 11:00 AM

Location of Hearing:  
 Room 330 City Hall/Courthouse

## Address Being Appealed:

Number & Street: 449 BANF.L Street City: ST. Paul State: MD Zip: 55102

Appellant/Applicant: SASS, INC. Email: Wally @ morrowpartnersinc.com

Phone Numbers: Business 651.770.5524 Residence \_\_\_\_\_ Cell 612.287.3443

Signature: [Signature] Date: 10-7-13

Name of Owner (if other than Appellant): SASS, INC (Wally & ELSON)

Mailing Address if Not Appellant's: \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being Appealed and Why?

Attachments Are Acceptable

- Vacate Order/Condemnation/Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other

parking SORTALL



CITY OF SAINT PAUL  
 DEPARTMENT OF SAFETY AND INSPECTIONS  
 DIVISION OF CODE ENFORCEMENT  
 375 Jackson Street, Suite 220  
 Saint Paul, MN 55101-1806

October 02, 2013

13 - 237524

**SUMMARY ABATEMENT ORDER**

- 320
- Yog hais tias koj hais tsis to taub tsab ntawv no, hu rau tus txhais lus ntawm (651) 266-8989. Nws yog pab dawb zwb.
  - Si necessita un traductor, por favor llamanos al (651)266-8989. No costo.

Sass Inc  
 Po Box 836  
 Lake Elmo MN 55042-0436

Occupant  
 449 BANFIL ST  
 St. Paul, MN 55102-2935

**As owner or person(s) responsible for: 449 BANFIL ST you are hereby ordered to eliminate all nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.**

**Remove improperly stored or accumulated refuse including: garbage, rubbish, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from yard areas. Including but not limited to: Tree brush - loose and in trailer, tires, tarps, gas cans, car grille, used oil and oil filter, bucket used for paint, other various refuse. Located in rear yard and side of house.**

**Also, trailer parked on an unapproved parking surface. Remove, and file a site plan with Zoning for parking spaces in the yard. See attached flyer.**

**Cut and remove tall grass, weeds and rank plant growth.**

**Remove and properly dispose of all animal feces from yard areas.**

**IMMEDIATELY secure all buildings which are open to unauthorized entry, including:**

**Other:**

If you do not correct the nuisance or file an appeal before **October 08, 2013**, the City will correct the nuisance and charge all costs, including boarding costs, against the property as a special assessment to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately \$260.00 per hour plus expenses for abatement.

**You must maintain the premises in a clean condition and provide proper and adequate refuse storage at all times**

**FAILURE TO COMPLY MAY RESULT IN A CRIMINAL CITATION**

*Issued by: John Peter Ross Badge Number 320 Phone Number 651-266-1914*  
**If you have any questions about this order, the requirements or the deadline, you should contact the Inspector listed above, Monday through Friday.**

Appeals: You may appeal this order and obtain a hearing before the City Council by completing an appeal application with the City Clerk before the appeal deadline noted above or seven (7) days after the date mailed, whichever comes first. **No appeals may be filed after that date.** You may obtain an appeal application from the City Clerk's Office, Room 310, City Hall, St. Paul, MN 55102. The telephone number is (651) 266-8585. You must submit a copy of this Correction Order with your appeal application.

**\*WARNING** Code inspection and enforcement trips cost the taxpayers money. If the violations are not corrected within the time period required in this notice, the city's costs in conducting a reinspection after the due date for compliance will be collected from the owner rather than being paid by the taxpayers of the city. If additional new violations are discovered within the next following 12 months, the city's costs in conducting additional inspections at this same location within such 12 months will be collected from the owner rather than being paid by the taxpayers of the city. Any such future costs will be collected by assessment against the real property and are in addition to any other fines or assessments which may be levied against you and your property.



CITY OF SAINT PAUL  
 DEPARTMENT OF SAFETY AND INSPECTIONS  
 DIVISION OF CODE ENFORCEMENT  
 375 Jackson Street, Suite 220  
 Saint Paul, MN 55101-1806

October 02, 2013

13 - 237522

**SUMMARY ABATEMENT ORDER**

- 320
- Yog hais tias koj hais tsis to taub tsab ntawv no, hu rau tus txhais lus ntawm (651) 266-8989. Nws yog pab dawb zwb.
  - Si necessita un traductor, por favor llamanos al (651)266-8989. No costo.

Sass Inc  
 Po Box 836  
 Lake Elmo MN 55042-0436

Occupant  
 447 BANFIL ST  
 St. Paul, MN 55102-2935

**As owner or person(s) responsible for: 447 BANFIL ST you are hereby ordered to eliminate all nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.**

- Remove improperly stored or accumulated refuse including: garbage, rubbish, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from yard areas. Including but not limited to: Piles of phone books – both loose and in barrel, air compressor, empty buckets of joint compound, brake rotor and parts, auto parts (bumper?), inflatable pool not in use, boards and scrap wood. Located in rear yard and side of house.**
- Cut and remove tall grass, weeds and rank plant growth.**
- Remove and properly dispose of all animal feces from yard areas.**
- IMMEDIATELY secure all buildings which are open to unauthorized entry, including:**
- Other:**

If you do not correct the nuisance or file an appeal before **October 08, 2013**, the City will correct the nuisance and charge all costs, including boarding costs, against the property as a special assessment to be collected in the same way as property taxes. **Charges:** If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately \$260.00 per hour plus expenses for abatement.

**You must maintain the premises in a clean condition and provide proper and adequate refuse storage at all times**

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## REQUIRED PAVING OF RESIDENTIAL PARKING SPACES

All off-street parking spaces in Saint Paul must be paved with asphalt, concrete or pavers. Grass, sand, dirt, gravel or crushed rock are not acceptable parking surfaces.

A recent inspection showed that your parking area is not properly paved. You will need to pave your parking area to bring it into compliance. However, you must submit a site plan for the parking area to the City and get the site plan approved before you pave the area.

A sample site plan is show on the other side of this page. The steps for getting approval of a site plan are listed below.

### Parking areas with three or fewer spaces

- The applicant submits one (1) copy of a site plan showing the location and layout of the parking area including dimension for the parking spaces and setbacks from any property line. Plans should be submitted to the Zoning section, 375 Jackson Street, Suite 220, Saint Paul, MN 55101.
- There is no application fee.
- For more information about *parking areas with three or fewer spaces*, contact the Zoning staff at 651-266-9008.

### Parking areas with four or more spaces

- The applicant submits nine (9) copies of a site plan and an application form to the Department of Safety and Inspections, Zoning section, 375 Jackson Street, Suite 220, Saint Paul, MN 55101. Plans for larger parking lots may need to show drainage and landscaping as well as the layout of the lot.
- The application fee depends upon the size of the parking area and ranges from \$110 to \$435.00.
- The applicant and City staff meet approximately 2 weeks after the site plan and application are received to review the plan against City standards for parking facilities. If changes are required, the applicant must revise the plan and submit six copies to the Department of Safety and Inspections.
- The Zoning staff issues a letter approving the site plan when all requirements are met.
- Then the applicant must apply for a building permit to pave the parking area.
- For further information on *parking areas with four or more spaces* contact Tom Beach, Site Plan Review, 651-266-9086 or go to <http://www.ci.stpaul.mn.us/index.asp?NID=1073>.

*\* This requirement is based on Section 34.08 (7) of the Saint Paul Legislative Code which says "All parking spaces shall be paved with asphalt, concrete or other durable, dustless surfacing or with crushed rock as determined by the enforcement officer. Before any existing spaces may be paved site plan approval must be obtained as specified in Saint Paul Zoning Code, and the lot must be developed in conformance with such approval within five (5) years from the date of adoption of this ordinance."*

**SAMPLE SITE PLAN  
FOR RESIDENTIAL  
PARKING**

Site plan should show:

- The parking area and how it will be surfaced (asphalt, concrete, pavers)
- Existing structures on the property (house, garage, retaining walls, etc.)
- Your property lines and adjacent public sidewalks, streets and alleys
- Dimensions: Plan must be drawn to scale and direction of north (N) shown with   

N  
 ↑
- Property owner's name, address, and phone number

