

Operation Manual Addendum for 580 Minnehaha Ave

1. In addition to keeping the dumpster area clean the caretaker shall pick up litter on the rest of the property. This is an ongoing responsibility and must be done on a regular basis during the week.
2. Leases shall be written on a month to month basis to provide maximum flexibility to evict troublesome residents. The up charge for a month to month lease will be waived. The notice period shall be one month. A troublesome resident is to mean a resident or the resident's guest that disturbs the peace and quiet for other residents in the building or the residents of the neighborhood.
3. The caretaker should address any suspicious activities immediately or report them immediately to the police or other responsible parties.
4. When appropriate please refer residents to Merrick Community Services or other social service agencies for help. If the resident will not contact a social service agency pass the residents contact information onto a social service agency so they can contact the resident.