



CITY OF SAINT PAUL

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September 30, 2019

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Venture Pass Partners, LLC
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RE: Application for Site Plan Review – SPR #19-075478 – Rohn Industries Outdoor Storage at 2495 Kasota Avenue – Notice to extend the time limit for decision under Minnesota Statute 15.99

Dave Carland, Randy Rauwerdink, Chad Ayers,
This letter is to inform you that the City is extending the site plan review period to December 7, 2019.

MN Statute 15.99 (1995) requires the City of Saint Paul to approve or deny zoning applications within 60 days of submission, but allows the City to “extend the time line ... by providing written notice of the extension to the applicant. The notification must state the reasons for the extension and its anticipated length, which may not exceed 60 days unless approved by the applicant.”

On August 9, 2019, the property owner applied for site plan review for development of a vacant parcel as accessory outdoor storage. Site Plan Review is a function delegated by the Saint Paul Planning Commission to City staff. However, a Site Plan may be appealed to the Planning Commission for public hearing. An appeal of the Site Plan decision was received on September 25, 2019. The planned public hearing date for the Site Plan with the Zoning Committee of the Planning Commission is October 24, 2019 followed by a Planning Commission vote on November 1, 2019. Planning Commission decisions are appealable to the City Council.

The City’s present deadline to act on the site plan review application is October 8, 2019. Because this deadline is prior to the November 1, 2019 Planning Commission meeting, the City elects to extend the deadline for the additional 60 days allowed under Minnesota Statute 15.99. The additional 60-day period takes effect immediately upon the expiration of the initial 60-day period. Therefore, the deadline to make a final decision on your application is December 7, 2019.

For questions regarding this matter, contact me at 651-266-6507 or amanda.smith@ci.stpaul.mn.us.

Regards,

Amanda Smith
Site Plan Review Coordinator

cc: File, Zoning Administrator, Planning Administrator, Ward 4 Council Office, St Anthony Park Community Council