



CITY OF SAINT PAUL
DEPARTMENT OF SAFETY AND INSPECTIONS
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

GRAFFITI ABATEMENT ORDER

Date Mailed

Mailed by ()

Folder ID:

Yog hais tias koj jais lus Hmoob thiab koj tsis to taub tsab ntawv no, hu rau tus txhais lus ntawm (651) 266-8989. Nws yog pab dawb zwb. Si necessita un traductor, por favor llamenos all (651) 266-8989. No costo.

As owner or person(s) responsible for:

You are hereby notified of graffiti on your property. You can assist the city by doing the following:

- If you need help with graffiti removal, the city has a graffiti removal program that provides free removal. However, the city will not restore the damaged surface to its original color or appearance. Please sign the enclosed WAIVER AND CONSENT TO REMOVE OR ABATE GRAFFITI form to request graffiti removal from the city. This waiver form will remain in effect for the entire time you own the property or until you request it to be terminated. Return the form within 14 days to:

DSI - Code Enforcement
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

OR fax to: 651-266-1919

- If you choose to remove the graffiti yourself, please remove the graffiti as soon as possible. (Please consult the attached Graffiti Removal Tips to assist you in removing the graffiti.)
- It is not necessary to contact this office if you have already removed the graffiti.
- It is not necessary to contact this office if you plan to remove this graffiti yourself on or before the date below.
- If the damage is extensive, consider filing a claim with your insurance company. If you do this, take a photograph of the damage for documentation for insurance purposes. Also, get an estimate to repair the graffiti damage.

The graffiti must be removed by: _ _ You must either remove the graffiti, OR file an appeal by this date. If you do not do one of these things, the City will send a work crew to remove or cover the graffiti at the owner's expense, unless the enclosed WAIVER is received within 14 days of the date this notice was mailed (see upper right corner of this Notice).

If you have questions about this order, the requirements or deadline, please call the Information and Complaint line at 651-266-8989, Monday through Friday, 8 a.m. to 4:30 p.m.

Appeals: You may appeal this order and obtain a hearing before the City Council by completing an appeal application with the City Clerk before the compliance date above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310, City Hall, Saint Paul, MN 55102. The telephone number is (651) 266-8688. You must submit a copy of this Order with your appeal application.

Graffiti Removal Tips

Graffiti breeds more and more graffiti! Immediate cleanup is recommended!

- **General Tip:** If you want to paint over graffiti, first prepare surface with KILZ which comes in spray can or brushing form. This will seal the graffiti, and keep it from bleeding through the new paint. If the area to be painted is small (one or two tags) use KILZ first, then you can spray paint the area with a color that closely matches the original wall. Sometimes you will notice that an entire wall will have to be painted over because just merely patching with paint almost looks worse than the graffiti tags.
- **Brick, Cement, or Concrete:** Use extra strength paint remover. Apply with a wire brush or some products come with a sprayer. Scrub area with wire brush, and then allow it to dry. Rinse with a forceful stream of water from a hose. Some surfaces may have to be done twice or more!
- **Stucco:** Apply extra strength paint remover. Seal area with KILZ and then paint over the area with stucco paint. If the affected area is hit with numerous tags or pieces (large designs), you should sand blast the wall. Sandblasters can be rented for approximately \$56 per day. Or you can contract with a professional sandblaster who will charge according to the size of the wall. Some damage is likely to occur, regardless of which method is used!
- **Aluminum Siding:** GOOF OFF works quite well on latex paint, but not on oil-based paint. Oil-based painted siding can be cleaned up with either KEAN STRIPP or STRIP X, but sparingly and carefully!
- **Wood:** On latex or oil-based painted wood use KILZ to seal the graffiti. Paint over thickly so the graffiti won't bleed through. If the area is stained and varnished, use Kean Strip with sprayer, wipe off with a cloth rag.
- **Fiberglass:** Use paint remover such as KEAN STRIP or STRIP X or GOOF OFF full strength and rinse carefully. Carburetor cleaner also works well.
- **Glass or Plexiglass:** Use carburetor cleaner and a cloth rag.
- **Metal:** Try carburetor cleaner first. If this doesn't work, use KEAN STRIP or STRIP X.
- **Products that work quite well and are not too expensive - \$3.00 to \$19.99**
 - KEAN STRIP - sprayable paint remover or KEAN STRIP - aerosol remover
 - GOOF OFF - ultimate remover - aerosol can
 - STRIP X - paint removerThe above three products can be found in hardware stores, paint stores, or building supply stores. Carburetor cleaner can be found at automotive supply stores.

Note:

- Most of these graffiti removal products are toxic! Please use them with caution, following the manufacturer's directions.
- Dispose of empty cans and containers properly at the Ramsey County Hazardous Waste (Bay West Building), 5 Empire Drive in Saint Paul (phone: 651-633-3279)
- It is recommended that you wear rubber gloves, safety goggles, and an OSHA approved respirator while removing graffiti.