

**RESOLUTION  
CITY OF SAINT PAUL, MINNESOTA**

Presented by \_\_\_\_\_

- 1 WHEREAS, the City of Saint Paul Police Department (SPPD) wishes to enter into a Memorandum of  
2 Understanding with Ramsey County, Urgent Care for Adult Mental Health (Crisis Team); and  
3  
4 WHEREAS, the purpose of the agreements is to set forth the terms and conditions between the core team  
5 agency members of SPPD and Crisis Team in a collaboration of local law enforcement agencies and  
6 mental health service providers dedicated to enhancing their response to individuals with mental illness;  
7 and  
8  
9 THEREFORE BE IT RESOLVED, that the council approves entering into and authorizes Chief Thomas  
10 Smith to implement this agreement, as substantially set forth in the attached, with Ramsey County.

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Requested by Department of: **POLICE**



By: **Thomas E. Smith, Chief of Police**

# Saint Paul Mental Health Response Collaborative

## Memorandum of Understanding

1. **PARTIES.** The Parties to this Memorandum of Understanding (MOU) are the Saint Paul Police Department (SPPD), and the Ramsey County Urgent Care for Adult Mental Health Crisis Program (Crisis Team). The SPPD is the lead Law Enforcement agency. Crisis Team is the lead mental health agency. The Parties to this MOU will serve as the Core Team that will plan and direct the activities of the Saint Paul and Ramsey County Mental Health Response Team (MHRT) to serve the City of Saint Paul.
2. **PURPOSE.** This MOU is executed in order to memorialize the agreement and set forth the terms and conditions between the Core Team members of the MHRT. The MHRT is a collaboration of local law enforcement agencies and local mental health services providers dedicated to enhancing law enforcement and mental health services provided in response to individuals with mental illness concerns. The aim is to increase access to mental health and other treatment services for individuals with mental illnesses or co-occurring mental health and substance abuse disorders. The partners agree to plan a coordinated response that encourages early intervention; maximizes diversion opportunities; and promotes cross-training for justice and treatment professionals.
3. **RESPONSIBILITIES.**
  - a. To facilitate the purpose of this MOU, both Parties agree to take the following actions:
    - Members of the MHRT will provide representation at MHRT planning meetings and disseminate pertinent information from these meetings to their respective agencies.
    - Members of the MHRT will identify a point of contact within their agency.
    - Members are expected to work in partnership with additional MHRT collaborative members while aiding community members experiencing mental health issues.
    - Apart from confidential information, MHRT members will commit, when feasible, to collecting and sharing qualitative and quantitative data for purposes of evaluation.
    - Members agree to abide by all applicable laws regulating the privacy and security of not public data.
  - b. Additionally, the SPPD agrees to:
    - Designate a point of contact for the Crisis Team.
    - Identify individuals with mental illness concerns for intervention from the Crisis Team.
    - Work with the Crisis Team to assist community members with mental illness concerns get access to treatment or other resources.
    - Work collaboratively with the Crisis Team to do proactive visits with community members before they are in crisis.
    - Create and maintain MHRT records.

- Hold MHRT meetings.
  - Develop and update MHRT protocols that outline roles and responsibilities.
  - Assist with requests for development and coordination of training for law enforcement agencies, social services providers, and other agencies that would come into contact with clients served by the MHRT.
- c. Additionally, the Crisis Team agrees to:
- Provide training on mental health response models for SPPD Police Officers.
  - Take 911 crisis calls into Ramsey County Emergency Communications Center that do not pose an immediate threat to the life and safety of the individual, which will be transferred to the Crisis Team between 0800-2300 hours, 7 days a week.
  - Respond with SPPD Police Officers to crisis calls as the need arises.
  - Pilot a co-responder model with SPPD within available staffing resources for both entities.
  - Designate a point of contact for SPPD.
4. **OTHER PROVISIONS.** Nothing in this MOU is intended to conflict with current law, regulations, or directives of the SPPD, or Crisis Team, or other cooperating agencies. If a term of this Agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this Agreement shall remain in full force and effect.
5. **FINANCIAL PROVISION.** Each Party agrees that this is not a financial arrangement with the other Parties, as no funding sources will be shared. The SPPD receives funding from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice.
6. **EFFECTIVE DATE.** The terms of this Agreement will become effective on the date the last Party signs the Agreement.
7. **MODIFICATION.** This Agreement may be modified upon the mutual written consent of the Parties.
8. **TERM.** The terms of this Agreement, as modified with the consent of the Parties, will begin October 1, 2016, and remain in effect until September 30, 2019. The Agreement may be extended by mutual written agreement of the Parties.
9. **TERMINATION.** Either Party may terminate this Agreement upon 30 days written notice to the other Parties.

**Ramsey County Urgent Care for Adult Mental Health**

\_\_\_\_\_  
Melissa Huberty  
Adult Services Division Director

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Date

As to form:

\_\_\_\_\_  
Ramsey County Attorney

\_\_\_\_\_  
Date

**Saint Paul Police Department**

\_\_\_\_\_  
Thomas Smith  
Chief of Police

\_\_\_\_\_  
Date

As to form:

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Date