



**City of Saint Paul Financial Analysis**

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<u>File ID Number:</u>			
<u>Budget Affected:</u>	Operating Budget	Police Department	General Fund 001
<u>Total Amount of Transaction:</u>	\$53,927		
<u>Funding Source:</u>	Other	Please Specify: Memorandum of Understanding	
<u>Charter Citation:</u>	10.07.1		

Fiscal Analysis

Resolution to amend the 2012 budget based on the Memorandum of Understanding (MOU) with the Saint Paul Public Library System to provide security services. The St Paul Public Library system will reimburse the Police Department for services rendered as per the MOU.

Detail Accounting Codes:

Company	Accounting Unit	Account	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
<b>Spending Changes</b>						
<i>(Action Accomplished)</i>						
001	04100	0141	Over time	-	44,995	44,995
001	04100	0439	Fringe Benefits	-	7,132	7,132
001	04100	0449	Workers' Compensation	-	1,800	1,800
TOTAL:				-	53,927	53,927
<b>Financing Changes</b>						
<i>(Action Accomplished)</i>						
001	04100	4301	Normal activity Services	-	53,927	53,927
TOTAL:				-	53,927	53,927

**MEMO OF UNDERSTANDING**

**Date:** Revised March 26, 2012

**Service Provided:** The Saint Paul Police Department will provide a .75 FTE police officer (1,560 hours) to the Saint Paul Public Library system.

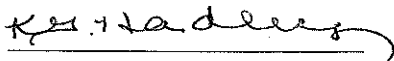
**Scheduling of Officer:** The schedule of the .75 FTE police officer will be forwarded to the Saint Paul Police Department on a monthly basis. The police department will be notified no later than 30 days prior to the requested time period.

**Rates:** The library will provide \$53,926.30 per year for the payment of one officer .75 FTE and fringes. This amount will be increased by the library upon additional negotiated increases to the police officer rate.

**Location of Service:** Four library locations will be served by the .75 FTE police officer – Arlington Hills (4hrs), Rice Street (4 hrs), Riverview (4 hrs) and Rondo Community Outreach (16 hrs).

**Start & Time of Service:** Services began January 1, 2012, and continue in effect until December 31, 2012.

**Cancellation Policy:** A 60 (sixty) day notice in writing will be given by either party to cancel this agreement. Additionally, each officer will remain under the police department's direction and control, and will be subject to police emergency recalls for service and/or activation of any Tactical Alert throughout the City, if the need arises. Emergency recall/tactical alert decisions are within the police department's discretion.



Library Director

Date: 4/4/12



Chief of Police

Date: 4-9-12