



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Minutes - Final

Steve Schneider, General
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Board of Water Commissioners

Mollie Gagnelius,
Recording Secretary,
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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Marylee Abrams
Commissioner Amy Brendmoen
Commissioner James Bykowski
Commissioner Chris Tolbert
Commissioner Alene Tchourumoff

Tuesday, September 8, 2020

5:00 PM

Held Remotely via Skype

Please see below for new meeting guidelines due to the COVID-19 health pandemic emergency.

To join Skype Meeting, please call into one of the following numbers:

(651) 267-3988,,5122122#

(651) 266-5758,,5122122#

(651) 266-5767,,5122122#

Roll Call

Present 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

- 1 [RES PH 20-195](#) Public Hearing on 2021 water charges.

Eric Beck - 2084 St Clair - spoke at meeting
Laura Lyons - 1494 Kent St - submitted e-mail

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Vice President Yang and seconded by Commissioner Abrams;
Consent Agenda has been Adopted
Adopted Consent Agenda

Yea: 6 - Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Absent: 1 - Amy Brendmoen

- 2 [Min 20-18](#) Approving the minutes of the August 11, 2020 meeting.

Attachments: [August 11, 2020 Board Minutes](#)

Adopted

- 3 [RES 20-1246](#) Approving the Financial Statements for the month of July 2020.

Attachments: [July 2020 Financial Statements](#)

Adopted

- 4 [RES 20-1247](#) Pertaining to a Release of Easement imposed upon private property in the city of Roseville.

Attachments: [Staff Report](#)

[Utility Easement Release](#)

[Resolution 20-1247](#)

Adopted

- 5 [RES 20-1248](#) Pertaining to MnDOT Agreement No. 1044671 with the State of Minnesota providing for the adjustment of water valve boxes by State contractor in conjunction with State Project No. 6282-231.

Attachments: [Staff Report](#)

[Agency Adjustment Agreement](#)

[Resolution 20-1248](#)

Adopted

- 6 [RES 20-1250](#) Pertaining to MnDOT Agreement No. 1044672 with the State of Minnesota providing for the relocation of one hydrant in conjunction with State Project No. 6282-231.

Attachments: [Staff Report](#)

[Utility Relocation Agreement](#)

[Resolution 20-1250](#)

Adopted

Legislative Hearing Consent Agenda

- 7 [RLH WB 20-2](#) Appeal of Ibrahim Elemo to a Water Service Bill at 95 LITCHFIELD STREET.

Attachments: [95 Litchfield St hearing.pdf](#)
[95 Litchfield St.appeal letter to PO.7-10-20.doc](#)
[95 Litchfield St.Past Bills.pdf](#)
[95 Litchfield St.Elemo Letter.8-7-20](#)

*Motion made by Vice President Yang and seconded by Commissioner Abrams;
Legislative Hearing Consent Agenda has been Adopted*
Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Action Items

- 8 [RES 20-1251](#) Pertaining to recommending a 2021 budget to Saint Paul City Council for approval.

Attachments: [Staff Report](#)
[Resolution 20-1251](#)

Motion made by Vice President Yang and seconded by Commissioner Bykowski; item is Adopted
Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 9 [RES 20-1252](#) Pertaining to recommending 2021 water charges to Saint Paul City Council for approval.

Attachments: [Staff Report](#)
[Resolution 20-1252](#)

Motion made by Commissioner Abrams and seconded by Vice President Yang; item is Adopted
Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 10 [RES 20-1253](#) Pertaining to Amendment No. 2 to the McCarron's Plant Improvement Project Owner's Representative Agreement with Brown & Caldwell to provide a pre-ozonation water treatment study.

Attachments: [Staff Report](#)
 [Agreement Amendment](#)
 [Resolution 20-1253](#)

Motion made by Vice President Yang and seconded by Commissioner Bykowski; item is Adopted

Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

- 11 [RES 20-1254](#) Pertaining to the issuance of Water Revenue Bonds, Series 2021, to finance Phase I and year one of Phase II of the McCarron's Treatment Plant Improvement Project (2020-2022 Projects).

Attachments: [Staff Report](#)
 [Resolution 20-1254](#)

Motion made by Commissioner Tolbert and seconded by Commissioner Abrams; item is Adopted

Adopted

Yea: 7 - Amy Brendmoen;Chris Tolbert;Mara Humphrey;Marylee Abrams;James Bykowski;Nelsie Yang and Alene Tchourumoff

Nay: 0

Discussion Item

- 12 [CO 20-56](#) Customer Survey Results

Attachments: [Customer Survey Results](#)

Received and Filed

Informational Items

- 13 [CO 20-57](#) General Manager's Report

1. SPRWS staff continues to monitor revenue. Communication to customers will be sent out regarding bill payment options and available assistance if needed.

2. Assistant General Manager Pat Shea will be running October Board Meeting.

Received and Filed

- 14 [CO 20-58](#) Employee Injury Summary - 2nd Quarter 2020
- Attachments:** [Employee Injury Summary - 2nd Quarter 2020](#)
- Received and Filed
- 15 [CO 20-59](#) Vehicle Accident Summary - 2nd Quarter 2020
- Attachments:** [Vehicle Accident Summary - 2nd Quarter 2020](#)
- Received and Filed
- 16 [CO 20-60](#) Pipeline Express
- Attachments:** [Pipeline Express - August 14, 2020](#)
[Pipeline Express - August 28, 2020](#)
- Received and Filed

Public Hearing

Adjournment

In-person meetings, or meetings conducted under Minn. Stat. § 13D.02 of the City Council, are not practical or prudent because of the COVID-19 health pandemic emergency declared under Minn. Stat. Chapter 12 by the Minnesota Governor Tim Walz and Saint Paul Mayor Melvin Carter. In light of the COVID-19 health pandemic, members of the Board of Water Commissioners will participate in meetings by telephone or other electronic means.

Public attendance at the Board of Water Commissioner's regular meeting location is not feasible due to the COVID-19 health pandemic. Accordingly, no meeting will be held in Room 330 at 15 W. Kellogg Boulevard in the City of Saint Paul. Members of the public may monitor this meeting remotely by calling one of the following numbers: (651) 267-3988, (651) 266-5758, or (651) 266-5767. Conference ID: 5122122.