



STAR PROJECT INTERDEPARTMENTAL MEMO OF UNDERSTANDING

In accordance Resolution # 17-1005, adopted on July 19, 2017, the department of Parks & Recreation will administer the Neighborhood STAR Project entitled Rice Park Revitalization. Construction work on this project is expected to commence on April 1, 2018 and be completed by April 1, 2020.

STAR funds up to the amount of \$ 200,000 have been allocated for this project. Matching dollars pledged equals \$ 1,243,325. As work progresses, the department of Parks & Recreation will bill the STAR Program using the City's ID billing system. The disbursement code is: 1-28551200-5120210714-P-51-202-10714.

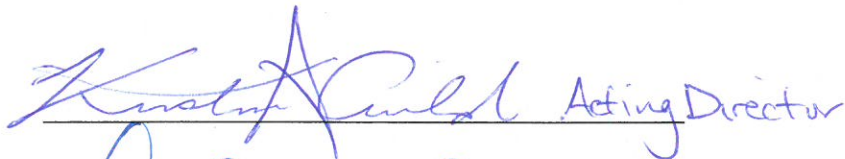
Attached to the ID will be an accounting of actual costs (time and materials) incurred which corresponds to the requested reimbursement amount and matching dollars spent on the project.

In addition, all applicable compliance requirements regarding Affirmative Action (Section 183.04 of the Saint Paul Legislative Code), Labor Standards (Section 82.07 of the St. Paul Administrative Code) and the Vendor Outreach Program (Chapter 84 of the St. Paul Administrative Code) need to be satisfied prior to a STAR reimbursement.

When work has been completed, the PED Account Officer will be notified in writing.

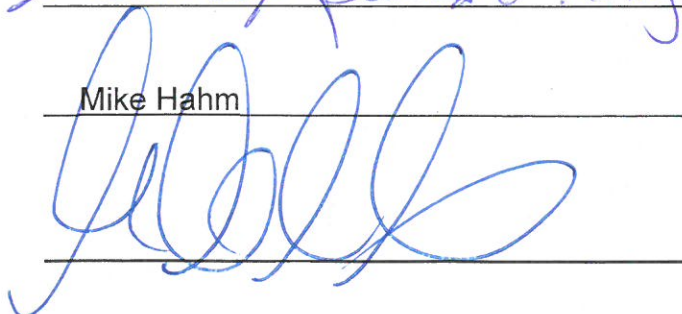
PED DIRECTOR: Jonathan Sage-Martinson

Signature & Date

 Acting Director 11/16/17

DEPARTMENT DIRECTOR: Mike Hahm

Signature & Date





City of Saint Paul, Minnesota
Neighborhood Sales Tax Revitalization Program
Attachment A: Statement of Work

Project Title: Rice Park Revitalization

City Department :St. Paul Parks & Recreation *

(*If STAR funds were awarded to a city department in partnership with a non-profit entity, please attach a copy of the partner's post-award letter directing STAR funds be used exclusively by the city department.)

Address: 380 Jackson St. Ste. 287

City: St. Paul State MN Zip 55101

Department Project Manager: Anne Gardner Phone:: 651.266.6421

E-Mail: anne.gardner@ci.stpaul.mn.us

PED Project Manager: Joe Spencer Phone: 651-266-8518

Project Location: Please indicate address(es) and attach project map:

Ward 2 District: 17

Table with 2 columns: Fund Type, Amount. Rows include STAR Funds Awarded (\$200,000), Matching Funds Pledged (\$1,243,325), Additional Non-Matching Funds (\$500,000), and Total Project Cost (all funds) (\$1,943,325).

1. Project Summary: Please summarize your activity in the space provided.

Infrastructure improvements are needed in Rice Park including updating irrigation and electrical systems. These updates will enable parks operations staff to improve the maintenance of the park thereby improving the aesthetics of the park. Lighting improvements will also be made to ensure that the park is a safe place in the evening when many events are taking place. The investment in the park will ensure that it continues to be a great urban space for community events and gatherings

2. Anticipated Timeline:

Time Period	Activities to be Completed	Person Responsible
From: 4/1/18 To: 4/1/19	infrastructure improvements such as irrigation, lighting, electrical upgrades-site improvements such as new paving, new landscaping, and new seating areas.	Anne Gardner
From: To:		

3. Sources and Uses: Please attach an itemized budget or contractors' estimates where applicable. Itemize use of STAR funds, private match and non-matching funds for the entire project:

CATEGORY	STAR LOAN	STAR GRANT	MATCHING FUNDS	NON-MATCHING FUNDS*	TOTAL
Acquisition					
Rehabilitation:					
residential					
commercial					
New Construction:					
residential					
commercial					
Public Improvements		200,000	1,243,325	500,000	1,943,325
Private Open Space Improvements					
** Direct Project Costs					
*** Other					
TOTAL:		200,000	1,243,325	500,000	1,943,325

4. Private Match: Please include only those funds directly related to the STAR activity.

Description	Amount
Foundations	675,000
Corporations	375,000
Individual contributions	193,325
Total	1,243,325

NOTE: Up to 30% of the total match may be volunteer labor and/or sweat equity with a value of \$15.00 per hour.

The Saint Paul Parks Conservancy enhances and expands parks
and recreation opportunities throughout Saint Paul.



September 1, 2017

Michele Swanson
Neighborhood Star Program
25 W. 4th Street, Suite 1400
Saint Paul, MN 55102

Re: Star Grant

Dear Michele,

The city of St. Paul's Parks Department is authorized to act on behalf of the Saint Paul Parks Conservancy. Please contact me should you have any questions or require additional information.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Dowell", is written over a light gray rectangular background.

Larry Dowell
Executive Director