

**CITY OF SAINT PAUL
OFFICE OF THE MAYOR**

ADMINISTRATIVE ORDER

Authorizing the Police Department to reallocate its 2023 Special Fund budget to reflect expenditures more accurately.

Administrative Order, consistent with the authority granted to the Mayor in section 10.07.4 of the City Charter and based on the request of the Chief of Police, to amend the 2023 special fund budget for the reallocation of funds and authorize the Director of Financial Services to amend the budget in the following manner:

18	GENERAL LEDGER (GL) - ANNUAL BUDGET							
19								
20	Spending Changes							
21	<i>(Action Accomplished)</i>							
22	GL Annual Budget					CURRENT		AMENDED
23	Company	Fund-Dept-Cost Center	Account	Description		BUDGET	CHANGES	BUDGET
24								
25	1	20023816	63160	PROFESSIONAL SERVICES		321,575	(15,000)	306,575
26	1	20023816	72905	ADDL SPECIAL MATL SUPPLIES		26,305	(10,000)	16,305
27	1	20023816	60180	OVERTIME SWORN STAFF		179,313	25,000	204,313
28								
29					TOTAL:	527,193	-	527,193
38	ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET							
39	<i>Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.</i>							
40	Spending Changes							
41	<i>(Action Accomplished)</i>							
42	Life to Date Activity Budget					CURRENT		AMENDED
43	Activity Group	Activity	Account Category	Description		BUDGET	CHANGES	BUDGET
44								
45	G-POLICE	G2321613034252	63160	PROFESSIONAL SERVICES		140,800	(15,000)	125,800
	G-POLICE	G2321613034252	72905	ADDL SPECIAL MATL SUPPLIES		24,009	(10,000)	14,009
46	G-POLICE	G2321613034252	60180	OVERTIME SWORN STAFF		86,572	25,000	111,572
47								
48					TOTAL:	251,381	-	251,381

Jack Serier
Assistant Chief of Police

2321613034252

20023814

North Central HIDTA Reprogramming Request Form

(not for adding additional funds to a grant from another grant)

Date:

Repr. #

For Office Use Only

V1.0

Reprogramming within same agency & initiative ☒

Reprogramming from a different initiative within the same grant ☐

Agency Name: Saint Paul Police Dept
Initiative Name: Greater Twin Cities VCI
Grant Number: G21ML0028A

Agency Name:
Initiative Name:
Grant Number:

USE THIS SIDE ONLY IF MOVING FUNDS BETWEEN INITIATIVES OR AGENCIES

Category	Prior Budget	Amend.	New Budget
Personnel 60110	40,000.00		40,000.00
Fringe	-		-
Overtime 60180	106,572.00	25,000.00	131,572.00
Travel	8,000.00		8,000.00
Facilities			-
Services 63160	30,000.00	(15,000.00)	15,000.00
Equipment (\$5,000+ per unit)			-
Supplies (<\$5,000 per unit)	16,759.00	(5,000.00)	11,759.00
Other (PE/PI or Admin Fees)	13,250.00	(5,000.00)	8,250.00
Total	214,581.00	-	214,581.00

Category	Prior Budget	Amend.	New Budget
Personnel			-
Fringe			-
Overtime			-
Travel			-
Facilities			-
Services			-
Equipment (\$5,000+ per unit)			-
Supplies (<\$5,000 per unit)			-
Other (PE/PI or Admin Fees)			-
Total	-	-	-

JUSTIFICATION: What was the original intended purpose of the funds:

We are requesting reprogramming for the 2021 and 2022 grants (G21ML0028A and G22ML0028A) to better align with actual recent spending patterns and projected spending for the remainder of 2023.

How the reprogrammed funds will be expended:

With the launch of Project ASPIRE there have been additional opportunities for Overtime for sworn Personnel, so we are requesting a shift of additional funds to that budget category.

REQUESTOR SIGNATURE



DATE 6.6.23

6.16.23

PRINTED NAME

Commander Jeff Stiff

POSITION IN AGENCY

Commander, Gangs/Guns/ASPIRE