

**CITY OF SAINT PAUL  
OFFICE OF THE MAYOR**

**ADMINISTRATIVE ORDER**

Approved Copies to:

- City Clerk (Original)
- Finance Dept.'s Accounting Division
- Requesting Dept.

No: \_\_\_\_\_  
Date: \_\_\_\_\_

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WHEREAS, the Saint Paul Police Department Training Unit, Recruit Academy 2014-1 is conducting the following course: Standard Field Sobriety Tests; and

WHEREAS, this course will be held at the Saint Paul Police Department, 100 E. 10<sup>th</sup> street, Saint Paul, Minnesota, 55101 from November 12,13 and 14, 2014 and

WHEREAS, this training is specifically designed to train new police recruits about the effects of alcoholic beverages on people and the impairment it may cause, DWI Violations/Minnesota Statutes, Sobriety testing and supervised by trained law enforcement specialist; and

WHEREAS, the public purpose of this training is designed to provide quality and affordable programming to incoming police recruits by exposing the police recruit to the effects of alcohol on a person of varying degrees of intoxication and to provide for the needs of the civilian role players that will be assisting in the Field Sobriety Testing; and

Be it ordered that pursuant to the 2014 City Budget, the proper City Officials are hereby authorized to remit an amount not to exceed \$600.00, to Big Top Wine and Spirits, 1574 University Avenue West, Saint Paul, MN 55104 and to Cub Foods, 1440 University Ave West, Saint Paul Minnesota to cover expenses for alcoholic beverages, water and food for the above mentioned Saint Paul Police Department Recruit Academy sponsored training courses.

A copy of said order is to be kept on file and of record in the Office of Finance Services

Funding source:        Account code #   2310040000



Requested by: Thomas E. Smith, Chief of Police        Date \_\_\_\_\_

Approved by: City Attorney        Date \_\_\_\_\_

Approved by: Finance Director        Date \_\_\_\_\_