



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division

400 City Hall

15 West Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: 651 266-8710

Facsimile: 651 298-5619

December 15, 2016

NOTICE OF INTENT TO SUSPEND LICENSES

Robert Head
Hertz Rent A Car
1420 Davern Street
St. Paul, MN 55116-3047

RE: Auto Repair Garage license held by Hertz Corporation d/b/a Hertz Rent A Car for the premises located at 1420 Davern Street in Saint Paul
License ID #: 19980005890

Dear Licensee:

The Department of Safety and Inspections will recommend suspension of the Auto Repair Garage license held by Hertz Corporation d/b/a Hertz Rent A Car for the premises located 1420 Davern Street in Saint Paul. The basis for the recommendation is based on the following information:

On November 7, 2016, you were sent a LETTER and RENEWAL INVOICE from the Department of Safety and Inspections stating your Auto Repair Garage license expired on October 27, 2016 and you owed delinquent license and late fees. Your Alarm Permit (Renew) fee was also delinquent.

You were also asked to submit a completed Certificate of Compliance Minnesota Workers' Compensation Law form (attached) and submit it along with your delinquent license, permit and late fees.

You were given until November 28, 2016 to pay the delinquent license, permit and late fees and submit the required information. As of today's date neither has been received.

In addition to the suspension of your Auto Repair Garage license, per Saint Paul Legislative Code § 310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit required information to maintain your licenses.

At this time, you have four (4) options to proceed:

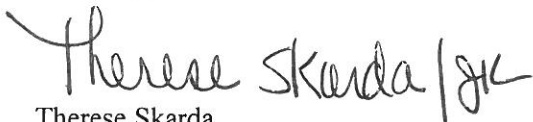
1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Monday, December 26, 2016**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the City Council Agenda for approval of the proposed remedy.

2. You can pay the delinquent license and late fees and submit the required information listed above. If this is your choice, you need to contact the Department of Safety and Inspections (651) 266-8989 to determine the total amount due. You may then send the payment and information directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, December 26, 2016**. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent license, permit and late fees and submission of the required information will be considered to be a waiver of the hearing to which you are entitled.
3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing by **Monday, December 26, 2016**. The matter will then be scheduled before the City Council to determine whether to suspend your Auto Repair Garage license and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, December 26, 2016**. Information should be directed to the attention of Eric Hudak.

If you have not contacted me by Monday, December 26, 2016, I will assume that you do not contest the suspension of your Auto Repair Garage license and imposition of a \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,

A handwritten signature in black ink that reads "Therese Skarda" followed by a stylized monogram or initials "JSK".

Therese Skarda
Assistant City Attorney

Cc: Robert Head, 17195 Daniel Lane, Eden Prairie, MN 55436-1331

STATE OF MINNESOTA)
) ss.

AFFIDAVIT OF SERVICE BY U.S. MAIL

COUNTY OF RAMSEY)

Julie Kraus, being first duly sworn, deposes and says that on the 15th day of December she served the attached **NOTICE OF INTENT TO SUSPEND LICENSES** and a correct copy thereof in an envelope addressed as follows:

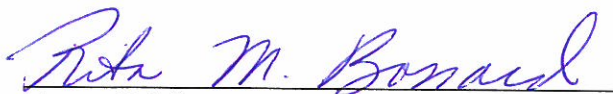
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(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.


Julie Kraus

Subscribed and sworn to before me
this 15th day of December, 2016


Notary Public

