

**HOUSING AND REDEVELOPMENT AUTHORITY  
OF THE CITY OF SAINT PAUL, MINNESOTA**

**REPORT TO THE COMMISSIONERS**

**DATE: SEPTEMBER 14, 2011**

**REGARDING: AUTHORIZATION TO APPROVE THE SALE AND CONVEYANCE OF  
PARCEL 325 THOMAS AVENUE UNDER THE NSP PROGRAM,  
THOMAS-DALE DISTRICT 7.**

**Requested Board Action**

Authorization by the HRA Board of the sale and conveyance of Parcel 325 Thomas Avenue to Teresa Vu.

**Background**

The property located at 325 Thomas Avenue was purchased on November 16, 2009 under the Neighborhood Stabilization Program (NSP) and Rebuilding Plan 2009-2013 approved by HRA Resolution 09-02/25-6. It is a split-level, 3 BR/1 BA, 1,680 square foot home. The Sheriff's sale was held on October 16, 2008 with a six month redemption period. An as-is appraisal completed on October 19, 2009 determined the value to be \$50,000. The HRA purchased the property for \$49,500 representing a discount of 1%. The house was built in 1974, and had been vacant for over a year. The cost of rehabilitation was estimated at \$95,000. The estimated resale value was placed at \$110,000 based on market conditions and prior sales, resulting in an estimated subsidy of \$50,000 plus, which considered all rehab requirements, energy efficiency, marketability, curb appeal, and holding costs. See Financing Structure below for breakdown on gap/subsidy assistance and program income.

The sale of this and other NSP homes will generate program income that will be recycled and used to fund like activities.

See **Attachment B – Marketing Process and Procedures/Homebuyer Incentive Program** for more information on NSP fair marketing efforts.

### **Budget Action**

No budget action is being requested. City Council took necessary NSP budget actions on November 19, 2008 (Resolution 08-1270) and January 28, 2009 (Resolution 09-103); HRA took necessary actions on February 25, 2009 (Resolution 09-02/25-6). All actions identified the eligible funding activities approved in the Neighborhood Stabilization Program.

### **Future Action**

No future action will be required. Once the HRA takes action approving the sale of the property, staff will proceed to schedule a closing and convey the property.

### **Financing Structure**

The property is being sold based on the after-rehab appraisal and consideration of NSP costs for \$105,000. A deed conveying the property includes a restriction requiring owner-occupancy. The first mortgage will be FHA financing and held by Edina Realty Mortgage. In addition, the purchaser will be using down payment and closing cost assistance provided by the NSP Homebuyer Assistance Program.

(The NSP Homebuyer Assistance Program is both an incentive and a tool to assist in keeping mortgage payments affordable over the long term. The assistance provides \$14,500 to any home buyer purchasing an NSP house assisted by HRA. The funds can be used for down payment, closing costs, interest write-down or affordability. NSP assistance requires restrictions and covenants be placed on the property to keep the property affordable at 120% of area median income.)

### **Subsidy Analysis:**

	<b>Estimated Cost</b>	<b>Actual Cost</b>
Acquisition Purchase Price	\$ 49,500	\$ 49,500
Rehab	\$95,000	\$ 103,527 (\$61.62sq/ft)
Soft Costs	\$23,487	\$28,487
Total Development Cost	\$ 167,987	\$ 181,514
Sale Price	\$ 110,000	\$ 105,000
Gap Assistance/Subsidy	\$ 57,987	\$ 76,514

from NSP Funds		
Sales Price		\$105,000
Homebuyer Assistance		\$ 14,500
Program Income		\$ 90,500 less Seller's Closing costs

### **PED Credit Committee Review**

Credit Committee review is not a requirement of the sale of property.

### **Compliance**

This development complied with the following requirements:

1. Affirmative Action/Equal Employment Opportunity
2. Vendor Outreach
3. Section 3
4. Limited English Proficiency
5. NSP Affordability Covenants
6. Fair Housing Opportunities
7. Two Bid Policy

### **Green/Sustainable Development**

The project complies with the Saint Paul/HRA Sustainability Initiative. The project also meets the following NSP requirements:

1. HUD Healthy Home Requirements
2. State requirements for asbestos removal where applicable.
3. All local and State building codes together with the HRA's NSP guiding principles adopted February 24, 2009: "provide healthy, affordable and quality housing, improving the housing stock above minimum standards by addressing lead, mold, radon, energy efficiency and curb appeal elements."
4. All items related to energy efficiency as addressed in the Neighborhood Energy Connection (NEC) audit.
5. Lead removal or abatement.

### **Environmental Impact Disclosure**

The Tier 1 environmental review determined that all activities were either exempt or categorically excluded.

### **Historic Preservation**

This property was found to be in compliance with all applicable regulations.

### **Public Purpose/Comprehensive Plan Conformance**

This action supports all three strategies of the Housing Chapter of the City's Comprehensive Plan: 1) build on Saint Paul's strengths in the evolving metropolitan housing market; 2) preserve and promote established neighborhoods; and 3) ensure the availability of quality and affordable housing across the City.

The purchase, rehab and sale of this property supports the goal of the ISP/NSP Program/Plan to strategically channel resources into neighborhoods being challenged by recent economic and social downturns and persistent disinvestment including: 1) creating working partnerships among private developers, CDCs, District Councils and neighborhood residents; 2) bringing together resources, time, talent and funding in neighborhoods poised to prosper after a period of disinvestment; 3) reducing the number of vacant houses; 4) rehabilitating or addressing housing units to strengthen the housing stock; 5) improving stability and quality of life in neighborhoods; and 6) building on strengths in Saint Paul's neighborhoods.

### **Statement of Chairman**

Being duly authorized by the Board of Commissioners to conduct this Public Hearing, the hearing is now open. This is a Public Hearing called for the purpose of conveyance of a certain Parcel of land located in Thomas-Dale District 7 by the Housing and Redevelopment Authority of the City of Saint Paul, Minnesota (HRA).

Notice of time, place, and purpose of this hearing was published in the Saint Paul Pioneer Press on Saturday, September 3, 2011. The Affidavit of Publication of the Notice of Public Hearing will be made a part of these proceedings.

The HRA proposes to convey the following property in Thomas-Dale District 7:

<b>Property Description</b>	<b>Purchaser/Developer</b>	<b>Purchase Price</b>
325 Thomas Avenue	Teresa Vu	\$105,000

The above property was purchased and rehabilitated by the HRA and is being sold at a fair market value for the purpose of homeownership.

Is there anyone who wishes to be heard on this sale? If not, the Chair will declare this Public Hearing adjourned.

**Recommendation:**

The Executive Director and staff recommend approval of sale in accordance with the attached resolution.

**Sponsored by:** Commissioner Carter

**Staff:** Sheri Pemberton-Hoiby (651-266-6615)

Sarah Zorn (651-266-6570)

**Attachments:**

- **Attachment A -- Resolution**
- **Attachment B -- Marketing Process and Procedures**
- **Attachment C-- Map/Address of Project and Photos**
- **Attachment D -- Project Summary Form**
- **Attachment E -- Sources and Uses Summary Form**
- **Attachment F -- Public Purpose Form**
- **Attachment G -- Census Facts**