



Firehouse Subs Public Safety Foundation, Inc.

3400 Kori Road Jacksonville, Florida 32257

MEMO OF UNDERSTANDING- FUNDING AGREEMENT

August 9, 2016

Firehouse Subs Public Safety Foundation Responsibilities

- Firehouse Subs Public Safety Foundation will award a check to the **St. Paul Fire Department, St. Paul, MN** for **\$9468.75** to be used toward the direct purchase of **a thermal imaging camera and a flight helmet per your approved grant request.**

St. Paul Fire Department Responsibilities

- Confirm check receipt from Firehouse Subs Public Safety Foundation by email
- Purchase the approved equipment. Provide Firehouse Subs Public Safety Foundation with copies of paid invoices verifying **St. Paul Fire Department** payables to the vendor(s) as per the submitted quote(s) in the application
- Provide Firehouse Subs Public Safety Foundation with all SIGNED packing slips confirming receipt of equipment
- The check will be remitted to the organization name as stated in this memo of understanding and **must** match the EIN number submitted on the grant request. If there is a change in either information, you must submit a W-9
- In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation
If purchases exceed funding, **St. Paul Fire Department** is responsible for the additional amount
- **VERY IMPORTANT:** Deadline for submitted documentation is January 31, 2017.

Firehouse Subs Public Safety Foundation

Date

St. Paul Fire Department Representative

Date

St. Paul Fire Department Representative Name (Print)

Date